

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, NOVEMBER 9, 2016

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, November 9, 2016 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Bellairs, Cryderman, Curtis, Dunn, Durr, Ferrari, Wright

Members Absent: None

Also Present: Assistant Fire Chief Creech, Finance Manager Edmonds, Township Engineer Sharpe, Parks and Recreation Director Davis, Recording Secretary Richter, a cameraman and 3 citizens

Supervisor Dunn called the meeting to order at 7:00 pm.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Cryderman seconded to approve the November 9, 2016 agenda with the following amendments:

- Add item 10.g. – Dunlap Road Water Treatment Plant Filter Tank #4 Media Removal
- Add item 10.h. – Parks and Recreation Bond Issue
 - i. Resolution Authorizing 2016 Unlimited Tax General Obligation Parks and Recreation Bonds
 - ii. Private Placement of Bonds fee through Stifel, Nicolaus and Company, Inc.
 - iii. Amend 2016 Millage Rates – Add Parks and Recreation Bond Debt Millage to Form L-4029 (2016 Tax Rate Request)

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Curtis seconded to approve the following November 9, 2016 Consent Agenda items:

- Approval of Regular Township Board Meeting Minutes of October 12, 2016
- Approval of Treasurer Report for September, 2016
- Approval of Clerk Summary Report for September, 2016
- Approval of Regular Bills through November 4, 2016
- Approval of Consultant Bills through November 4, 2016

Roll Call:

Ayes: Curtis, Bellairs, Wright, Dunn, Durr, Ferrari, Cryderman
 Nays: None
 Absent: None
 Motion Carried

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PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Ken LaPlace from PVN TV distributed information to the Township Board regarding a documentary that Ken is involved in called Irene: Child of the Holocaust.

Parks and Recreation Director Ron Davis updated the Township Board on the progress of the Maintenance Building on Coats Road.

Jim Sharpe congratulated the Township Board on a hard fought campaign on yesterday's election and thanked the two outgoing Trustees on doing a great job for the community.

PUBLIC HEARING

FISCAL YEAR 2017 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Treasurer Ferrari moved, Trustee Curtis seconded to open the Public Hearing at 7:17 p.m. to discuss the Fiscal Year 2017 Community Development Block Grant Funds.

Roll Call:

Ayes: Cryderman, Durr, Wright, Ferrari, Bellairs, Curtis, Dunn

Nays: None

Absent: None

Motion Carried

Randy Gower from the Oxford/Orion FISH Organization thanked the Board for their support of their organization for the 2016 program year.

Treasurer Ferrari moved, Trustee Curtis seconded to close the Public Hearing at 7:19 p.m. to discuss the Fiscal Year 2017 Community Development Block Grant Funds.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

FIRE DEPARTMENT

None Presented.

UNFINISHED BUSINESS

None Presented.

NEW BUSINESS:

OAKLAND COUNTY SHERIFF'S OFFICE 2017-2018 LAW ENFORCEMENT SERVICES AGREEMENT

Treasurer Ferrari moved, Trustee Cryderman seconded to approve the Oakland County Sheriff's Office 2017-2018 Law Enforcement Services Agreement with the Charter Township of Oxford as presented and to authorize Supervisor William Dunn and Clerk Curtis W. Wright to sign the Agreement on behalf of Oxford Township.

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Roll Call:

Ayes: Wright, Ferrari, Durr, Bellairs, Curtis, Cryderman, Dunn

Nays: None

Absent: None

Motion Carried

CDBG SUGGESTED FUNDING FOR 2017

Treasurer Ferrari moved, Trustee Curtis seconded that the Charter Township of Oxford Board of Trustees formally agrees to allocate its 2017 Community Development Block Grant (CDBG) Funds in the following manner:

\$26,206.00 – For the minor home repair program for 5-6 homes in Oxford Township.

\$11,231.00 – To provide Oxford Township residents with emergency food, utility, rent/mortgage, medical and educational assistance.

In the case that CDBG funding comes in less than anticipated, the allocation for the minor home repair program is to be reduced appropriately. The Charter Township of Oxford Board of Trustees also authorizes CDBG Coordinator Joseph G. Ferrari to prepare all the necessary documents and authorizes Supervisor William Dunn to sign the 2017 annual CDBG submittal, 2017 Sub-recipient Agreement (when made available) and the Conflict of Interest Certification on behalf of the Township.

Roll Call:

Ayes: Bellairs, Durr, Cryderman, Curtis, Dunn, Ferrari, Wright

Nays: None

Absent: None

Motion Carried

CDBG BID FOR EMERGENCY SERVICES

Treasurer Ferrari moved, Trustee Curtis seconded that the Oxford Township Board of Trustees awards the Emergency Services Bid for 2016 Community Development Block Grant Funds (CDBG) in the amount of \$11,231.00 to Oxford/Orion FISH and authorizes CDBG Coordinator Joseph G. Ferrari to sign the applicable documents and proposal ratification.

Roll Call:

Ayes: Curtis, Bellairs, Ferrari, Dunn, Wright, Durr, Cryderman

Nays: None

Absent: None

Motion Carried

2016-2017 EVIP GRANT FUNDING

Treasurer Ferrari moved, Trustee Cryderman seconded to authorize Treasurer Joseph G. Ferrari to sign a one (1) year subscription contract/invoice with Munetrix, LLC in the amount of \$1,750.00 in order to meet the State of Michigan reporting requirements to secure

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Economic Vitality Incentive Program (EVIP) funding. It is further understood that the \$1,750.00 fee will be subtracted from the \$45,230.00 EVIP grant, leaving \$43,480.00 to be distributed to the Oxford Township local taxing units, based on 2016 township millage rates.

Roll Call:

Ayes: Ferrari, Durr, Wright, Curtis, Bellairs, Dunn, Cryderman
 Nays: None
 Absent: None
 Motion Carried

OXFORD-ADDISON YOUTH ASSISTANCE APPOINTMENT

Clerk Wright moved, Trustee Curtis seconded to appoint Don Jackson to the Oxford-Addison Youth Assistance Board of Directors as recommended in the Oxford-Addison Youth Assistance letter dated October 27, 2016.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

DTE STREET LIGHTING

Treasurer Ferrari moved, Clerk Wright seconded that the Charter Township of Oxford contract with DTE Energy to replace all street lighting located in the Charter Township of Oxford with Light-Emitting Diode (LED) lighting at a cost of \$14,046.00 and authorize Supervisor William Dunn to sign any necessary documents on behalf of the Charter Township of Oxford. The \$14,046.00 amount to be paid from General Fund – Fund Balance.

Roll Call:

Ayes: Curtis, Bellairs, Ferrari, Wright, Cryderman, Durr, Dunn
 Nays: None
 Absent: None
 Motion Carried

DUNLAP ROAD WATER TREATMENT PLANT FILTER TANK #4 MEDIA REMOVAL (added to the agenda)

Trustee Curtis moved, Clerk Wright seconded to approve an amount not to exceed \$20,000.00 for the removal and examination for any damage to the media in filter tank number four (4) located in the Dunlap Road Water Treatment Plant building. Payment for the media removal to be made from the Oakland County Water Resources Oxford Township Water Major Maintenance Reserve Fund.

Roll Call:

Ayes: Cryderman, Durr, Wright, Dunn, Ferrari, Bellairs, Curtis
 Nays: None
 Absent: None
 Motion Carried

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PARKS AND RECREATION BOND ISSUE (added to the agenda)

**RESOLUTION AUTHORIZING 2016 UNLIMITED TAX GENERAL OBLIGATION
PARKS AND RECREATION BONDS**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the Resolution Authorizing 2016 Unlimited Tax General Obligation Bonds as presented.

Roll Call:

Ayes: Dunn, Ferrari, Wright, Durr, Bellairs, Curtis, Cryderman

Nays: None

Absent: None

Motion Carried

PRIVATE PLACEMENT OF BONDS FEE THROUGH STIFEL (added to the agenda)

Treasurer Ferrari moved, Trustee Durr seconded to approve the private placement of bonds through Stifel as the township agent for a fee of \$3,000.00. Treasurer Joseph G. Ferrari is also authorized to sign the necessary paperwork with Stifel.

Roll Call:

Ayes: Curtis, Wright, Ferrari, Durr, Dunn, Cryderman, Bellairs

Nays: None

Absent: None

Motion Carried

**AMEND 2016 MILLAGE RATES – ADD PARKS AND RECREATION BOND DEBT
MILLAGE TO FORM L-4029 (added to the agenda)**

Treasurer Ferrari moved, Trustee Curtis seconded to add to be levied and collected December 1, 2016 the general property tax on all real and personal property within the Township upon the current tax roll a voter authorized bond debt millage of .27 mills for Parks and Recreation Bond Debt. The Form L-4029 is also to be amended to include .27 mills for Parks and Recreation Bond Debt with Supervisor William Dunn and Clerk Curtis W. Wright authorized to sign this L-4029 amendment.

Roll Call:

Ayes: Wright, Ferrari, Curtis, Cryderman, Bellairs, Dunn, Durr

Nays: None

Absent: None

Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

None

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BOARD OF TRUSTEE COMMENTS

Supervisor Dunn, Clerk Wright, Treasurer Ferrari, Trustees Curtis and Durr thanked outgoing Trustees Bellairs and Cryderman for a great job that they have done for the community during their time on the Oxford Township Board and wished them the very best.

Treasurer Ferrari commented that the Budget Amendments will be coming up in December and the need to look into allocating extra money for MERS.

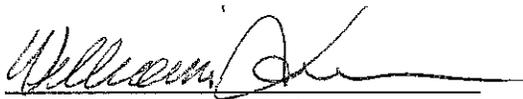
Clerk Wright commented that he was thrilled for Ron Davis on his bond passing and couldn't say enough for Susan McCullough, Kelly Richter and Alaina Richter for what they did in the Clerk's office for the election, basically a three person group. Approximately 12,000 voters went through the polls and it was extremely busy. The work of the Election Inspectors were tremendous, and there were hardly any issues arose. Crowds were very respectful overall.

Clerk Wright announced that the Oath of Office will be November 18, 2016 at 3:00 p.m.

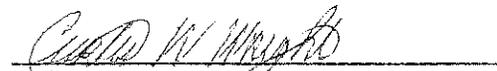
ADJOURNMENT

Treasurer Ferrari moved, Trustee Bellairs seconded, to adjourn at 7:52 pm.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried



William Dunn, Supervisor



Curtis Wright, Clerk

Approved:

/kmr