

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, FEBRUARY 8, 2017

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, February 8, 2017 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Finance Manager Edmonds, Township Engineer Sharpe, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, a cameraman and approximately 3 citizens

Supervisor Dunn called the meeting to order at 7:01 pm.

**APPROVAL OF THE AGENDA**

Treasurer Ferrari moved, Trustee Payne seconded to approve the February 8, 2017 agenda as presented.

Ayes: 7      Nays: 0      Absent: 0      Motion Carried

**APPROVAL OF THE CONSENT AGENDA**

Clerk Wright moved, Treasurer Ferrari seconded to approve the following February 8, 2017 Consent Agenda items as amended changing the January 11, 2017 minutes removing the word temporary from the electrical contractor motion.

- Approval of Regular Township Board Meeting Minutes of January 11, 2017
- Approval of Treasurer Report for November and December, 2016
- Approval of Clerk Summary Report for November and December, 2016
- Approval of Regular Bills through February 3, 2017
- Approval of Consultant Bills through February 3, 2017

Roll Call:

Ayes: Nichols, Wright, Ferrari, Curtis, Payne, Durr, Dunn

Nays: None

Absent: None

Motion Carried

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None

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**SECOND READING/ADOPTION – ORDINANCE 105B.007: OXFORD TOWNSHIP  
WATER SUPPLY ORDINANCE**

Treasurer Ferrari moved, Trustee Nichols seconded to approve Ordinance No. 105B.007: Oxford Township Water Supply Ordinance, an Ordinance to amend Chapter 62, Article II of the Oxford Charter Township Code of Ordinances, as presented.

Roll Call:

Ayes: Dunn, Wright, Ferrari, Durr, Payne, Nichols, Curtis  
Nays: None  
Absent: None  
Motion Carried

**FIRE DEPARTMENT**

**FINANCE MANAGER**

Trustee Payne moved, Trustee Nichols seconded to make the Fire Department Finance Manager position a Fire Department Employee.

Roll Call:

Ayes: Nichols, Curtis, Payne, Durr, Dunn  
Nays: Wright, Ferrari  
Absent: None  
Motion Carried

Trustee Payne moved, Trustee Nichols seconded that the position of the Finance Manager of the Fire Department remain with the same medical and pension benefits that the Finance Manager currently has with the Township. Vacation time, holidays, disability fall under the Fire Department guidelines.

Roll Call:

Ayes: Curtis, Payne, Durr, Nichols, Dunn  
Nays: Ferrari, Wright  
Absent: None  
Motion Carried

Clerk Wright moved, Trustee Nichols seconded to make the Finance Manager position for the Fire Department at a 2017 salary of \$45,632.90 effective January 1, 2017.

Roll Call:

Ayes: Durr, Payne, Curtis, Dunn, Nichols  
Nays: Ferrari, Wright  
Absent: None  
Motion Carried

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Trustee Payne moved, Trustee Curtis seconded to make the Finance Manager position for the Fire Department salary exempt.

Roll Call:

Ayes: Wright, Durr, Payne, Dunn, Curtis, Nichols  
Nays: Ferrari  
Absent: None  
Motion Carried

*It was noted that personal time was discussed and the consensus was the Finance Manager would not fall under either Township's or Fire Department policies.*

**UNFINISHED BUSINESS**

**CEDAR-LONG-TAN LAKE SPECIAL ASSESSMENT DISTRICT**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the Resolution of tentative Declaration of Intention to implement an Aquatic Weed Control Special Assessment District program for Cedar Lake, Long Lake, and Tan Lake, and to schedule a Public Hearing for the Oxford Township Board of Trustees regular meeting on Wednesday March 8, 2017 at 7:00 p.m. or soon thereafter at the Oxford Township Hall, 300 Dunlap Road, Oxford, Michigan to hear and consider any objections submitted by any interested persons with respect to the Special Assessment District petition, the Special Assessment District program, and the assessing of the cost thereof to the Special Assessment District.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols  
Nays: None  
Absent: None  
Motion Carried

**NEW BUSINESS**

**ELEVATOR CONTRACTOR**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the Performance and Lubrication Maintenance Agreement between the Charter Township of Oxford and Michigan Elevator to provide elevator maintenance for the elevator located at 300 Dunlap Road, Oxford, Michigan, and to approve for Michigan Elevator to provide the required load test and fire smoke test as required by the State of Michigan, and authorize Supervisor William Dunn to sign the Agreement on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Nichols, Durr, Wright, Ferrari, Curtis, Payne, Dunn  
Nays: None  
Absent: None  
Motion Carried

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**LIQUOR LICENSE AGREEMENT TEMPLATE**

Treasurer Ferrari moved, Trustee Nichols seconded to approve the Charter Township of Oxford Liquor License Agreement template to be used to create a Liquor License Agreement as part of the approval process in addition to the requirements of Chapter 6, Alcoholic Liquor, in the Charter Township of Oxford Code of Ordinances.

Roll Call:

Ayes: Wright, Ferrari, Curtis, Nichols, Dunn, Payne, Durr  
Nays: None  
Absent: None  
Motion Carried

**ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION**

None

**PUBLIC COMMENT**

Randy Davisson commented on the Road Chloride and expressed his concerns on the repairs and maintenance of the Brandon/Oxford Drain.

**BOARD OF TRUSTEE COMMENTS**

Trustee Nichols attended several Downtown Development Authority meetings and updated the Board.

Clerk Wright commented that he's glad we got the Finance Manager situation resolved and that the board made a decision to move forward.

Supervisor Dunn congratulated Parks and Recreation Director Ron Davis who received two awards. One through the State and the other from Central Michigan University. The Township is very lucky to have someone like Ron Davis around.

Treasurer Ferrari agreed with Supervisor Dunn's comments and congratulated Ron Davis for a job well done.

Treasurer Ferrari commented in reference to the Finance Manager's position that after today's motion we need to look at the fairness to both the township and the employee. Evaluate and make sure the wage is fair enough for salary exempt.

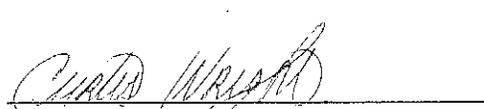
**ADJOURNMENT**

Treasurer Ferrari moved, Trustee Nichols seconded, to adjourn at 8:11 pm.

Ayes: 7                      Nays: 0                      Absent: 0                      Motion Carried



William Dunn, Supervisor



Curtis Wright, Clerk

/kmr