

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES SPECIAL BUDGET MEETING, VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY, SEPTEMBER 23, 2020

A Special Budget Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, September 23, 2020 via Zoom Video Conference.

Members Present: Curtis, Durr, Ferrari (arrived at 6:34 p.m.), Payne, Wright, Nold

Members Absent: Dunn (Excused)

Also Present: Fire Chief Scholz, Finance Director Edmonds, Communications and Grants Manager Carnacchio, Parks & Recreation Director Davis, Lt. Patterson (OCSD), Sgt. Lenz (OCSD), Deputy Supervisor Cushing, and Recording Secretary McCullough.

Clerk Wright called the meeting to order at 6:30 p.m., followed by the Pledge of Allegiance.

In the absence of Supervisor Dunn, Clerk Wright moved, Trustee Payne seconded, to appoint Trustee Curtis to act as the Chairman for the meeting.

Roll Call:

Ayes: Wright, Nold, Curtis, Durr, Payne

Nays: None

Absent: Dunn, Ferrari

Motion Carried.

APPROVAL OF THE AGENDA

Trustee Nold moved, Treasurer Ferrari seconded, to approve the September 23, 2020 agenda as presented.

Roll call:

Ayes: Nold, Payne, Durr, Ferrari, Wright, Curtis

Nays: None

Absent: Dunn

Motion Carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No citizens spoke during this portion of public comment.

UNFINISHED BUSINESS

Firefighters One-Time Payment – Clarification of the Motion

Trustee Curtis moved, Trustee Payne seconded, to rescind the motion adopted at the September 9, 2020 Charter Township of Oxford Board of Trustees regular meeting with regard to a \$1,000.00 one-time payment for full-time firefighters.

Roll call:

Ayes: Ferrari, Wright, Curtis, Payne, Durr, Nold

Nays: None

Absent: Dunn

Motion Carried.

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Oxford Township Non-Elected Officials One-Time Stipend – Clarification of the Motion

Trustee Curtis moved, Trustee Nold seconded, to rescind the motion adopted at the Charter Township of Oxford Board of Trustees regular meeting on September 9, 2020 with regard to a \$1,000.00 one-time stipend for non-elected officials.

Roll call:

Ayes: Payne, Durr, Wright, Ferrari, Curtis, Nold

Nays: None

Absent: Dunn

Motion Carried.

Trustee Payne moved, Treasurer Ferrari seconded, that in lieu of any pay increases for 2021, to approve a one-time compensation payment of \$1,000.00 to the following Oxford Township employees:

Deanna Cushing, Deputy Supervisor

Susan McCullough, Deputy Clerk

Tracy Devereaux, Deputy Treasurer

Lauri Lowe, Building Department Administrative Assistant

Kelly Richter, Administrative Assistant to the Clerk

Lindsay Young, Administrative Assistant to the Treasurer

Lori Collier, Administrative and Executive Assistant to the Police Substation

C.J. Carnacchio, Communications and Grants Manager

and all Oxford Fire Department firefighter employees including paid-on-call firefighters, to be payable on the first payroll in January 2021. The compensation payments shall be expensed to each department's respective budget.

Roll call:

Ayes: Durr, Nold, Curtis, Wright, Ferrari, Payne

Nays: None

Absent: Dunn

Motion Carried.

BUDGET PUBLIC HEARING

TRUTH IN BUDGETING – THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE THE SUBJECT OF THIS HEARING

Trustee Ferrari moved, Trustee Nold seconded, to open the Truth-in-Budgeting public hearing at 6:39 p.m. to discuss the property tax millage rates proposed to be levied to support the proposed budget for the following:

2021 General Fund (101) Budget

2021 Police Contracting (205) Budget

2021 Parks & Recreation (208) Budget

2021 Fire Department Operations (213) Budget

Roll call:

Ayes: Nold, Durr, Ferrari, Payne, Curtis, Wright

Nays: None

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Absent: Dunn

Motion Carried.

Treasurer Ferrari moved, Trustee Nold seconded, to close the Truth-in-Budgeting public hearing at 6:40 p.m. to discuss the property tax millage rates proposed to be levied to support the proposed budget for the following:

2021 General Fund (101) Budget

2021 Police Contracting (205) Budget

2021 Parks & Recreation (208) Budget

2021 Fire Department Operations (213) Budget

Roll call:

Ayes: Wright, Nold, Curtis, Payne, Durr, Ferrari

Nays: None

Absent: Dunn

Motion Carried.

NEW BUSINESS

2021 General Fund (101) Budget

Treasurer Ferrari moved, Trustee Payne seconded to approve the recommended 2021 General Fund Budget with revenues and expenditures balancing at \$2,324,881.00 based on the property tax millage rate to be levied at 0.9045 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Durr, Nold, Payne, Ferrari, Wright, Curtis

Nays: None

Absent: Dunn

Motion Carried.

2021 Road Fund (204) Budget

Treasurer Ferrari moved, Trustee Payne seconded to approve the 2021 Road Fund Budget with revenues and expenditures balancing at \$325,373.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Curtis, Wright, Ferrari, Payne, Nold, Durr

Nays: None

Absent: Dunn

Motion Carried.

2021 Police Contracting Fund (205) Budget

Treasurer Ferrari moved, Trustee Nold seconded to approve the 2021 Police Contracting Fund Budget with revenue and expenditures balancing at \$3,267,800.00 based on the property tax millage rate to be levied at 3.8866 mills on Township property only and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Durr, Ferrari, Curtis, Payne, Nold, Wright

Nays: None

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Absent: Dunn

Motion Carried.

2021 Parks & Recreation Fund (208) Budget

Treasurer Ferrari moved, Trustee Nold seconded to approve the 2021 Parks & Recreation Fund Budget with revenues and expenditures balancing at \$1,502,850.00 based on the property tax millage rate to be levied at 0.9920 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Wright, Nold, Curtis, Payne, Ferrari, Durr

Nays: None

Absent: Dunn

Motion Carried.

2021 Cemetery Maintenance Fund (209) Budget

Treasurer Ferrari moved, Trustee Nold seconded to approve the 2021 Cemetery Maintenance Fund Budget with revenues and expenditures balancing at \$1,230.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Curtis, Wright, Durr, Nold, Ferrari, Payne

Nays: None

Absent: Dunn

Motion Carried.

2021 Fire Operations, EMS & ALS Fund (213) Budget

Treasurer Ferrari moved, Trustee Payne seconded to approve the 2021 Fire Operations, EMS & ALS Fund Budget with revenues and expenditures balancing at \$4,078,943.00 based on the property tax millage rate to be levied at 3.3204 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Payne, Ferrari, Durr, Curtis, Wright, Nold

Nays: None

Absent: Dunn

Motion Carried.

2021 Telecommunications Fund (239) Budget

Treasurer Ferrari moved, Trustee Payne seconded to approve the 2021 Telecommunications Fund Budget with revenues and expenditures balancing at \$15,805.00 and attached the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Nold, Durr, Payne, Wright, Ferrari, Curtis

Nays: None

Absent: Dunn

Motion Carried.

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2021 Building Permit Fund (295) Budget

Treasurer Ferrari moved, Trustee Payne seconded, to approve the 2021 Building Permit Fund Budget with revenues and expenditures balancing at \$265,168.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Wright, Durr, Nold, Curtis, Payne, Ferrari

Nays: None

Absent: Dunn

Motion Carried.

2021 Safety Path Fund (297) Budget

Treasurer Ferrari moved, Trustee Payne seconded, to approve the 2021 Safety Path Fund Budget with revenues and expenditures balancing at \$460,800.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Durr, Nold, Payne, Ferrari, Wright, Curtis

Nays: None

Absent: Dunn

Motion Carried.

2021 Building Site Fund (471) Budget

Treasurer Ferrari moved, Trustee Payne seconded, to approve the Building Site Fund Budget with revenues and expenditures balancing at \$37,050.00 and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Curtis, Wright, Ferrari, Durr, Nold, Payne

Nays: None

Absent: Dunn

Motion Carried.

2021 OXFORD PUBLIC LIBRARY BUDGET

Treasurer Ferrari moved, Trustee Payne seconded, to approve the 2021 Oxford Public Library Budget with revenues and expenditures balancing at \$1,296,657.00 based on the property tax millage rate to be levied at 0.6415 mills and 0.6844 mills equal to 1.3259 mills and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Ferrari, Durr, Payne, Curtis, Nold, Wright

Nays: None

Absent: Dunn

Motion Carried.

2021 NORTH OAKLAND TRANSPORTATION AUTHORITY BUDGET

Treasurer Ferrari moved, Trustee Payne seconded to approve the 2021 North Oakland Transportation Authority Budget to spread the property tax millage rate to be levied at 0.2368 mills and attach the budget as an appendix to the minutes.

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Roll call:

Ayes: Nold, Durr, Ferrari, Curtis, Wright, Payne

Nays: None

Absent: Dunn

Motion Carried.

SET THE 2021 PARKS AND RECREATION DEBT MILLAGE RATE

Treasurer Ferrari moved, Trustee Nold seconded, to set the 2021 Park Debt Millage Rate at 0.2300 of a mill and authorize it to be placed on the December 2020 tax roll.

Roll call:

Ayes: Payne, Durr, Wright, Curtis, Ferrari, Nold

Nays: None

Absent: Dunn

Motion Carried.

SET 2021 MILLAGE RATES – FORM L-4029

Treasurer Ferrari moved, Trustee Nold seconded, to be levied and collected December 1, 2020, the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 0.9045 mill Township Operations; and voter authorized millage of 0.9920 mills for Parks and Recreation, 3.8866 mills for Police Contracting (unincorporated portion of the Township only), 3.3204 Fire Operations, EMS and Advance Life Support, 0.6415 mills and 0.6844 mills for Oxford Public Library, 0.2368 mills for North Oakland Transportation Authority, and 0.2300 mills for Park Bond Debt.

Roll call:

Ayes: Wright, Nold, Curtis, Ferrari, Payne, Durr

Nays: None

Absent: Dunn

Motion Carried.

2021 GENERAL APPROPRIATIONS ACT

Treasurer Ferrari moved, Clerk Wright seconded, to adopt the Charter Township of Oxford 2021 General Appropriations Act as amended:

1. Remove Fire Department Finance Manager job classification from the Resolution;
2. Under Section 6., correct the Supervisor Salary to \$82,369.35 and the Clerk and Treasurer Salary to \$72,501.45.
3. Remove the word "Amended" from the title of the Act

Roll call:

Ayes: Ferrari, Wright, Payne, Durr, Nold, Curtis

Nays: None

Absent: Dunn

Motion Carried.

AUTHORIZED 2021 WAGE RESOLUTION

Trustee Payne moved, Trustee Nold seconded, to approve the 2021 Wages and Salaries for Oxford Township, as attached, excluding the Fire Department Finance Manager position.

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Roll call:

Ayes: Durr, Payne, Nold, Ferrari, Wright, Curtis

Nays: None

Absent: Dunn

Motion Carried.

PUBLIC COMMENT

Fire Chief Scholz stated that the Fire Department was awarded the Hazard Pay Grant through FEMA.

BOARD OF TRUSTEE COMMENTS

Clerk Wright stated that the Township was awarded a \$6,178 COVID-19 Response Grant from the Center for Tech and Civic Life. He thanked Communications and Grants Manager C.J. Carnacchio for completing and submitting the application, and Deputy Clerk McCullough for providing the necessary information.

Clerk Wright thanked the Clerk's department staff and all the volunteers who helped prepare the ballots to be mailed to voters on September 24, 2020.

Treasurer Ferrari asked if there was any information about how Trick-or-Treating would be handled. Clerk Wright stated that it will be discussed at the next regular Board meeting on October 14, 2020.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 6:56 p.m.

Roll call:

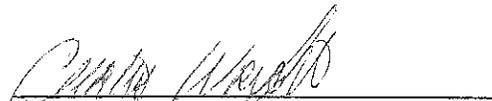
Ayes: Durr, Nold, Payne, Ferrari, Wright, Curtis

Nays: None

Absent: Dunn

Motion Carried.


William Dunn, Supervisor


Curtis Wright, Clerk

Approved:

/s/mm

