CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING, WEDNESDAY, FEBRUARY 14, 2018

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, February 14, 2018 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Assistant Fire Chief Creech, Finance Manager Edmonds, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, a cameraman and approximately 18 citizens

Supervisor Dunn called the meeting to order at 7:01 pm.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Curtis seconded to approve the agenda with the following amendments. Add item 10.c – Fire Dispatch Agreement and rename items 10.a and 10.b. 10. a – 2017 CDBG Emergency Services Bid Awarding and 10.b - 2017 CDBG Minor Home Repair Bid Awarding.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Curtis seconded to approve the following February 14, 2018 Consent Agenda items as presented:

- Approval of Regular Township Board Meeting Minutes of January 10, 2018
- Approval of Treasurer Report December 2017
- Approval of Clerk Summary Report December 2017
- Approval of Regular Bills through February 9, 2018
- Approval of Consultant Bills through February 9, 2018

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis
Nays: None
Absent: None
Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

FIRST READINGS

MINOR IN POSSESSION ORDINANCE

Treasurer Ferrari moved, Trustee Nichols seconded to set a Second Reading and possible adoption of a "Minor in Possession" Ordinance to be considered at the Charter Township of Oxford Board of Trustees March 14, 2018 Regular Meeting.

Roll Call:

Ayes: Payne, Durr, Wright, Ferrari, Curtis, Nichols, Dunn
Nays: None
Absent: None
Motion Carried

ZONING ORDINANCE 67A.016

Treasurer Ferrari moved, Trustee Nichols seconded to set a Second Reading and possible adoption of the following amendments:

i. Modify Section 1.3, Enabling Authority
ii. Modify Section 3.7, Schedule of District Regulations
iii. Modifying Section 8.8, Parking and Storage of Commercial and Recreational Vehicles
iv. Modify Section 7.5, Standards for Landscape Materials
v. Modify Section 13.5, Site Condominiums

to the Charter Township of Oxford Zoning Ordinance 67A for the March 14, 2018 Charter Township of Oxford Board of Trustees Regular Meeting.

Roll Call:

Ayes: Curtis, Wright, Ferrari, Dunn, Payne, Durr, Nichols
Nays: None
Absent: None
Motion Carried

Supervisor Dunn recognized Cub Scout Pack #366. They are working on their Arrow of Life Badge.

Supervisor Dunn introduced Exchange Student Rajat Kadian from India. Rajat Kadian is working on a job shadowing activity from the high school.

FIRE DEPARTMENT
None

UNFINISHED BUSINESS

CEMETERY MAINTENANCE BIDS
Treasurer Ferrari moved, Clerk Wright seconded to accept the bid from as presented and award the Cemetery Maintenance Contract to Fisher's Lawn and Snow from February 14, 2018 to December 31, 2020 in the total bid amount of $177,000.00. This $177,000.00 amount shall be payable in the amount of $58,300.00 for 2018; $59,000.00 for 2019; and $59,700.00 for 2020. Fisher's Lawn and Snow shall maintain the areas as specified in the contract and provide the services as outlined in the Bid Packet, and Supervisor William Dunn is authorized to sign the contract on behalf of the Charter Township of Oxford contingent upon all insurance policies in place, and for Supervisor William Dunn to meet with Fisher's Lawn and Snow to confirm the responsibilities of Fisher's Lawn and Snow prior to signing the Cemetery Maintenance contract.

Roll Call:
Ayes: Ferrari, Wright, Dunn
Nays: Durr, Payne, Curtis, Nichols
Absent: None
Motion Failed

Trustee Curtis moved, Trustee Nichols seconded to accept the bid as presented and award the Cemetery Contract to Aaron's Lawn in Order LLC from February 14, 2018 to December 31, 2020 in the total bid amount of $175,200.00. This $175,200.00 amount shall be payable in the amounts determined equally in one, two and three years. Aaron's Lawn in Order LLC shall maintain the areas as specified in the contract and provide the services as outlined in the Bid Packet, and Supervisor William Dunn is authorized to sign the contract on behalf of the Charter Township of Oxford contingent upon all insurance policies in place, and for Supervisor William Dunn to meet with Aaron's Lawn in Order LLC to confirm the responsibilities of Aaron's Lawn in Order LLC prior to signing the Cemetery Maintenance contract bid.

Roll Call:
Ayes: Curtis, Payne, Durr, Nichols, Ferrari, Dunn
Nays: Wright
Absent: None
Motion Carried

NEW BUSINESS:

2017 CDBG EMERGENCY SERVICES BID AWARDING

Treasurer Ferrari moved, Trustee Nichols seconded that the Oxford Township Board of Trustees awards the Emergency Services Bid for 2017 Community Development Block Grant Funds (CDBG) in the amount of $10,920.00 to Oxford/Orion FISH and authorizes CDBG Coordinator Joseph G. Ferrari to sign the applicable documents and proposal ratification.

Roll Call:

Ayes: Wright, Ferrari, Dunn, Durr, Payne, Nichols, Curtis
Nays: None
Absent: None
Motion Carried

2017 CDBG MINOR HOME REPAIR BID AWARDING

Treasurer Ferrari moved, Trustee Nichols seconded that the Oxford Township Board of Trustees approves the contract with OLHSA for Minor Home Repair Services for CDBG Program Year 2017 in the amount of $43,681.00 and authorizes CDBG Coordinator Joseph G. Ferrari to sign the contract on behalf of the Township. Furthermore, both parties acknowledge that there are no other agreements or understandings, whether oral or written, pertaining to this contract.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols
Nays: None
Absent: None
Motion Carried

FIRE DISPATCH AGREEMENT

Treasurer Ferrari moved, Trustee Nichols seconded to approve the 2018-2021 Fire Dispatch Service Agreement between the County of Oakland and the Charter Township of Oxford commencing April 1, 2018 and expiring at 11:59 p.m. March 31, 2021, and authorize Supervisor William Dunn to sign the agreement on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Nichols, Wright, Ferrari, Curtis, Payne, Durr, Dunn
Nays: None
Absent: None
Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

None

BOARD OF TRUSTEE COMMENTS

Supervisor Dunn updated the Board on his concerns at the Road Commission.

Trustee Nichols commented that the M-24 Task Force is back in action and MDOT is moving up the project to 2019 instead of 2020.

Clerk Wright commented that Seymour Celebration is coming up and if anyone is interested in sponsorship contact the Oxford Township Parks and Recreation Department.

Clerk Wright commented that the Clerk's Office sent out over 2,000 letters to people that potentially could qualify for Absentee Voting and be put on the permanent absentee list to receive an absentee ballot application for every election.

Clerk Wright announced that at last night's Parks and Recreation meeting the Commission approved the relocation of Precinct 6 from the Oxford Public Library to the Seymour Lake Park in the new administrative building.

Treasurer Ferrari updated the Board on the Safety Path Maintenance.

Trustee Curtis commented that he has been in contact with Tough Mudder. They have emailed him wanting our contacts so they can move forward.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Curtis seconded, to adjourn at 7:41 pm.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

William Dunn, Supervisor

Curtis Wright, Clerk

Approved:

/kmr