

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, JUNE 14, 2017

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, June 14, 2017 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Parks and Recreation Director Davis, Township Engineer Sharpe, Fire Chief Scholz, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, a cameraman and approximately 11 citizens.

Supervisor Dunn called the meeting to order at 7:01 pm.

**APPROVAL OF THE AGENDA**

Treasurer Ferrari moved, Trustee Nichols seconded to approve the June 14, 2017 agenda as amended removing Item 7 – Recognition – Kyle Snage and adding Unfinished Business 11a - Interlocal Agreement with the Village of Oxford for Emergency Water Main Connections.

Ayes: 7      Nays: 0      Absent: 0      Motion Carried

**APPROVAL OF THE CONSENT AGENDA**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the following June 14, 2017 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of May 10, 2017
- Approval of Closed Session Meeting Minutes of May 10, 2017
- Approval of Treasurer Report for April, 2017
- Approval of Clerk Summary Report for April, 2017
- Approval of Regular Bills through June 9, 2017
- Approval of Consultant Bills through June 9, 2017

Roll Call:

Ayes: Curtis, Nichols, Payne, Durr, Ferrari, Dunn, Wright

Nays: None

Absent: None

Motion Carried

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Parks and Recreation Director Davis updated the Board on the Park Bond and the progress of the Community Center.

Peter Fredericks from Koenig Sand and Gravel updated the Board on the success of the Tough Mudder Competition that was held on June 3-4, 2017.

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**RECOGNITION – KYLE SNAGE OCTV (removed from the agenda)**

**FIRST READINGS:**

Treasurer Ferrari moved, Trustee Nichols seconded to set a Second Reading and possible adoption of a “Causing a Police Response” Ordinance, and to set a Second Reading and possible adoption of an “Attempt to Commit Crime” Ordinance to be considered at the Charter Township of Oxford Board of Trustees July 12, 2017 Regular Meeting.

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

**SECOND READING**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the amendments to the Charter Township of Oxford Zoning Ordinance 67A regarding:

1. Amendments to Sections 3.8, 13.5B, and 14.3Q related to driveways, side-entry garages, and sidewalks;
2. Amendments to Sections 9.7E and 9.8G related to development entranceway signs.
3. Amendments to Section 2.2 and 3.5 related to bulk propane sales and dispensing stations;
4. Amendments to Section 6.13H related to open air business/outdoor sales and display of products.

as presented, to be effective immediately.

Roll Call:

Ayes: Durr, Payne, Wright, Ferrari, Nichols, Curtis, Dunn

Nays: None

Absent: None

Motion Carried

**FIRE DEPARTMENT**

None

**UNFINISHED BUSINESS**

**INTERLOCAL AGREEMENT WITH THE VILLAGE OF OXFORD FOR  
EMERGENCY WATER MAIN CONNECTIONS (added to the agenda)**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the Interlocal Agreement between the Village of Oxford and the Charter Township of Oxford for Emergency Water Main Connections as presented, and authorize Supervisor William Dunn to sign the Agreement on behalf of the Charter Township of Oxford.

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Roll Call:

Ayes: Curtis, Nichols, Payne, Wright, Dunn, Ferrari, Durr

Nays: None

Absent: None

Motion Carried

**NEW BUSINESS**

**OCSO BIKE PATROL MOUNTAIN BIKES**

Treasurer Ferrari moved, Trustee Curtis seconded to authorize the purchase of one (1) police mountain bike and any necessary equipment in an amount not to exceed \$2,250.00 with the expenditure coming from account number 205-302-977-000.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Durr, Nichols

Nays: Dunn, Wright

Absent: None

Motion Carried

**ORDINANCE REVIEW SUB-COMMITTEE**

Treasurer Ferrari moved, Trustee Curtis seconded to authorize the planning commission to proceed with the Not Started and In Progress tasks as outlined in the Ordinance Review Subcommittee memo dated May 18, 2017 and attach that memo as part of the minutes.

Roll Call:

Ayes: Wright, Ferrari, Durr, Nichols, Payne, Dunn, Curtis

Nays: None

Absent: None

Motion Carried

**2017 TAX SALE PROPERTIES**

Treasurer Ferrari moved, Trustee Curtis seconded that the Charter Township of Oxford authorizes its Supervisor William Dunn to sign the necessary paperwork in order to purchase for back taxes parcel numbers P-04-31-200-015, P-04-35-300-016 and P-04-35-300-017, based on letters of interest and phone contacts from the adjacent property owners. We also further authorize the Treasurer to split and combine P-04-31-200-015 with the abutting property owners. For parcels P-04-35-300-016 and P-04-35-300-017, the township agrees to sell these two parcels to the Settlement of Manitou Homeowner's Association for back taxes. If possible, these parcels are to be combined and be included in the amended Settlement of Manitou master deed as tax-exempt common area parcels beginning in tax year 2018. If the Settlement of Manitou Homeowner's Association chooses to pass on these purchases, then the property will be offered to Princeton Management for back taxes.

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Roll Call:

Ayes: Nichols, Durr, Dunn, Ferrari, Payne, Curtis

Nays: Wright

Absent: None

Motion Carried

**DEDICATION OF ROCK/PLAQUE FOR TOWNSHIP HALL TO HONOR PUBLIC OFFICIALS**

Information only. No action taken.

**SEWER REFUND OF CREDIT BALANCES**

Treasurer Ferrari moved, Trustee Payne seconded that if a Sewer Billing Account resident, business, etc. overpays the amount due that creates a credit balance greater **than two** quarterly sewer billings, that upon written request to the Oxford Township Clerk's Office, they will be issued a refund of the amount greater **than two** quarterly sewer billings that was overpaid. The amount of the refund requested is to be checked and verified by the Oxford Township Clerk's Office.

Roll Call:

Ayes: Dunn, Ferrari, Wright, Durr, Payne, Curtis, Nichols

Nays: None

Absent: None

Motion Carried

**ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION**

None

**PUBLIC COMMENT**

None

**BOARD OF TRUSTEE COMMENTS**

Clerk Wright commented that on the purchase of the bike he was not against it, only wished he had more information to look at. Seymour Celebration is July 7-8, 2017 and No Haz collection is June 24, 2017 at Oakland University.

Supervisor Dunn commented on what a huge success the Tough Mudder Competition was.

Trustee Curtis commented that Sheriff Bouchard was at Meijer for a meet and greet, there will be a SEMCOG presentation forthcoming and asked the Board if we got any information on the Human Resources person.

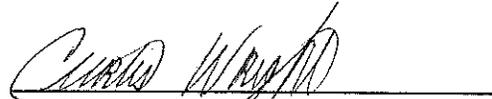
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**ADJOURNMENT**

Treasurer Ferrari moved, Trustee Curtis seconded, to adjourn at 8:00 pm.

Ayes: 7      Nays: 0      Absent: 0      Motion Carried

  
\_\_\_\_\_  
William Dunn, Supervisor

  
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Curtis Wright, Clerk

Approved:

/kmr

Ordinance Review Sub Committee  
 Master List of Potential Zoning Ordinance Amendments  
 18-May-17

| Zoning Modification                                | Not Started | In Progress | Completed          | Comments                                       | Estimated ORSC Meetings Needed | Estimated Planner Hours |
|--|-------------|-------------|--------------------|--|--------------------------------|-------------------------|
| <b>Low Hanging Fruit</b>                           |             |             |                    |  |                                |                         |
| Side Entry Garage Setbacks/Driveway Width          |             |             |                    | PC Recommended Twp Board Approval on 4/13/2017 |                                |                         |
| Driveway Setbacks from Property Line               |             |             |                    |  |                                |                         |
| Sidewalks in Residential Subdivisions              |             |             |                    |  |                                |                         |
| Median Entranceway Signage                         |             |             |                    |  |                                |                         |
| Bulk Propane Sales/Storage                         |             |             |                    |  |                                |                         |
| State Licensed Residential Facilities              |             |             |                    |  | 2                              | 8                       |
| Single Family Residential Street Tree Requirements |             |             |                    |  | 1                              | 2                       |
| Rezoning: Add Standards for Approval               |             |             |                    |  | 1                              | 4                       |
|  |             |             |                    |  |                                |                         |
| <b>More Complex Amendments</b>                     |             |             |                    |  |                                |                         |
| Non-Conforming Lots of Record: Setbacks            |             |             | In Final PC Review |  | 0                              | 0                       |
| PUD Ordinance                                      |             |             |                    |  | 3                              | 16                      |
| Mixed Use Zoning District                          |             |             |                    |  | 3                              | 32                      |
| Sign Ordinance (separate budget)                   |             |             |                    |  | 4                              | 40                      |
| Solar Energy Systems                               |             |             |                    |  | 2                              | 8                       |