

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 11, 2018

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, April 11, 2018 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Assistant, Finance Manager Edmonds, CJ Carnacchio – Oxford Leader, Engineer Sharpe, Recording Secretary Richter, a camera person and approximately 7 citizens.

Supervisor Dunn called the meeting to order at 7:01 pm.

APPROVAL OF THE AGENDA

Clerk Wright moved, Treasurer Ferrari seconded to approve the agenda as amended adding item 11.g. – Wood Trail Sink Hole Water and Sewer repairs and under item 8. remove after the hyphen Water and Sewer Committee.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nichols seconded to approve the following April 11, 2018 Consent Agenda items as presented:

- Approval of Regular Township Board Meeting Minutes of March 14, 2018
- Approval of Special Joint Board Meeting Minutes of March 22, 2018
- Approval of Treasurer Report February 2018
- Approval of Clerk Summary Report February 2018
- Approval of Regular Bills through April 6, 2018
- Approval of Consultant Bills through April 6, 2018
- Revenue & Expenditure Report January through March, 2018

Roll Call:

Ayes: Nichols, Durr, Wright, Ferrari, Payne, Curtis, Dunn

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

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PRESENTATION – HUMAN RESOURCE SERVICES PROPOSAL

Jenny Gehoski, a Human Resource Consultant for PAYCHEX presented a proposal to the Board to provide Human Resource services to Oxford Township.

Trustee Curtis moved, Trustee Nichols seconded to enter into an agreement with PAYCHEX to provide Human Resource services to the Charter Township of Oxford, and to authorize Supervisor William Dunn to sign the agreement on behalf of the Charter Township of Oxford.

Trustee Curtis withdrew his motion and Trustee Nichols withdrew his second.

Treasurer Ferrari moved, Trustee Payne seconded to postpone the Human Resources Proposal until the Township Supervisor, Clerk and Treasurer can meet with the Fire Department, Parks and Recreation Department, Library and PAYCHEX to gauge each unit's interest in the proposed services. A recommendation is to come back to the Oxford Township Board of Trustees at its May 9, 2018, meeting for consideration.

Roll Call:

Ayes: Ferrari, Payne, Durr
Nays: Wright, Curtis, Dunn, Nichols
Absent: None
Motion Failed

Trustee Curtis moved, Trustee Nichols seconded to enter into an agreement with PAYCHEX to provide Human Resource services to the Charter Township of Oxford the building of the township and its employees and authorize Supervisor William Dunn to sign the agreement on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Curtis, Wright, Nichols, Dunn
Nays: Payne, Ferrari, Durr
Absent: None
Motion Carried

SECOND READING

2740 AND 2750 N. BALDWIN ROAD REZONING

Treasurer Ferrari moved, Trustee Curtis seconded to approve of the rezoning Parcel #04-07-101-018 from SF-2 Suburban Farms to R-1 Single-Family Residential Zoning, and to approve the rezoning of Parcel #04-07-101-019 from SF-2 Suburban Farms Zoning to R-1 Single-Family Residential Zoning. This approval is based upon the finding that the proposed rezoning meets the requirements of Section 18.3 of the Charter Township of Oxford Zoning Ordinance and is consistent and compatible with the Master Plan, adjacent zoning districts, and adjacent land uses.

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Roll Call:

Ayes: Durr, Dunn, Payne, Ferrari, Wright, Nichols, Curtis

Nays: None

Absent: None

Motion Carried

FIRE DEPARTMENT

None

UNFINISHED BUSINESS

**FINAL SITE PLAN APPROVAL – NORTH OAKLAND WOODS SITE
CONDOMINIUM**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the Final Site Plan for Parcel #04-36-200-030, Parcel #04-36-200-031, Parcel #04-36-200-032, and Parcel #04-36-200-033 zoned SF-1 Suburban Farms for the development to be known as “North Oakland Woods” based on the Final Site Plan is consistent with Oxford Township Ordinances and the approved Preliminary Site Plan.

Further, this Final Site Plan approval is conditioned upon the following items being approved by the following:

1. Any unresolved items contained within the Township Planner’s review, dated February 13, 2018 and February 15, 2018.
2. Any unresolved items contained within the Township Engineer’s review, dated February 12, 2018.
3. Any unresolved items contained within the Township Attorney’s review, dated March 6, 2018.
4. Any unresolved items contained with the Township Fire Chief’s review, dated February 12, 2018, regarding the dry hydrants.

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

**NORTH OAKLAND WOODS SITE CONDO – CASH IN LIEU OF SAFETY PATH
CONSTRUCTION**

Treasurer Ferrari moved, Trustee Curtis seconded to allow North Oakland Woods Development LLC, the developer of North Oakland Woods, to provide payment in lieu of construction of a safety path in the amount of \$6,710.00 to the Safety Path Fund as determined by the Construction Cost Estimate from Sharpe Engineering, and a written contract shall be executed by North Oakland Woods Development LLC and the Charter

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Township of Oxford as a condition of Final Site Plan approval, and to authorize Supervisor William Dunn to sign the written contract on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Payne, Wright, Dunn, Ferrari, Curtis, Nichols, Durr

Nays: None

Absent: None

Motion Carried

925 LAPEER LEGACY ENTERTAINMENT, LLC – AGREEMENT REGARDING LIQUOR LICENSE

Clerk Wright moved, Trustee Curtis seconded to approve the Agreement Regarding Liquor License between 925 Lapeer Legacy Entertainment, LLC and the Charter Township of Oxford, dated March 21, 2018, as presented.

Roll Call:

Ayes: Curtis, Durr, Payne, Nichols, Ferrari, Wright, Dunn

Nays: None

Absent: None

Motion Carried

Treasurer Ferrari moved, Clerk Wright seconded to add the letter from the Stony Lake Village of Waterstone Condominium Association dated April 5, 2018 as an attachment to the minutes.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

NORTH OAKLAND TRANSPORTATION AUTHORITY (N.O.T.A.) AGREEMENT

Trustee Curtis moved, Trustee Nichols seconded to approve the Interlocal Contracted Services Agreement between the Charter Township of Orion, the Charter Township of Oxford, the Township of Addison, and the North Oakland Transportation Authority commencing January 1, 2018 and expiring December 31, 2025, and authorize Supervisor William Dunn to sign the Agreement on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Nichols, Durr, Dunn, Payne, Curtis

Nays: Wright, Ferrari

Absent: None

Motion Carried

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NEW BUSINESS:

**NORTH OAKLAND TRANSPORTATION AUTHORITY (N.O.T.A.) BALLOT
RESOLUTION**

Trustee Payne moved, Trustee Nichols seconded to approve the Resolution authorizing the North Oakland Transportation Authority Millage renewal request to be placed on the August 7, 2018 Primary Election Ballot for the purpose of supplementing the existing Capital and Operating Expenses for the North Oakland Transportation Authority.

Roll Call:

Ayes: Dunn, Durr, Curtis, Wright, Nichols, Payne

Nays: Ferrari

Absent: None

Motion Carried

**ELK VIEW ESTATES DRAINAGE AND PAVING IMPROVEMENTS BID
RECOMMENDATION**

Treasurer Ferrari moved, Trustee Curtis seconded to award the Elk View Estates Drainage and Paving Improvements project to Saradan Construction, Inc. in the base bid amount of \$275,210.00 as identified by Sharpe Engineering. The \$275,210.00 bid amount to be expensed to General Fund Unallocated Account 101-299-821.008 Elk View Improvements.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

PRE-PAYMENT OF WATER CONNECTION FEES

Treasurer Ferrari moved, Trustee Curtis seconded to approve to allow any owner or developer of properties proposed for development along the East Drahner Road corridor the opportunity to pre-pay the Water Connection fee at the approved Water Connection fee charged per each Residential Equivalent Unit at the time of the request to pre-pay the Water Connection fee. The funds received for the pre-payment of Water Connection fees shall be used to extend the Oxford Township water system to provide water service to these properties along the East Drahner Road corridor. Furthermore, the Oxford Township Water and Sewer Committee is authorized to enter into negotiations to secure future well sites and/or appurtenances from any owner or developer as part of any pre-payment agreement.

Roll Call:

Ayes: Dunn, Durr, Payne, Ferrari, Curtis, Nichols, Wright

Nays: None

Absent: None

Motion Carried

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2018 CHLORIDE PROGRAM

Treasurer Ferrari moved, Trustee Nichols seconded to provide chloride service in 2018; on a 50% Township and 50% Resident participation for individual orders on public gravel roads and contract with Road Commission for Oakland County (\$0.452/ft. for individual orders) with the Township contribution being allocated from account #101-446-969.000 Highway/Road Maintenance.

Roll Call:

Ayes: Payne, Curtis, Durr, Nichols, Ferrari, Wright, Dunn

Nays: None

Absent: None

Motion Carried

2018 WEST NILE VIRUS PROGRAM

Treasurer Ferrari moved, Trustee Curtis seconded to purchase 23 cases of the Mosquito Dunks 12x2 packs for \$1,054.00 (includes shipping), 2 cases of the Natular XRT tablets for \$1,655.80 (includes shipping), 30 cases of HG-95854 Cutter Skinsations (1 oz. travel size pump spray) for \$1,116.00 The total project expenditure is \$3,825.80 with \$3,820.11 coming from the Oakland County West Nile Prevention Grant (account number 101-072.006) and \$5.69 coming from Oxford Township General Fund (account number 101-299-880.001).

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

Treasurer Ferrari moved, Trustee Curtis seconded to adopt the Resolution Authorizing the West Nile Virus Fund Expense Reimbursement Request as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

ZONING BOARD OF APPEALS ALTERNATE

Supervisor Dunn moved, Trustee Curtis seconded to appoint Sandy Birch to fill the alternate vacancy for the Zoning Board of Appeals commencing immediately and expiring December 31, 2018.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

WOOD TRAIL SINK HOLE WATER MAIN AND SEWER LINE REPAIRS (added to the agenda)

Trustee Curtis moved, Trustee Nichols seconded that due to the essence of timing for the completion of the Water Main repairs and the Sewer Line repairs for the Wood Trail sink hole repair project which will be bid under the control of the Road Commission for Oakland County (RCOC), the Charter Township of Oxford Board of Trustees authorizes the Water

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and Sewer Committee to select the contractor to perform Water Main repairs and the Sewer Line repairs as opposed to the RCOC including the Water Main repairs and the Sewer Line repairs as part of their Request for Proposals for the Wood Trail sink hole repair project.

Roll Call:

Ayes: Wright, Curtis, Dunn, Ferrari, Payne, Durr, Nichols
Nays: None
Absent: None
Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

Marianne Kainz, from the Stony Lake Village Condominiums expressed her concerns on the Lapeer Legacy Entertainment center regarding their liquor license.

BOARD OF TRUSTEE COMMENTS

Treasurer Ferrari commented that the NO HAZ is April 28, 2018 at the Oxford Middle School. Brochures are at the office and anyone interested is to fill out the form and there will be no fees.

Trustee Curtis commented that the Tough Mudder is in place in conjunction with the Lacrosse Tournament that weekend. That will bring approximately 20,000 people to the Township of Oxford. Lt. Patterson, Fire Chief Scholz and Mike Solwold, Village of Oxford Police has everything covered. Thank you Supervisor Dunn for holding and hosting the meeting.

Supervisor Dunn congratulated William Service, Manager of OCTV on his GE MEADS award from the Oxford Rotary. It was well deserved.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn at 7:58 pm.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried


William Dunn, Supervisor


Curtis Wright, Clerk

Approved:

/kmr