CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING, WEDNESDAY, APRIL 10, 2019

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, April 10, 2019 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: Dunn

Also Present: Fire Chief Scholz, Assistant Fire Chief Creech, Township Engineer Sharpe, CJ Carnacchio – Oxford Leader, Parks and Recreation Director Davis, cameraperson and 26 citizens

Treasurer Ferrari called the meeting to order at 6:30 pm.

Trustee Curtis moved, Trustee Nichols seconded to select Treasurer Joseph G. Ferrari as the temporary Chairperson for tonight's meeting in the absence of Supervisor Dunn.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

**APPROVAL OF THE AGENDA**

Trustee Curtis moved, Clerk Wright seconded to amend the April 10, 2019 agenda:

- Removing First Reading 7 a. - Zoning Ordinance 67A.019: Amendments to Section 2.2; Section 3.5; and Article 5

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

**APPROVAL OF THE CONSENT AGENDA**

Trustee Curtis moved, Trustee Payne seconded to approve the following April 10, 2019 Consent Agenda items:

- Approval of Regular Township Board Meeting Minutes of March 13, 2019
- Approval of Treasurer Report February 2019
- Approval of Clerk Summary Report February 2019
- Approval of Regular Bills through April 5, 2019
- Approval of Consultant Bills through April 5, 2019
- Revenue & Expenditure Report January through March 2019

Roll Call:

Ayes: Nichols, Durr, Wright, Ferrari, Payne, Curtis
Nays: None
Absent: Dunn
Motion Carried

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
Comments were received from 11 citizens.

**FIRST READINGS**

**ZONING ORDINANCE 67A.019: AMENDMENTS TO SECTION 2.2; SECTION 3.5; AND ARTICLE 5**
*Removed from the Agenda.*

**FIRE PREVENTION AND PROTECTION ORDINANCE 95.004: AMENDMENTS TO SECTION 26.12: FIREWORKS**
Trustee Nichols moved, Trustee Payne seconded to set a Second Reading and possible adoption of Fire Prevention and Protection Ordinance 95.004 to be considered at the Charter Township of Oxford Board of Trustees May 8, 2019 Regular Meeting.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

**SECOND READINGS**

**ZONING ORDINANCE 67A.018: AMENDMENTS TO SECTIONS 8.1; 11.2-11.4; 11.7; 11.8; AND 13.9**
Trustee Curtis moved, Trustee Payne seconded to approve the following amendments:

1. Amending the text of Section 8.1 (road frontage and access) to make this section consistent with Section 16.3 (zoning compliance permits) of the Zoning Ordinance which addresses zoning compliance permits and exceptions thereto;
2. Amending the text of Sections of Article 11, Private Roads (11.2, 11.3, 11.4, 11.7, and 11.8) of the Zoning Ordinance to provide that proposed plans for private roads shall comply with the engineering design standard ordinance;
3. Amending the text of Section 11.2(b) and 11.2(e) (private roads) to make these sections consistent with Sections 8.1 (road frontage and access) and 16.3 (zoning compliance permits); and
4. Amending the text of Section 13.9 (condominium development) of the zoning ordinance to provide that proposed plans for improvements in a condominium shall comply with the engineering design standards ordinance

to the Charter Township of Oxford Zoning Ordinance 67A as presented.

Roll Call:
Ayes: Wright, Ferrari, Payne, Durr, Curtis, Nichols
Nays: None
Absent: Dunn
Motion Carried

**ACREAGE DIVISION ORDINANCE 104A.006**

Trustee Curtis moved, Trustee Nichols seconded to adopt Acreage Division Ordinance 104A.006 to the Oxford Charter Township Code of Ordinances as presented.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Wright, Nichols, Durr
Nays: None
Absent: Dunn
Motion Carried

**CONSUMERS ENERGY COMPANY GAS FRANCHISE ORDINANCE 72A**

Trustee Curtis moved, Trustee Nichols seconded to adopt Consumers Energy Company Gas Franchise Ordinance 72A to the Oxford Charter Township Code of Ordinances as presented with an effective date of July 21, 2019.

Roll Call:

Ayes: Durr, Payne, Curtis, Nichols, Ferrari, Wright
Nays: None
Absent: Dunn
Motion Carried

**FIRE DEPARTMENT**

None

**UNFINISHED BUSINESS**

**GRACE PREMIER SENIOR LIVING – APPROVAL OF INTERLOCAL AGREEMENTS WITH ORION TOWNSHIP**

Trustee Curtis moved, Clerk Wright seconded to approve the Resolution approving the Interlocal Agreements between the Charter Township of Oxford and the Charter Township of Orion, and authorize Supervisor William Dunn and Clerk Curtis W. Wright to sign the Interlocal Agreements on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Payne, Nichols, Wright, Durr, Curtis
Nays: Ferrari
Absent: Dunn
Motion Carried

**NEW BUSINESS:**

**MILLAGE LANGUAGE APPROVAL FOR AUGUST 6, 2019 SPECIAL ELECTION FOR POLICE PROTECTION**

Trustee Curtis moved, Clerk Wright seconded to approve the following Ballot Language:

**Charter Township of Oxford Police Protection Millage**

Shall the previously voted increase in the tax limitation on general ad valorem taxes of 3.9152 mills ($3.9152 per $1,000 of taxable value) for police protection and law enforcement services for the unincorporated portion of the Charter Township of Oxford, reduced by the required millage rollbacks, be increased and renewed at the original voted and approved 3.9152 mills ($3.9152 per $1,000 of taxable value) on all taxable property within the unincorporated portion of the Township, to be levied for five years, beginning December 2020 through December 2024 inclusive, for the purpose of contracting to provide police protection services and law enforcement services for the unincorporated portion of the Township?

This proposal is a renewal and increase of the rolled-back millage, which last resulted in a levy of 3.7939 mills, in order to return the millage and levy to the originally authorized 3.9152 mills which expires with the December 2019 tax levy. If approved, the Township will collect from this levy in the first year (2020) approximately $3,170,066.00.

to be placed on the August 6, 2019 Election Ballot for the Charter Township of Oxford (excluding the Village of Oxford).

Roll Call:

Ayes: Curtis, Payne, Ferrari, Wright, Durr, Nichols
Nays: None
Absent: Dunn
Motion Carried

**MILLAGE LANGUAGE APPROVAL FOR AUGUST 6, 2019 SPECIAL ELECTION FOR PARKS AND RECREATION**

Trustee Curtis moved, Trustee Nichols seconded to approve the following Ballot Language:

**Charter Township of Oxford Parks and Recreation New Additional Millage**

Shall the constitutional tax limitation on the amount of taxes upon all taxable property within the Charter Township of Oxford be increased by new additional millage of 1.0 mill (one dollar per $1,000 of taxable value) for a period of ten (10) years, from 2020 through 2029, inclusive, for the purpose of operating, maintaining, purchasing and improving parks and recreational programs, sites, and facilities within the Township?

The previously authorized Parks and Recreation millage expires with the December 2019 tax levy. If this proposal is approved and levied, it is estimated the Township will collect from

this levy in the first year (2020) approximately $939,798.00, with a portion disbursed as provided by law to the Village of Oxford Downtown Development Authority.

to be placed on the August 6, 2019 Election Ballot for Oxford Township.

Roll Call:
Ayes: Nichols, Durr, Wright, Ferrari, Payne, Curtis
Nays: None
Absent: Dunn
Motion Carried

**2019 SEYMOUR CELEBRATION FIREWORKS CONTRACT**

Clerk Wright moved, Trustee Payne seconded to permit Supervisor William Dunn the authority to sign the 2019 Great Lakes Fireworks Contract and Agreement for the Annual Seymour Celebration for the dates of Friday June 28, 2019, and Saturday June 29, 2019; further, the Oxford Township Parks and Recreation Department will continue to work closely with the Oxford Township Fire Department and Oakland County Sheriff Department to insure that all safety and health regulations are followed as it pertains to the community event.

Roll Call:
Ayes: Durr, Nichols, Curtis, Wright, Ferrari, Payne
Nays: None
Absent: Dunn
Motion Carried

**STONY LAKE PARK PROPERTY SPLIT**

Trustee Curtis moved, Clerk Wright seconded to approve the deeding of the property consisting of 6,118 square feet (0.141 of an acre), as described in the "Property Description for Proposed Parcel "B" by Kennedy Surveying, Inc. dated 03/13/2019 to Mari Misenar, 143 Ora Road, Oxford, MI, with the understanding that no cost has been or will be incurred by the Oxford Township Parks and Recreation Commission, as a one-time transaction, being mutually beneficial to the Oxford Township Parks and Recreation Commission and Mari Misenar. Any future situations, should they occur, will be dealt with on a case-by-case basis.

Roll Call:
Ayes: Wright, Ferrari, Curtis, Payne, Durr, Nichols
Nays: None
Absent: Dunn
Motion Carried

**GRANT OF PERMANENT EASEMENT FOR WATER SUPPLY SYSTEM ON CROSSROADS FOR YOUTH PROPERTY**

Clerk Wright moved, Trustee Curtis seconded to approve the Grant of Permanent Easement for Water Supply System document as presented and described to be located on Parcel 04-25-326-001 currently Crossroads for Youth Property.

Roll Call:
Ayes: Ferrari, Durr, Payne, Curtis, Nichols, Wright
Nays: None
Absent: Dunn
Motion Carried

**FREEDOM OF INFORMATION ACT *(FOIA)* DOCUMENT REVISIONS**
Trustee Curtis moved, Trustee Payne seconded to approve the Charter Township of Oxford Public Summary of FOIA Procedures and Guidelines, and FOIA Procedures and Guidelines as amended by Public Act 523 of 2018. Further, in absence of the Clerk, the Deputy Clerk shall serve as the Freedom of Information Act Coordinator.

Roll Call:
Ayes: Ferrari, Curtis, Nichols, Wright, Payne, Durr
Nays: None
Absent: Dunn
Motion Carried

**ASSESSING SERVICES CONTRACT RENEWAL WITH OAKLAND COUNTY**
Trustee Curtis moved, Clerk Wright seconded to move to enter into a three (3) year contract with Oakland County Equalization Division for assessing services for real property and personal property for the period commencing July 1, 2019 through June 30, 2022 and authorize Supervisor William Dunn and Clerk Curtis W. Wright to sign the contract on behalf of the Charter Township of Oxford.

Roll Call:
Ayes: Curtis, Payne, Ferrari, Wright, Durr, Nichols
Nays: None
Absent: Dunn
Motion Carried

**ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION**
None

**PUBLIC COMMENT**
One citizen spoke at public comment.

**BOARD OF TRUSTEE COMMENTS**
Trustee Curtis asked the Board if we have in place the ability to start identifying our solicitors in the community. There are a few complaints with solicitors in the neighborhoods.

Trustee Curtis informed the Board that he attended the DEQ meeting last night and thought meeting was well presented and learned a lot of facts and information.

Trustee Payne commented that public comment on items not on the agenda is a time for the citizens to voice their questions and concerns. The Board is not allowed to answer or carry

on a conversation with the public during that time. That is a time for the public to speak not the Board. Board Member comments are handled the same way.

Clerk Wright commented on the following items:

- Removal from the agenda the First Reading Zoning Ordinance 67A.019 Amendments.
- No HAZ is Saturday, April 13, 2019 at the Oxford Middle School.
- Clerk's Office has sent out Permanent Absent Voter Applications to residents 30 years of age and older.
- Beaumont Development is going to be a huge project and will have a big impact on Oxford.
- Procedures for the use of the meeting room.

Trustee Nichols informed the Board that the DDA Director on March 22, 2019 said they had a meeting. Detour route was analyzed but no significant changes. Repairs to the detour route will begin March or April 2020. They will be doing skip patching from Glaspie Street to Ray Road. Village of Oxford spring clean-up day will be May 4, 2019.

Trustee Nichols further commented that OCTV does not in any way edit meeting footage.

Treasurer Ferrari commented that the Township is working on securing the necessary easements for safety path/sidewalks, along M-24 from W. Drahner Road to Harriet Street to coincide with the MDOT highway 2020 reconstruction. The potential new Beaumont Hospital project is in its infancy, so it would be best to wait to see what the State of Michigan Hospital Department of Need determines. As far as road chloriding, the township discussed this matter in the mid 1990's and agreed to continue funding this program with a 50% resident and 50% township match. This was done as a compromise for both those folks living on gravel roads and those living on paved roads.

**ADJOURNMENT**

Clerk Wright moved, Trustee Curtis seconded, to adjourn at 7:45 pm.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Joseph G. Ferrari, Acting Chairman

Curtis Wright, Clerk

Approved:

/kmr