

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 11, 2017

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, October 11, 2017 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Township Engineer Jim Sharpe, Fire Chief Scholz, Assistant Fire Chief Creech, Fire Department Finance Manager Edmonds, CJ Carnacchio – Oxford Leader, Recording Secretary McCullough, a cameraman and approximately 30 citizens.

Supervisor Dunn called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the October 11, 2017 agenda as amended:

adding item 11.m. under New Business: Release of House of Providence Tax Exemption
adding item 12. Closed Session to discuss attorney/client correspondence
and moving all remaining items down.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the following October 11, 2017 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of September 13, 2017
- Approval of Special Township Board Meeting Minutes of September 20, 2017
- Approval of Treasurer Reports for July and August 2017
- Approval of Clerk Summary Reports for July and August 2017
- Approval of Regular Bills through October 6, 2017
- Approval of Consultant Bills through October 6, 2017
- Quarterly Revenue and Expenditure Report Period Ending September 30, 2017

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None.

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**PUBLIC HEARING – CEDAR LAKE, LONG LAKE, AND TAN LAKE SPECIAL
ASSESSMENT DISTRICT**

Treasurer Ferrari moved, Trustee Curtis seconded, to open the Public Hearing to discuss the establishment of the Cedar Lake, Long Lake, and Tan Lake Special Assessment District at 7:04 p.m.

Roll Call:

Ayes: Curtis, Payne, Nichols, Durr, Ferrari, Wright, Dunn

Nays: None

Absent: None

Motion Carried

Robert Stevens, 499 Harwood Court, spoke in opposition to the Special Assessment District, citing environmental concerns.

Robert Czarnowski, 708 Tanview Drive, spoke in favor of the Special Assessment District.

Brad Jacobsen, 508 Tanview Drive, spoke in favor of the Special Assessment District.

Treasurer Ferrari moved, Trustee Curtis seconded, to close the Public Hearing to discuss the establishment of the Cedar Lake, Long Lake, and Tan Lake Special Assessment District at 7:16 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

**PUBLIC HEARING – REQUEST FOR NEW QUOTA TAVERN LICENSE – UA
OXFORD, LLC**

Treasurer Ferrari moved, Trustee Nichols seconded, to open the Public Hearing to the request for a new Quota Tavern License – UA Oxford, LLC at 7:16 p.m.

Roll Call:

Ayes: Wright, Ferrari, Curtis, Payne, Nichols, Dunn, Durr

Nays: None

Absent: None

Motion Carried

There being no public comment, Treasurer Ferrari moved, Trustee Nichols seconded, to close the Public Hearing to the request for a new Quota Tavern License – UA Oxford, LLC at 7:17 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

**PUBLIC HEARING – REQUEST FOR NEW CLASS C LIQUOR LICENSE – 925
LEGACY ENTERTAINMENT, LLC**

Treasurer Ferrari moved, Trustee Nichols seconded, to open the Public Hearing to the request for a new Class C Liquor License – 925 Legacy Entertainment, LLC at 7:17 p.m.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

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Jon Nold, 684 Tanview Drive, expressed his support of allowing only one liquor license to this specific address, rather than the two being requested.

Christian Mills, 925 N. Lapeer Road (Legacy Center), stated that there are two different organizations requesting each license – one is a license for the Urban Air location and the other is for the event center.

Treasurer Ferrari moved, Trustee Nichols seconded, to close the Public Hearing to the request for a new Class C Liquor License – 925 Legacy Entertainment, LLC at 7:25 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

FIRST READING

ORDINANCE 105B.008 – AMENDMENT TO OXFORD TOWNSHIP WATER SUPPLY ORDINANCE

Clerk Wright moved, Treasurer Ferrari seconded, to set a Second Reading and possible adoption of Proposed Ordinance No. 105B.008: Oxford Township Water Supply Ordinance for the November 8, 2017 Charter Township of Oxford Board of Trustees Regular Meeting.

Ayes: Wright, Dunn, Ferrari, Curtis, Nichols, Payne, Durr

Nays: None

Absent: None

Motion Carried

FIRE DEPARTMENT

MERS PENSION PLAN – ADDITIONAL CONTRIBUTIONS

Treasurer Ferrari moved, Trustee Nichols seconded, to approve the Municipal Employees' Retirement System ("MERS") Defined Benefit Plan Surplus Division Adoption Addendum for the Oxford Fire Department as presented and authorize Supervisor William Dunn to sign the Addendum on behalf of the Charter Township of Oxford.

Ayes: Curtis, Payne, Ferrari, Dunn, Nichols, Durr, Wright

Nays: None

Absent: None

Motion Carried

FIRE HYDRANT SPECIFICATIONS

Trustee Nichols moved, Trustee Payne seconded, to change the engineering design standards for the Charter Township of Oxford to require a Model 5BR250 Fire Hydrant with Snow Barrel in all future design specifications.

Ayes: Dunn, Wright, Ferrari, Durr, Payne, Nichols, Curtis

Nays: None

Absent: None

Motion Carried

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RECRUITMENT/RETENTION PROGRAM MANAGER

Treasurer Ferrari moved, Trustee Nichols seconded, to approve the Employment Agreement between Kelly Kilgore and the Charter Township of Oxford as presented and authorize Supervisor William Dunn to sign the Addendum on behalf of the Charter Township of Oxford.

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

MONITOR/DEFIBRILLATOR REPLACEMENT

Treasurer Ferrari moved, Trustee Nichols seconded, to approve and authorize the Oxford Fire Department to purchase five (5) X Series Manual Monitor/Defibrillators from Zoll Medical Corporation in the amount of \$162,240.95 less a trade-in credit of \$27,500.00 for five (5) Lifepak Defibrillators for a net cost of \$134,740.95. This \$134,740.95 amount to be expensed to Oxford Fire Department Account 213-357-970.001 Capital Outlay.

Ayes: Nichols, Durr, Wright, Ferrari, Payne, Curtis, Dunn

Nays: None

Absent: None

Motion Carried

UNFINISHED BUSINESS

**CEDAR LAKE, LONG LAKE, AND TAN LAKE SPECIAL ASSESSMENT
DISTRICT RESOLUTION #2**

Treasurer Ferrari moved, Clerk Wright seconded, to approve Resolution #2 to establish the Cedar Lake, Long Lake, and Tan Lake Special Assessment District as presented.

Roll Call Vote:

Ayes: Curtis, Durr, Nichols, Curtis, Ferrari, Wright, Dunn

Nays: None

Absent: None

Motion Carried

Supervisor Dunn took a two-minute recess.

REVISED ELECTION INSPECTOR WAGES

Treasurer Ferrari moved, Trustee Durr seconded, to rescind the September 20, 2017 Board motion approving Election Inspector pay, and to approve that any election inspector working at any precinct for an election shall be paid for their service as follows:

\$200.00 for the day for an Election Chairperson

\$200.00 for the day for an Electronic Poll Book Inspector

\$175.00 for the day for an Inspector returning with the Chairman to the Oxford Township office for the Receiving Board at the end of the election night; and

\$150.00 for the day an Election Inspector

Ayes: Curtis, Payne, Wright, Ferrari, Durr, Nichols, Dunn

Nays: None

Absent: None

Motion Carried

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NEW BUSINESS

AGREEMENT REGARDING LIQUOR LICENSE – UA OXFORD, LLC

Treasurer Ferrari moved, Trustee Nichols seconded, to deny the tavern liquor license request from UA Oxford LLC based on Chapter 6-Alcoholic Liquor Section 6.342(b) of the Oxford Township Ordinance that states “the board determines, at the time of the application process, issuance of a new license is not in the interest of the health, safety, or welfare of the residents of the township.”

Ayes: Dunn, Wright, Ferrari, Durr, Payne, Nichols, Curtis

Nays: None

Absent: None

Motion Carried

APPLICATION FOR LIQUOR LICENSE – UA OXFORD, LLC

No action.

AGREEMENT REGARDING LIQUOR LICENSE – 925 LEGACY ENTERTAINMENT, LLC

Supervisor Dunn moved, Trustee Curtis seconded, to approve the Agreement regarding Liquor License between 925 Legacy Entertainment, LLC and the Charter Township of Oxford as presented.

Ayes: Wright, Payne, Durr, Curtis, Dunn

Nays: Ferrari, Nichols

Absent: None

Motion Carried

APPLICATION FOR LIQUOR LICENSE – 925 LEGACY ENTERTAINMENT, LLC

Treasurer Ferrari moved, Trustee Nichols seconded, to table the Application for Liquor License – 925 Legacy Entertainment, LLC, pending a thorough review by the Oxford Township Planning Commission, Fire Chief, Oakland County Sheriff’s Department, and other necessary authorities.

Ayes: Curtis, Nichols, Durr, Ferrari

Nays: Payne, Wright, Dunn

Absent: None

Motion Carried

Treasurer Ferrari moved, Trustee Nichols seconded, to amend the motion to add “ the Zoning Administrator.”

No action was taken on this amendment to the original motion.

Treasurer Ferrari moved, Trustee Nichols seconded, to amend the motion to add “and/or the Zoning Administrator.”

No action was taken on this amendment to the original motion.

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**PURITAN MAGNETICS, INC. – WAIVER OF WATER BASE CONNECTION FEE –
WATER AND SEWER COMMITTEE**

Trustee Curtis moved, Supervisor Dunn seconded, to approve the Resolution to waive the Water Base Connection fee for Puritan Magnetics, Inc. located at 533 South Lapeer Road, Oxford, Michigan as presented.

Ayes: Wright, Curtis, Dunn, Ferrari, Payne, Nichols, Durr

Nays: None

Absent: None

Motion Carried

HEALTH INSURANCE FUNDING

Clerk Wright moved, Treasurer Ferrari seconded, that the Charter Township of Oxford exercise the Opt Out provision which allows the local unit of government, the Charter Township of Oxford, to determine on their own how much to contribute for health care insurance coverage for the 2017-2018 Plan year.

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

HEALTH INSURANCE RENEWAL

Treasurer Ferrari moved, Trustee Payne seconded that Oxford Township renew the Blue Cross Blue Shield Health Insurance for Group 007011799, Division 0000 (Oxford Fire Department) and Group 007011799, Division 0002 (Oxford Township Employees) with a Blue Cross Blue Shield Community Blue HRA PPO Platinum \$1500 Plan effective December 1, 2017 and authorize Berends, Hendricks & Stuit to forward the appropriate paperwork to Blue Cross Blue Shield to activate the Blue Cross Blue Shield Community Blue PPO Platinum \$1500 Plan. All members enrolled on the Blue Cross Blue Shield Community Blue HRA PPO Platinum \$1500 Plan shall contribute 5% of the premium cost effective December 1, 2017.

Also the Charter Township of Oxford shall fund a Health Reimbursement Arrangement 213D Plan account effective January 1, 2018 and cover any additional expenses incurred including, but not limited to deductibles, Co-insurance, Emergency Room visits and Prescription Drugs.

Further, Oxford Township shall renew the Blue Cross Blue Shield Health Insurance for Group 007011799, Division 0001 (Oxford Police Retirees) and Group 007011799, Division 0003 (Oxford Township Fire/Police Retiree) with a Blue Cross Blue Shield Community Blue PPO Platinum 250 Plan effective December 1, 2017.

Ayes: Ferrari, Payne, Nichols, Wright, Durr, Dunn, Curtis

Nays: None

Absent: None

Motion Carried

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BUILDING DEPARTMENT FEE/RATES

Supervisor Dunn moved, Trustee Curtis seconded, to allow Trustee Payne to abstain from this item due to a conflict of interest.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Treasurer Ferrari moved, Supervisor Dunn seconded, that the inspector per trade be paid \$350.00 per month for mileage effective October 1, 2017.

Ayes: Curtis, Ferrari, Dunn, Durr

Nays: Wright, Nichols

Absent: None

Motion Carried

RESOLUTIONS

2017 DELINQUENT WATER

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the 2017 Delinquent Water Resolution as presented in the amount of \$54,699.61 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

2017 DELINQUENT WATER 5% ADMINISTRATIVE FEE

Trustee Curtis moved, Treasurer Ferrari seconded, to approve the 2017 Delinquent Water 5% administrative Fee Resolution as presented in the amount of \$2,734.98 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

2017 DELINQUENT DRAINS AND LAKE LEVELS

Trustee Curtis moved, Treasurer Ferrari seconded, to approve the 2017 Delinquent Drains and Lake Levels Resolution as presented in the amount of \$23,187.29 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Durr, Payne, Curtis, Nichols, Ferrari, Wright, Dunn

Nays: None

Absent: None

Motion Carried

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2017 DELINQUENT INDIANWOOD LAKE LEVEL

Treasurer Ferrari moved, Clerk Wright seconded, to approve the 2017 Delinquent Indianwood Lake Level Resolution as presented in the amount of \$1,031.44 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Wright, Ferrari, Dunn, Curtis, Nichols, Durr, Payne

Nays: None

Absent: None

Motion Carried

2017 INSTALLMENT OF WEED CONTROL FOR SQUAW LAKE CANAL

Trustee Curtis moved, Treasurer Ferrari seconded, to approve the 2017 installment of Weed Control for Squaw Lake Canal Resolution as presented in the amount of \$2,733.00 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Payne, Durr, Nichols, Ferrari, Dunn, Curtis, Wright

Nays: None

Absent: None

Motion Carried

2017 INSTALLMENT OF WEED CONTROL FOR CLEAR LAKE AND SQUAW LAKE

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the 2017 installment of Weed Control for Clear Lake and Squaw Lake Resolution as presented in the amount of \$15,552.31 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Wright, Payne, Curtis, Ferrari, Durr, Dunn, Nichols

Nays: None

Absent: None

Motion Carried

2017 INSTALLMENT OF WEED CONTROL FOR LAKE MICKELSON

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the 2017 installment of Weed Control for Lake Mickelson Resolution as presented in the amount of \$19,250.00 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

2017 DELINQUENT SEWER

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the 2017 Delinquent Sewer Resolution as presented in the amount of \$101,832.83 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Nichols, Durr, Wright, Dunn, Payne, Curtis, Ferrari

Nays: None

Absent: None

Motion Carried

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2017 DELINQUENT ROADS

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the 2017 Delinquent Roads (Tanview SAD) Resolution as presented in the amount of \$2,249.63 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Dunn, Ferrari, Curtis, Nichols, Durr, Wright, Payne

Nays: None

Absent: None

Motion Carried

2017 ELK VIEW ESTATES SPECIAL ASSESSMENT DISTRICT

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the 2017 Elk View Estates Special Assessment District Resolution as presented in the amount of \$13,300.55 and authorize it to be placed on the 2017 Winter Tax Roll.

Ayes: Nichols, Curtis, Payne, Durr, Ferrari, Wright, Dunn

Nays: None

Absent: None

Motion Carried

PROPOSED I.T. SERVICES AGREEMENT WITH OAKLAND COUNTY

Treasurer Ferrari moved, Trustee Payne seconded to approve the I.T. Services Agreement with Oakland County and the Charter Township of Oxford.

Ayes: Payne, Dunn, Durr, Nichols, Wright, Ferrari, Curtis

Nays: None

Absent: None

Motion Carried

Treasurer Ferrari moved, Trustee Payne seconded, to amend the motion to add "and to authorize Supervisor William Dunn to sign the agreement along with Matt Lonnerstatter and Jim Sharpe.

No action was taken on this amendment to the original motion.

2017/2018 EVIP GRANT FUNDING

Treasurer Ferrari moved, Trustee Curtis seconded, to authorize Treasurer Joseph G. Ferrari to sign a one (1) year subscription contract/invoice with Munetrix, LLC in the amount of \$3,567.60 in order to meet the State of Michigan reporting requirements to secure Economic Vitality Incentive Program (EVIP) funding. It is further understood that the \$3,567.60 fee will be subtracted from the \$59,107.00 EVIP grant, leaving \$55,539.40 to be distributed to the Oxford Township local taxing units, based on 2017 township millage rates.

Ayes: Durr, Nichols, Ferrari, Curtis, Dunn, Wright, Payne

Nays: None

Absent: None

Motion Carried

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HALLOWEEN TRICK-OR-TREAT HOURS

Trustee Curtis moved, Treasurer Ferrari seconded, to set the Halloween Trick or Treat hours for Oxford Township from 6:00 p.m. to 7:30 p.m. on Tuesday, October 31, 2017.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

RELEASE OF HOUSE OF PROVIDENCE TAX EXEMPTION

Treasurer Ferrari moved, Supervisor Dunn seconded, to release the "Attorney/Client Confidential" status with regard to the House of Providence tax exemption letter.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

OPEN SESSION:

Treasurer Ferrari moved, Trustee Curtis seconded, to entertain a motion and take a Roll Call vote to meet in Closed Session for the purpose of:

1. Discussion of Attorney-Client privileged communication to consider material exempt from discussion or disclosure by state or federal statute as permitted pursuant to MCL 15.268(h).

Attendance to include the Charter Township of Oxford Board of Trustees, Recording Secretary McCullough and Engineer Sharpe.

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

CLOSED SESSION: If approved by requisite vote, to meet in Closed Session for the above-stated purpose.

Treasurer Ferrari moved, Trustee Curtis seconded, to go out of Closed Session and return to Open Session.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

OPEN SESSION:

Trustee Curtis moved, Trustee Ferrari seconded to accept the Tonkawater settlement as outlined in their letter dated 10/11/17 as closure to repairs to the vessel.

Ayes: Curtis, Wright, Dunn, Ferrari, Nichols, Durr, Payne

Nays: None

Absent: None

Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

None.

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BOARD OF TRUSTEE COMMENTS

Trustee Curtis stated that the first SEMCOG will be held on 10/19/2017. Treasurer Ferrari will be attending.

Treasurer Ferrari stated that he hoped the applicants better coordinate their efforts in seeking liquor license approval for the Legacy Center locations.

Supervisor Dunn complimented Clerk Wright with regard to the work he and Engineer Sharpe have done for the recent special assessment district applications.

Clerk Wright reminded everyone of the following:

1. The cemetery walk will be held on 10/15/17.
2. The Polly Ann Trailway contest will end soon. The trail is currently in 12th place.
3. The last No Haz collection for the year will be held on 10/28/17
4. The election for the two ballot proposals for Oxford Schools will be on 11/07/17.

Trustee Nichols stated that there will be joint meeting on 10/16/17 between the Village Council and the DDA. This is a public meeting.

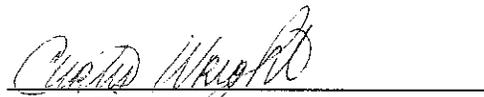
ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded to adjourn at 9:20 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried



William Dunn, Supervisor



Curtis Wright, Clerk

Approved:

/s/mm