

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, SEPTEMBER 13, 2017

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, September 13, 2017, at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Attorney Rentrop, Fire Chief Scholz, Assistant Fire Chief Creech, Finance Manager Edmonds, CJ Carnacchio – Oxford Leader, Engineer Sharpe, Recording Secretary Richter, a camera person, and approximately 10 citizens.

Supervisor Dunn called the meeting to order at 7:01 pm.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Curtis seconded to approve the September 13, 2017, agenda as amended. Deleting item 8.(d) and adding item 9.(f) Lake Villa Water Bond Debt Service Agreement.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Supervisor Dunn recognized Cub Scouts Ian Davidson and Parker Dayton. They are working on their Citizenship/Community badge.

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nichols seconded to approve the following September 13, 2017, Consent Agenda items:

- Approval of Special Township Board Meeting Minutes of August 30, 2017
- Approval of Treasurer Report for June, 2017
- Approval of Clerk Summary Report for June, 2017
- Approval of Regular Bills through September 8, 2017
- Approval of Consultant Bills through September 8,

Roll Call:

Ayes: Payne, Durr, Nichols, Wright, Dunn, Ferrari, Curtis

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Bruce Meyers a Township resident on 3100 Delano Road expressed his concerns on the independent expansion of the water district going north from Meijer. He does not see a need for expanding the water district at this time.

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FIRE DEPARTMENT

Chief Scholz commented that the Annual Fire Prevention open house is on October 1, 2017 from 12-4p.m. at Station #1 located on N. Washington Street.

Chief Scholz also stated that the fire department is part of a regional grant request to buy a new replacement fire hose.

UNFINISHED BUSINESS

CEDAR-LONG-TAN LAKE SPECIAL ASSESSMENT DISTRICT RESOLUTION #1

Treasurer Ferrari moved, Trustee Curtis seconded to approve the Resolution of Tentative Declaration of Intention to implement an Aquatic Weed Control Special Assessment District program for Cedar Lake, Long Lake, and Tan Lake, and to schedule a Public Hearing for the Oxford Township Board of Trustees regular meeting on Wednesday October 11, 2017 at 7:00 p.m. or soon thereafter at the Oxford Township Hall, 300 Dunlap Road, Oxford, Michigan to hear and consider any objections submitted by any interested persons with respect to the Special Assessment District petition, the Special Assessment District program, and the assessing of the cost thereof to the Special Assessment District.

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

ELK VIEW UPDATE

Attorney Rentrop updated the Township Board on the Elk View MDEQ Grant, Conservation Easement and Closing.

Discussion followed.

Supervisor Dunn moved, Trustee Curtis seconded to not pursue the Conservation Easement through the Michigan Department of Environmental Quality (MDEQ) and Six Rivers and to close out the MDEQ Grant.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Wright, Nichols, Durr, Dunn

Nays: None

Absent: None

Motion Carried

Trustee Payne moved, Trustee Curtis seconded to decrease the Elk View Special Assessment District (SAD) amount for P-04-18-100-054 to \$456.00 for the duration of the Special Assessment District, so that this special assessment is lowered proportionately to the reduction that all other lot owners in Elkview received from the Township Board at its August 30, 2017 meeting.

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Roll Call:

Ayes: Dunn, Wright, Durr, Payne, Curtis
Nays: Ferrari, Nichols
Absent: None
Motion Carried

CHRIST THE KING CHURCH SEWER BILL

Treasurer Ferrari moved, Trustee Curtis seconded that the sewer bill for Christ the King Church in the amount of \$7,414.88 for the period of February 9, 2017 be voided and re-billed in the amount of \$214.48 to match the billing amount that was charged for the same period in 2016. This \$214.48 amount to be added to the October 2017 sewer bill. Further, this recommendation in no way sets precedence for any future sewer billing discrepancies. Each request for adjustment of a sewer bill will be addressed on a case by case basis.

Roll Call:

Ayes: Wright, Ferrari, Durr, Curtis, Nichols, Dunn, Payne
Nays: None
Absent: None
Motion Carried

ORDINANCE REVIEW COMMITTEE REQUEST FOR FUNDS (deleted from agenda)

NEW BUSINESS

M-24 WATER MAIN DESIGN FEES

Trustee Nichols moved, Trustee Payne seconded to approve an amount not to exceed \$31,500.00 and direct Sharpe Engineering to prepare engineering plans and bid documents to design and build the M-24 (Lapeer Road) water main project. This \$31,500.00 amount to be expensed to Account 591-538-972.000 Water Line Extensions.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Nichols, Durr, Wright
Nays: None
Absent: None
Motion Carried

ZONING BOARD OF APPEALS ALTERNATE

Supervisor Dunn moved, Trustee Curtis seconded to accept Mr. Banachowski resignation with regrets and to replace the alternate vacancy.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried.

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METRO ACT PERMIT REQUEST FROM VERIZON

Clerk Wright moved, Supervisor Dunn seconded to approve the METRO Act Right-of-Way Telecommunications Permit between the Charter Township of Oxford and MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services, and authorize Supervisor William Dunn to sign the Permit on behalf of the Charter Township of Oxford.

Ayes: 6 Nays: 1 (Ferrari) Absent: 0 Motion Carried.

PROPOSED PURCHASE OF NEW POSTAGE METER

Trustee Payne moved, Clerk Wright seconded to approve the lease of a Pitney Bowes DM400 machine for \$184.53 per month for 60 months after which time the Charter Township of Oxford will own the machine and authorize Township Supervisor William Dunn to sign the lease on behalf of the Township of Oxford.

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis
Nays: None
Absent: None
Motion Carried

PEDDLERS AND SOLICITORS ORDINANCE

Supervisor Dunn moved, Trustee Nichols seconded to have Attorney Rentrop draft a Solicitation Ordinance for the Township Board to review.

Roll Call:

Ayes: Curtis, Payne, Dunn, Durr, Nichols, Wright, Ferrari
Nays: None
Absent: None
Motion Carried

LAKE VILLA MOBILE HOME COMMUNITY WATER DEBT SERVICE AGREEMENT (added to the agenda)

Trustee Curtis moved, Trustee Payne seconded to approve the Agreement between the Charter Township of Oxford and Meritus Communities, LLC, for a waiver of the base connection charge and for the deferred payment of the municipal water debt service charge for Lake Villa Mobile Home Park Oxford Township, Michigan as presented and authorize Supervisor William Dunn to sign the Agreement on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Nichols, Wright, Durr, Dunn, Payne, Curtis
Nays: Ferrari
Absent: None
Motion Carried

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BUDGET WORKSHOP (moved down from the agenda)

- i. Fund 213 – Fire Department Fund
- ii. Fund 101 – General Fund
- iii. Fund 204 – Road Fund
- iv. Fund 205 – Police Contracting Fund
- v. Fund 209 – Cemetery Maintenance Fund
- vi. Fund 239 – Telecommunication Fund
- vii. Fund 295 – Building Permit Fund
- viii. Fund 297 – Safety Path Fund
- ix. Fund 471 – Building and Site Fund

Budget items were reviewed.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

None

BOARD OF TRUSTEE COMMENTS

Trustee Curtis questioned why item 8.(d) Ordinance Review Committee Request for Funds was deleted. The response was the item belongs at the Planning Commission level.

Clerk Wright announced that the last day to register for the November 7, 2017 School Election is October 10, 2017. He further stated that the Township has new voting equipment and that it will be used at the November 7, 2017 election.

Clerk Wright announced that the next No Haz day is September 16, 2017 at the Oakland Community College Highland Lakes Campus.

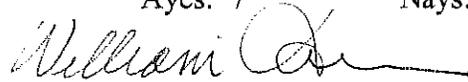
Clerk Wright announced that the Polly Ann Trail is in a contest and can win \$10,000 dollars. Login to their website and vote.

Trustee Nichols commented that the D.D.A. has a new director and M-24 task force is moving along and they are working on the financial part now.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Curtis seconded to adjourn at 8:23 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried.



William Dunn, Supervisor



Curtis Wright, Clerk

Approved:

/kmr