OXFORD TOWNSHIP

SWIMMING POOL PLAN REVIEW

ADDRESS_____ DESCRIPTION_____

PLANS: DENIED APPROVED WITH NOTES APPROVED

ADDITIONAL INFORMATION TO BE SUBMITTED:

_____SUBDIVISION APPROVAL ON CONST. PLANS _____ PLOT PLAN WITH SETBACK DIMENSIONS & EXISTING EASEMENTS

_____TWO COMPLETE SETS OF CONSTRUCTION PLANS

_____ SOIL EROSION PERMIT REQUIRED FOR INGROUND POOL

ADDITIONAL INFORMATION REQUIRED ON PLANS:

1. _____ POOL AND FENCE WILL COMPLY WITH ALL APPLICABLE PARTS OF THE MICHIGAN RESIDENTIAL BUILDING CODE 2003 (CHAPTER 41 & APPENDIX G)

2. _____ GATES LABELED ON PLANS

3. _____ DOORS IN WALLS USED AS BARRIER REQUIRED TO BE ALARMED
NOTE: SOMEBODY REQUIRED TO BE HOME OR HAVE ACCESS TO HOUSE

4. _____ MECHANICAL PERMIT REQUIRED (HEATED UNITS ONLY)

5. _____ELECTRICAL PEMIT REQUIRED

6. _____ OTHER : _____

CALL AT LEAST ONE DAY IN ADVANCE--
REQUIRED INSPECTION

INGROUND POOLS
1. STEEL WALL OR OPEN HOLE
2. ROUGH ELECTRIC
3. MECHANICAL INSPECTION IF REQ.
4. FINAL ELECTRICAL
5. FINAL BUILDING
6. OTHER

ABOVE GROUND
1. ROUGH ELECTRICAL
2. MECHANICAL INSPECTION IF REQ.
3. FINAL ELECTRICAL
4. FINAL BUILDING
5. OTHER

I have read the above requirements, submitted all necessary information and agree to comply with all construction codes as required

Signed_____ Date_____

CHARTER TOWNSHIP OF OXFORD

Grading Permit # _____
Zoning Permit # _____
Stakes Ready ☐ YES ☐ NO
Date: _____

300 DUNLAP ROAD
OXFORD, MICHIGAN 48371
1-248-628-9787 FAX 1-248-628-8139
www.oxfordtownship.org

Building Permit # B_____

Application for Zoning Compliance and Building Permit

PROPERTY LOCATION
ADDRESS: _____
PARCEL #: _____
LOT #: _____
SUBDIVISION: _____

CURRENT PROPERTY OWNER
NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____
ZIP: _____ PHONE: _____

IS THIS A HOMEOWNER PERMIT? ☐ YES ☐ NO

CONTRACTOR INFORMATION
NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____
ZIP: _____ PHONE: _____
CONTACT: _____
CONTACTS PHONE #: _____
EMAIL: _____

LICENSE INFORMATION
LICENSE #: _____
EXPIRATION DATE: _____
MESC #: _____
FED ID #: _____
INSURANCE COMPANY: _____
POLICY #: _____
EXPIRES: _____

PROJECT DESCRIPTION: _____
DIRECTIONS TO SITE: _____
NATURE OF WORK: _____
COMMENTS: _____
APPROXIMATE SQUARE FOOTAGE OF PROJECT: _____ CONSTRUCTION VALUE OF PROJECT: _____

TYPE OF IMPROVEMENT
- ☐ NEW BUILDING
- ☐ ALTERATION
- ☐ ADDITION
- ☐ DEMOLITION
- ☐ MOVING
- ☐ SIGN(S)
- ☐ GARAGE
- ☐ REPAIR, REPLACEMENT
- ☐ FOUNDATION ONLY
- ☐ SHELL ONLY
- ☐ SHED
- ☐ DECK
- ☐ POOL
- ☐ OTHER _____

PROPOSED USE
- ☐ RESIDENTIAL
  - ☐ ONE FAMILY
  - ☐ TWO OR MORE FAMILY
  - ☐ HOTEL, MOTEL
- ☐ COMMERCIAL
- ☐ INDUSTRIAL
- ☐ RECREATIONAL
- ☐ OTHER _____

CURRENT ZONING OF PROPERTY
_____

Section 23a of the State of Michigan Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure.

AFFIDAVIT REGARDING ZONING- I agree the statements made above are true, and if found not to be true, any zoning permit that may be issued may be void. Further, I agree to comply with the conditions and regulations provided with any permit that may be issued. Further, I agree the permit that may be issued is with the understanding all applicable sections of the Charter Township of Oxford Zoning Ordinance will be complied with. Further, I agree to notify the Oxford Township Zoning Administrator for inspection before the start of construction and when locations of proposed uses are marked on the ground. Further, I agree to give permission for officials of the Charter Township of Oxford, Oakland County, and the State of Michigan to enter the property subject to this permit application for purposes of inspection. Finally, I understand this is a zoning permit (not a permit) and that a zoning permit, if used, conveys only land use rights and does not include any representation or conveyance of rights in any other statute, building code, deed restriction, or other property rights.

Signature of Owner: _____ Date:_____

Signature of Applicant: _____ Date:_____

REQUIRED CONSTRUCTION DOCUMENTS

NOTE: Failure to include all required documents will delay the review process.

The Following items and documents are required to be submitted along with a completed application for ZONING COMPLIANCE AND BUILDING PERMIT, except as noted.

1. Copies of the **CURRENT TAX STATEMENT** marked paid. ***Required for all applications.***
2. Two (2) complete folded sets of **CONSTRUCTION PLANS with Grading Plan (New Residential).** Required for all applications.
3. A complete **PLOT PLAN** showing the dimensions to all property lines (setbacks), as well as the locations of the proposed structure(s) and distances from property lines. Include all easements.
4. A DRIVEWAY PERMIT (Application with a date stamp), if on a public road. Required for new curb cuts to county or state highways.
   ROAD COMMISSION FOR OAKLAND COUNTY
   Permits Division
   2420 Pontiac Lake Road
   Waterford, MI 48328
   248-858-4835
5. A **SEPTIC PERMIT,** if not on a public sewer system. Required for new home, new commercial and new industrial construction.
   OAKLAND COUNTY HEALTH DIVISION
   Department of Human Services
   Health Division Building
   1200 N. Telegraph Road
   Pontiac. MI 48341-0432
   248-858-1312
6. A **SOIL EROSION PERMIT,** if applicable.
   CHARTER TOWNSHIP OF OXFORD
   300 Dunlap Road
   Oxford, MI 48371
   248-628-9787 ext. 114
7. **ENGINEERED TRUSS DRAWINGS,** if applicable, prior to installation of trusses.
8. A check or cash in the amount of **$125.00** for **Grading Plan Review** (All New Residential) and **$125.00 for Zoning Compliance Permit** = $250.00 Total.
9. **NOTE**: Address must be posted at the driveway or at the road for inspectors to locate the property. (NO ADDRESS - NO INSPECTION AND YOU WILL BE SUBJECT TO A RE-INSPECTION FEE).

STAKE INSPECTION PROCEDURE

Required:

1. A Certificate of survey from a State of Michigan Registered Land Surveyor, for all NEW Construction. Mortgage survey with proposed structures drawn in with setback information can be substituted for garages, decks, pools, sheds, etc.
2. Actual stakes shall be tagged or painted as follows:
   RED — For property corners, these stakes are to be set next to the surveyor's iron set at the property corners.
   YELLOW — For buildings, additions or accessory structures.
3. Road Right-of-Ways. Property corner stakes shall indicate the actual location of the right-of-way (Where the property abuts the road right-of-way).
4. Easements- The location of all easements located on the property shall also be staked and identified as such.

Adopted at a Township Board meeting, June 11, 2014, effective date June 12, 2014.

OXFORD TOWNSHIP

CONTRACTOR REGISTRATION
(Please Print)

Name of Company / Contractor: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Qualifying Officer: _____

License Number: _____

Comments: _____

_____

_____

List of all authorized persons to pull permit under your license:

_____

_____

_____

_____

1. Need copy of your license and ID
2. $15.00 for Building
3. $15.00 for Mechanical
4. $15.00 for Electrical
5. $15.00 for Plumbing

Sign: _____ Date: _____
(Contractor)

Charter Township of Oxford, 300 Dunlap Road, Oxford, MI 48371
ph: 248/628-9787 x114 fax: 248/628-8139 email: llowe@oxfordtownship.org

3.7 Schedule of District Regulations.

District	Minimum Lot Area [A,B]	Min. Lot Width [C, D]	Minimum Yard Setback [E]			Maximum Bldg. Height [F, G]		Maximum Lot Coverage [H]	Additional Regulations
			Front [I, J]	Side [J]	Rear	Feet	Stories		
AG, Agriculture	20 acres	600 ft.	50 ft.	60 ft.	75 ft.	35 ft. [K]	2½	10%	See §3.8(A)
SF-3, Suburban Farms	10 acres	330 ft.	50 ft.	50 ft.	60 ft.	35 ft.	2½	15%	See §3.8(A)
SF-2, Suburban Farms	5 acres	300 ft.	40 ft.	50 ft.	50 ft.	35 ft.	2½	15%	See §3.8(A)
SF-1, Suburban Farms	2.5 acres	200 ft.	40 ft.	50 ft.	50 ft.	35 ft.	2½	20%	See §3.8(A)
R-3, Single-Family Residential	1 acre	150 ft.	35 ft.	15 ft.	30 ft.	35 ft.	2½	25%	See §3.8(A)
R-2, Single-Family Residential	25,000 s.f.	120 ft.	30 ft.	12.5 ft.	25 ft.	35 ft.	2½	30%	See §3.8(A)
R-1, Single-Family Residential	12,000 s.f.	80 ft.	25 ft.	10 ft.	20 ft.	35 ft.	2½	35%	See §3.8(A)
R-1A, Single-Family Residential	6,000 s.f.	60 ft.	25 ft.	7.5 ft.	20 ft.	35 ft.	2½	40%	See §3.8(A)
RM, Multiple-Family Residential	See §3.8(B)	200 ft.	35 ft.	20 ft.	40 ft.	45 ft. [L]	3	40%	See §3.8(B)
MHC, Manufactured Housing Community	10 acres	330 ft.	40 ft.	20 ft.	35 ft.	25 ft. [L]	2	35%	See §3.8(C)
C-1, Local Commercial	10,000 s.f.	100 ft.	35 ft.	20 ft. [M]	25 ft.	35 ft.	2	30%	–
C-2, General Commercial	1 acre	150 ft.	35 ft.	30 ft. [M]	30 ft.	35 ft.	2	30%	–
O, Office	10,000 s.f.	100 ft.	35 ft.	20 ft.	25 ft.	45 ft.	3	30%	–
RO, Research Office	1 acre	150 ft.	50 ft.	25 ft.	50 ft.	40 ft.	2	30%	
I-1, Light Industrial	1 acre	150 ft.	50 ft.	25 ft.	50 ft.	40 ft.	2	35%	–
I-2, General Industrial	2 acres	200 ft.	75 ft.	50 ft.	75 ft.	50 ft.	2	40%	–
R, Recreation	5 acres	330 ft.	50 ft.	50 ft.	50 ft.	35 ft.	2½	10%	
G, Gravel and Sand Overlay	See Section 5.25								

Oxford Township Building Department Fee Schedule

DESCRIPTION OR EXPLANATION OF FEE/CHARGE/RATE		AMOUNT OF FEE/CHARGE/RATE
Building Permits: When required, the fees are based on project costs for all residential, commercial & industrial projects. (materials & labor shall be included in total costs) [See also Other Permits, Other Fees and Bond Fees that may apply per permit. Pg. 2 & 3.]	**Value of Improvement** $0.00 - $1,000.00	**$100.00**
	$1,000.01 - $50,000.00	**$100.00** (Plus $4.50 per thousand dollars of project cost, or portion thereof, in excess of $1,000.00)
	$50,000.01 - $500,000.00	**$400.00** (Plus $4.50 per thousand dollars of project cost, or portion thereof, in excess of $50,000.00)
	$500,000.01 and up	**$1,950.00** (Plus $4.50 per thousand dollars of project cost, or portion thereof, in excess of $500,000.00)
Trade Permits: Electrical, plumbing & mechanical.	**Residential:** Single/multi-family (Per single living unit)	0 - 1,500 Sq. Ft. = $175.00 per each trade
		1,501 - 3,000 = $195.00 per each trade
		3000 and up = $215.00 per each trade
	Commercial/Industrial: Multi-tenant commercial spaces shall be treated as individual units and per square footage.	0 - 3,000 Sq. Ft. = $250.00 per each trade
		3,001 - 8,000 = $350.00 per each trade
		8,001 - 13,000 = $450.00 per each trade
		13,001 - 20,000 = $550.00 per each trade
		20,001 and up = $750.00 per each trade
Building Code Compliance Plan Review: Residential, Commercial and Industrial.	**Total project cost** $0.00 - $500,000.00	0.0013 of project cost but not less than **$100.00**.
	Over $500,000.00	**$650.00** plus 0.0005 of project cost over $500,000.00
Trades Code Compliance Plan Review:	Electrical Plumbing Mechanical	25% of Building Code Compliance Plan Review Fee.
Note: The Building Official may waive plan review fees if the review is deemed unnecessary based on the projects minor nature.		
Re-inspection / Misc. Trade Inspection:	All Trades	**$50.00** per inspection and to be pre-paid.
Mileage:		**$5.00** per inspection and to be pre-paid.

Adopted at a Township Board meeting, Feb.12, 2014, effective date Feb.1, 2014. Form updated Sept. 18, 2015.

Other Permits

DESCRIPTION OR EXPLANATION		AMOUNT OF FEE/CHARGE/RATE
Demolition: (Plus trade permits at $50.00 per inspection)		$100.00
Land Improvement:	Application Fee	$120.00
	Mileage Zoning Fee	$5.00
	Total Cost	$125.00
Mobile Home: (Plus trade permits at $50.00 per inspection)	Single wide	$200.00
	Double wide	$250.00
Moving Structure:		$350.00
Pool: (Plus trade permits at $50.00 per inspection)	Above ground	$150.00
	Below ground	$200.00
Sign: (Plus electrical permit at $50.00 per inspection)		$100.00
Sewer Permit: (Plus $5.00 Mileage Fee)	County Fee	$200.00
	Township Fee	$50.00
Water Permit: (Plus $5.00 Mileage Fee)	Township Fee	$50.00
Zoning Permit:	Application Fee	$120.00
	Mileage Zoning Fee	$5.00
	Total Cost	$125.00

Other Fees

DESCRIPTION OR EXPLANATION	AMOUNT OF FEE/CHARGE/RATE
Administrative:	**$40.00** Non-Refundable and to be pre-paid
Sewer Connection:	**$3,500.00**
Water Tap-In:	**$6,075.00**
Water Construction:	**$100.00**

Adopted at a Township Board meeting, Feb.12, 2014, effective date Feb.1, 2014. Form updated Sept. 18, 2015.

BONDS

DESCRIPTION OR EXPLANATION		AMOUNT OF FEE/CHARGE/RATE
New Residential:		960 - 2000 Sq. Ft. = $300.00
		2001 - 3000 = $400.00
		3001 - 4000 = $500.00
		Over - 4001 = $700.00
New Commericial/ Industrial:		0 - 2000 Sq. Ft. = $500.00
		2001 - 3000 = $800.00
		3001 - 4000 = $1000.00
		4001 - 5000 = $1500.00
		Over - 5001 = $2000.00
Miscellaneous Residential/ Commercial/ Industrial:	Accessory Structures - Garage, Pole Barn,Shed,Porch,Deck,etc.	$100.00
	Additions / Attached Garage	$200.00
	Remodel	$100.00
	Moving A	$2,000.00

Adopted at a Township Board meeting, Feb.12, 2014, effective date Feb.1, 2014. Form updated Sept. 18, 2015.