

CHARTER TOWNSHIP OF OXFORD
PLANNING COMMISSION REGULAR MEETING
AGENDA

Date: Thursday, February 28, 2019
Place: Charter Township Hall Meeting Room, 300 Dunlap Road, Oxford, MI 48371
Time: 7:00 p.m.

1. CALL TO ORDER
2. RESPECTS TO THE FLAG
3. ROLL CALL: Berger, Curtis, Hunwick, Knauf, Nold, Spisz, Young
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - A. Planning Commission Regular Meeting – December 13, 2018
6. PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON THIS AGENDA
7. COMMISSIONERS' COMMENTS
8. PUBLIC HEARING(S)
 - A. The purpose of this hearing is to receive public comments on proposed amendments to Zoning Ordinance 67A, regarding: Article 2 Section 2 Definitions; Article 3 Section 5 Schedule of Use Regulations: AG, Agriculture; Article 5 Use Regulations
 - i. Presentation by Petitioner
 - ii. Open Public Hearing
 - iii. Public Testimony
 - iv. Close Public Hearing
 - v. Comments from Township Consultants and Staff
 - vi. Review of Correspondence
 - vii. Commission Discussion
 - viii. Motion
 - ix. Discussion on Motion
 - x. Vote
 - B. The purpose of this hearing is to receive public comments on proposed amendments to Zoning Ordinance 67A, regarding: Amending the test of Section 8.1 to make this section consistent with Section 16.3 of the Zoning Ordinance which addresses Zoning Compliance Permits and Exceptions Thereto; amending the text of Sections 11.2, 11.3, 11.4, 11.7. and 11.8 of the Zoning Ordinance to provide that proposed plans for private roads shall comply with the Engineering Design Standards Ordinance; amending the text of Sections 11.2(B) AND 11.2(E) to make these sections consistent with Sections 8.1 and 16.3 of the Zoning Ordinance; and amending the text of Section 13.9 of the Zoning Ordinance to provide that proposed plans for improvements in a condominium shall comply with the Engineering Design Standards Ordinance.
 - i. Presentation by Petitioner
 - ii. Open Public Hearing
 - iii. Public Testimony
 - iv. Close Public Hearing
 - v. Comments from Township Consultants and Staff
 - vi. Review of Correspondence

- vii. Commission Discussion
- viii. Motion
- ix. Discussion on Motion
- x. Vote

2. UNFINISHED BUSINESS

A. None

3. NEW BUSINESS

A. Election of Officers

- i. Chairperson
- ii. Vice Chairperson
- iii. Secretary

B. Amended Final Site Plan – Seymour Lake Road Township Park

C. Committee Assignment

- i. Economic Development Committee
- ii. Ordinance Review Committee
- iii. PC representative on the Zoning Board of Appeals (recommendation to TB)

4. COMMUNICATIONS AND/OR COMMITTEE REPORTS

A. Committee Reports

- i. Economic Development Committee (Curtis, Spisz, Young)
- ii. Ordinance Review Committee (Berger, Hunwick, Nold)

12. PLANNER / ENGINEER REPORTS

A. Planner: Carlisle/Wortman

B. Engineer: Sharpe Engineering

13. ADJOURNMENT

The Charter Township of Oxford will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting/hearing. Individuals with disabilities requiring auxiliary aids or services shall contact the Charter Township of Oxford, by writing or calling, Curtis W. Wright, Township Clerk, (248) 628-9787, as soon as possible to allow the Township sufficient time to have available the aids and services.

Michael Young, Chairman
Planning Commission
Charter Township of Oxford
300 Dunlap Road
Oxford, MI 48371-0003
(248) 628-9787 x 110

Meeting Procedure*

* Per Oxford Township Planning Commission Bylaws, Section 3

Public Comment on Items Not Scheduled for Public Hearing or on the Agenda

1. During this portion of the agenda, a member of the audience may address the Commission on any issue which is **not scheduled** on that agenda.
2. A member of the audience speaking during this portion of the agenda shall **limit his/her remarks to 3 minutes.**

The Commission request:

1. Any members of the public wishing to address the Commission shall give their name and address.
2. The general public shall limit their remarks to 3 minutes each.
3. All speakers shall address their remarks to the Chairperson only.
4. No person shall be permitted to speak twice on the same issue until everyone wishing to be heard has had a chance to speak. Persons will only be recognized a second time if they have something new to add that has not already been brought to the Commission's attention.
5. Under Agenda Item 6 the Commissioners will hear your comments but not provide comment back.

Public Hearings: The order of presentation shall be as follows:

1. Presentation by Petitioner
2. Open Public Hearing
3. Public Testimony
4. Close Public Hearing
5. Comments from Township Consultants and Staff
6. Review of Correspondence
7. Commission Discussion
8. Motion
9. Discussion on Motion
10. Vote

The petitioner shall limit his/her remarks or presentation to 10 minutes, unless extended by permission of the Chairperson.

- The Chairperson shall instruct the petitioner to summarize his/her remarks when the Chairperson or Commission members feel that he/she has strayed from the pertinent facts, has become repetitive or is being disrespectful to the Commission.
- If the petitioner has a spokesperson, that spokesperson may make the main presentation and the petitioner may also speak, but both speakers shall not exceed the time limit of this rule without permission of the Chairperson.

Any members of the public wishing to address the Commission during a public hearing shall give their name, address, and position on the issue under discussion.

- The general public shall limit their remarks to 3 minutes each.
- All speakers shall address their remarks to the Chairperson only.
- No person shall be permitted to speak twice on the same issue until everyone wishing to be heard has had a chance to speak. Persons will only be recognized a second time if they have something new to add that has not already been brought to the Commission's attention.
- No person, other than a Commission member, Township consultant or Township staff, shall be allowed to address an issue for public hearing following the closing of that public hearing by the Chairperson.

During a business meeting, the following Rules of Procedure shall apply Unfinished and New Business Items:

1. Presentation by Petitioner (The petitioner shall limit his/her remarks or presentation to 10 minutes, unless extended by permission of the Chairperson.
2. Comments from Township Consultants and Staff
3. Review of Correspondence
4. Public Comment
5. Commission Member Discussion
6. Motion
7. Discussion on Motion
8. Vote