CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING, WEDNESDAY, DECEMBER 11, 2019

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, December 11, 2019 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Finance Manager Edmonds, Township Engineer Sharpe, Communications and Grant Manager Carnacchio, Recording Secretary Richter, a cameraman and approximately 14 citizens

Supervisor Dunn called the meeting to order at 6:30 pm.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Curtis seconded to approve the December 11, 2019 agenda as amended with the deletion of item 9.a. and the change from item 10.c. Maloney Street Bridge to Board of Review resignation and replacement.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Curtis seconded to approve the following December 11, 2019 Consent Agenda items:

- Approval of Regular Township Board Meeting Minutes of November 20, 2019
- Approval of Treasurer Report November 2019
- Approval of Clerk Summary Report November 2019
- Approval of Regular Bills through December 6, 2019
- Approval of Consultant Bills through December 6, 2019
- Quarterly Revenue and Expenditure Report for 2019 Fiscal Year to Date

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis
Nays: None
Absent: None
Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

5 citizens spoke on items not on the agenda.

FIRE DEPARTMENT

Fire Chief Scholz commented on the following items:

- Shop with a hero turnout
- Boot Drive was very successful
- Awarded a portable generator from the DNR

SHARP ENGINEERING REPORT

Engineer Sharpe gave a report on the following item:

- M-24 Update

UNFINISHED BUSINESS

APPROVAL OF LETTER TO OAKLAND COUNTY ECONOMIC DEVELOPMENT AND COMMUNITY AFFAIRS *(removed from agenda)*

NEW BUSINESS:

BOARD POLICY ON THE SALE OF PUBLIC-OWNED (TOWNSHIP) PROPERTY

Treasurer Ferrari moved, Trustee Curtis seconded to have Treasurer Ferrari, Trustee Curtis and Supervisor Dunn work with Attorney Gary Rentrop to develop a policy for the sale of public-owned (Oxford Township) properties and to present this proposed policy to the Township Board for its consideration.

Roll Call:

Ayes: Wright, Dunn, Ferrari, Durr, Payne, Curtis, Nichols
Nays: None
Absent: None
Motion Carried

OFFER TO PURCHASE WASHINGTON STREET PARCEL

Treasurer Ferrari moved, Trustee Payne seconded to deny the purchase offer of $55,000.00 from Stepping Stone Properties, LLC for the purchase of Parcel "A" being part of Parcel 04-22-404-021.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

MALONEY STREET BRIDGE *(removed from agenda)*

APPOINTMENTS – PLANNING COMMISSION, BOARD OF REVIEW

APPOINTMENT TO BOARD OF REVIEW *(added to agenda)*

Treasurer Ferrari moved, Trustee Curtis seconded to accept Karen Fitch's verbal resignation with regrets and appoint Marjie McGinnis to the Oxford Township Board of Review to fill the vacancy for a term commencing immediately and expiring December 31, 2020.

Roll Call:
Ayes: Curtis, Nichols, Payne, Durr, Ferrari, Wright, Dunn
Nays: None
Absent: None
Motion Carried

PLANNING COMMISSION

Trustee Curtis moved, Trustee Nichols seconded to re-appoint Michael Spisz and Ed Hunwick to the Oxford Township Planning Commission for a three (3) year term commencing January 1, 2020 and expiring December 31, 2022.

Roll Call:
Ayes: Payne, Durr, Ferrari, Dunn, Curtis, Nichols, Wright
Nays: None
Absent: None
Motion Carried

AMENDED AUTHORIZED 2020 WAGE RESOLUTION

Treasurer Ferrari moved, Clerk Wright seconded to approved the Charter Township of Oxford Amended Authorized 2020 Wage Resolution as amended removing the Finance Manager – Fire Department position.

Roll Call:
Ayes: Durr, Wright, Ferrari, Payne, Curtis, Nichols, Dunn
Nays: None
Absent: None
Motion Carried

2020 GENERAL APPROPRIATIONS ACT AMENDMENT

Treasurer Ferrari moved, Trustee Nichols seconded to approve the Charter Township of Oxford 2020 General Appropriations Act as amended removing the Finance Manager - Fire Department position.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

POTENTIAL FUNDING FOR OXFORD/RAY ROAD SAFETY PATH

Treasurer Ferrari moved, Trustee Nichols seconded to allocate $50,000.00 from the 2019 General Fund Balance (Contingency) for the survey and design for the North Oxford/Ray Road Safety Path.

Roll Call:
Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols
Nays: None
Absent: None
Motion Carried

SAFETY PATH BRIDGE REPAIRS

Treasurer Ferrari moved, Trustee Curtis seconded to award the Drahner Road safety path bridge repairs to Faith & Sons LLC in the amount of $175,000.00 and to waive the bid requirement for this project being greater than $20,000.00 and that the proper insurances will be provided to the township.

Roll Call:
Ayes: Wright, Ferrari, Curtis, Payne, Nichols, Durr, Dunn
Nays: None
Absent: None
Motion Carried

2019 BUDGET AMENDMENTS

Treasurer Ferrari moved, Trustee Curtis seconded to approve the 2019 amended General Fund Budget (101) with revenues and expenditures balancing at $3,146,258.00 and attach the spreadsheet as an appendix to the minutes. The $50,000.00 is to be allocated (Contingency) for the survey and design for the North Oxford/Ray Road Safety Path.

Roll Call:
Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis
Nays: None
Absent: None
Motion Carried

Treasurer Ferrari moved, Clerk Wright seconded to approve the 2019 amended Fire Department Fund Budget (213) with revenues and expenditures balancing at $4,193,305.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:
Ayes: Curtis, Payne, Ferrari, Wright, Durr, Nichols, Dunn
Nays: None
Absent: None
Motion Carried

Treasurer Ferrari moved, Clerk Wright seconded to approve the 2019 amended Safety Path Fund Budget (297) with revenues and expenditures balancing at $111,347.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:
Ayes: Dunn, Wright, Ferrari, Curtis, Durr, Nichols, Payne
Nays: None
Absent: None
Motion Carried

Treasurer Ferrari moved, Clerk Wright seconded to approve the 2019 amended Building Site Fund Budget (471) with revenues and expenditures balancing at $56,208.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:
Ayes: Payne, Curtis, Nichols, Ferrari, Dunn, Wright, Durr
Nays: None
Absent: None
Motion Carried

2020 NO HAZ AGREEMENT

Treasurer Ferrari moved, Clerk Wright seconded to accept the 2020 North Oakland County Household Hazardous Waste Interlocal Agreement between Oakland County and the Charter Township of Oxford as presented and authorize Supervisor William Dunn to sign the Agreement.

Roll Call:
Ayes: Wright, Ferrari, Dunn, Durr, Curtis, Payne, Nichols
Nays: None
Absent: None
Motion Carried

Treasurer Ferrari moved, Trustee Payne seconded to approve the North Oakland Household Hazardous Waste Consortium Resolution as presented and hereby appoint Joseph G. Ferrari as the official representative and Patti Durr as the alternate for the Charter Township of Oxford to the NO HAZ Advisory Board for 2020.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

2020 OXFORD TOWNSHIP BOARD MEETING DATES

Treasurer Ferrari moved, Trustee Payne seconded that the Township Board meeting schedule for 2020 is adopted with the following change: the October 9, 2020 meeting will be changed to October 14, 2020.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION
None

PUBLIC COMMENT
2 citizens spoke at public comment.

BOARD OF TRUSTEE COMMENTS
Trustee Curtis commented on the following:

- 2020 Census
- Attended the Village Council meeting and received support through Resolution 2019-22 regarding Medical Facility PUD.
- Cross Roads for Youth AC units still need to be picked up.

Trustee Payne wished everyone Merry Christmas.

Treasurer Ferrari commented that when the Library has County Executive Dave Coulter come in for a Meet and Greet to have C.J. post it on the Townships Facebook page.

Supervisor Dunn congratulated C.J. on his work getting the political information out to our residents.

Clerk Wright commented on the following:

- Beginning 2020 the Clerk's will be extremely busy with three (3) upcoming elections therefore agenda items need to be submitted on time by the deadline. Needs cooperation from the board and everyone else who submits items for the agenda. This includes time sheets in on time as well.
- March Election will be a Presidential Primary in which you will have to declare your party preference either Democratic or Republican. If there is a local proposal on the ballot there could be another separate ballot. Local proposal will be combined on both Democratic and Republican ballots.
- Two (2) precincts will no longer be located at the school. Precinct 2 will be located at the Oxford Community Room and Precinct 7 will be located at the Oxford Public Library.

Trustee Durr wished everyone Merry Christmas.

Trustee Nichols commented on the 2020 Census and the efforts on promoting it.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING, WEDNESDAY, DECEMBER 11, 2019

ADJOURNMENT

Treasurer Ferrari moved, Trustee Curtis seconded, to adjourn at 7:57 pm.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

William Dunn, Supervisor

Curtis Wright, Clerk

Approved:

/kmr