

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, JUNE 13, 2018

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, June 13, 2018 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: Curtis (excused)

Also Present: Fire Chief Scholz, Finance Manager Edmonds, Parks and Recreation Director Davis, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, a camera person and approximately 18 citizens.

Supervisor Dunn called the meeting to order at 7:00 p.m.

*Supervisor Dunn and the Township Board thanked Cub Scout Pack #108 for their beautiful work around the flag pole.*

**APPROVAL OF THE AGENDA**

Treasurer Ferrari moved, Trustee Nichols seconded, to approve the agenda for Wednesday, June 13, 2018 as presented.

Ayes: 6      Nays: 0      Absent: 1      Motion Carried

**APPROVAL OF THE CONSENT AGENDA**

Treasurer Ferrari moved, Trustee Nichols seconded, to approve the following June 13, 2018 Consent Agenda items as presented:

- Approval of Regular Township Board Meeting Minutes of May 9, 2018
- Approval of Regular Bills through June 8, 2018
- Approval of Consultant Bills through June 8, 2018

Roll Call:

Ayes: Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: Curtis

Motion Carried

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Director Davis updated the Township Board on the cell tower which should be up and running by the end of the month.

Director Davis also commented that the Lacrosse Tournament was a huge success and that the Seymour Celebration will be held July 6-7, 2018.

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**2017 AUDITED FINANCIAL REPORT PRESENTATION**

Treasurer Ferrari moved, Trustee Nichols seconded to receive and file the Charter Township of Oxford Audited Financial Report for the Fiscal Year Ended December 31, 2017 as presented.

Ayes: 6      Nays: 0      Absent: 1      Motion Carried

**FIRST READING: PROPOSED ORDINANCE 56.007 – PARK HOURS AND USE**

Treasurer Ferrari moved, Trustee Nichols seconded to forward Proposed Ordinance 56.007 – Park Use and Hours to Attorney Rentrop for review, and to schedule a Second Reading and possible adoption for the July 11, 2018 Oxford Township Board Meeting, pending Attorney Rentrop's review.

Roll Call:

Ayes:            Wright, Ferrari, Nichols, Payne, Durr, Dunn  
Nays:            None  
Absent:         Curtis  
Motion Carried

**FIRE DEPARTMENT**

**EMS COORDINATOR POSITION**

Treasurer Ferrari moved, Clerk Wright seconded to authorize Fire Chief Scholz to start the process of filling the vacancy for the EMS Coordinator position for the Oxford Fire Department.

Roll Call:

Ayes:            Ferrari, Wright, Durr, Nichols, Dunn, Payne  
Nays:            None  
Absent:         Curtis  
Motion Carried

**BARGAINING UNIT MOA**

Treasurer Ferrari moved, Trustee Nichols seconded to approve the Memorandum of Agreement between the Township of Oxford and the Oxford Fire Fighters Union, IAFF Local 4763 as presented and authorize Supervisor William Dunn and Fire Chief Peter Scholz to sign the Memorandum of Agreement on behalf of the Township of Oxford.

Roll Call:

Ayes:            Nichols, Durr, Wright, Dunn, Payne, Ferrari  
Nays:            None  
Absent:         Curtis  
Motion Carried

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**DRONE PROGRAM**

Treasurer Ferrari moved, Trustee Payne seconded to approve the purchase of a MATRICE 210 Combo unmanned aerial system with accessories from Alpha Consulting Group in an amount not to exceed \$14,957.00. This \$14,957.00 amount to be expensed to Fire Fund Account 213-357-970.001 Capital Outlay.

Roll Call:

Ayes: Dunn, Wright, Ferrari, Payne, Nichols, Durr

Nays: None

Absent: Curtis

Motion Carried

**UNFINISHED BUSINESS:**

**2018 CHARTER TOWNSHIP OF OXFORD MASTER PLAN**

Treasurer Ferrari moved, Trustee Nichols seconded to approve the distribution of the draft copy of the Charter Township of Oxford 2018 Master Plan dated May 2, 2018 to the public and neighboring jurisdictions for comment, as required by the Michigan Planning Enabling Act.

Ayes: 6      Nays: 0      Absent: 1      Motion Carried

**NEW BUSINESS:**

**COMMUNITY CENTER/SENIOR CENTER/CABLE FACILITY UPDATE**

Treasurer Ferrari moved, Trustee Payne seconded to allocate \$300,000.00 from General Fund Fund Balance to Oxford Township Parks and Recreation to assist in the construction cost for a Senior Center to be located at Seymour Lake Park.

Roll Call:

Ayes: Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: Curtis

Motion Carried

**BUDGET AMENDMENT – BUILDING SITE FUND (471)**

Treasurer Ferrari moved, Clerk Wright seconded to approve a Budget Amendment as follows:

- 2018 General Fund Budget (101) of \$75,000.00 from 101-299-890.000 Contingency to 101-901-965.471 Contributions Building and Site.
- 2018 Building and Site Fund (471) \$75,000.00 Revenue 471-000-581.101 Contributions from General Fund and \$75,000.00 Expense 471-208-821.001 Engineering Fees.

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Roll Call:

Ayes: Ferrari, Wright, Durr, Payne, Nichols, Dunn  
 Nays: None  
 Absent: Curtis  
 Motion Carried

**SALE OF A PORTION OF P-04-18-100-070**

Treasurer Ferrari moved, Trustee Nichols seconded, that the Oxford Township Board of Trustees authorizes Treasurer Joseph G. Ferrari to split/combine property on N. Baldwin Road from township-owned parcel number P-04-18-100-070. The purchase price and survey reimbursement for this property is as follows:

<u>Parcel</u>	<u>Owner</u>	<u>Address</u>	<u>Purchase</u>	<u>Will Pay</u>
<u>I.D.</u>			<u>Price</u>	<u>for</u>
				<u>Surveys</u>
04-18-100-033	Chad-Samantha Stanek	1648 N. Baldwin	\$900.00	Yes

Roll Call:

Ayes: Nichols, Wright, Ferrari, Payne, Dunn, Durr  
 Nays: None  
 Absent: Curtis  
 Motion Carried

**ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION**

None

**PUBLIC COMMENT**

None

**BOARD OF TRUSTEE COMMENTS**

Trustee Nichols commented on the benefits of using a Drone. More and more Fire Departments and Police are using them to save lives. It's a vital system.

Clerk Wright shared the following:

1. July 9, 2018 is the last day to register for the August 7, 2018 Primary Election.
2. July 6-7, 2018 is the Seymour Celebration.

Supervisor Dunn thanked Parks and Recreation Director Ron Davis for a great job and that he's an asset to the community.

Treasurer Ferrari thanked Auditor Rana Emmons on her kind comments relating to the audit.

Treasurer Ferrari further commented he would like to thank his staff Tracy Devereau and Lindsay Young on doing a great job for him.

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Trustee Payne thanked Director Ron Davis for all his hard work getting the Senior Center going. Good way to spend the money for our seniors.

**ADJOURNMENT**

Treasurer Ferrari moved, Trustee Payne seconded to adjourn at 8:19 p.m.

Ayes: 6

Nays: 0

Absent: 1

Motion Carried



William Dunn, Supervisor



Curtis Wright, Clerk

Approved:

/kmr