

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 14, 2018

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, March 14, 2018 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Township Engineer Jim Sharpe, Fire Chief Scholz, Parks and Recreation Director Davis, CJ Carnacchio – Oxford Leader, Recording Secretary McCullough, a camera person and approximately 10 citizens.

Supervisor Dunn called the meeting to order at 7:00 p.m.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nichols seconded, to approve the March 14, 2018 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nichols seconded, to approve the following March 14, 2018 Consent Agenda items as presented.

- Approval of Regular Township Board Meeting Minutes of February 14, 2018
- Approval of Treasurer Report for January 2018
- Approval of Clerk Summary Report for January 2018
- Approval of Regular Bills through March 9, 2018
- Approval of Consultant Bills through March 9, 2018

Roll call:

Ayes: Nichols, Curtis, Payne, Durr, Ferrari, Wright, Dunn

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Les Pratt, 160 Stony Lake Drive, expressed concerns with the Legacy Center development. Supervisor Dunn advised Mr. Pratt that he would have an opportunity to speak during the public hearing for the development.

PUBLIC HEARING – 925 LAPEER LEGACY ENTERTAINMENT LLC

Treasurer Ferrari moved, Trustee Nichols seconded, to open the Public Hearing at 7:06 p.m. to discuss the request for a new Class C Liquor License for 925 Lapeer Legacy Entertainment, LLC.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 14, 2018

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols
Nays: None
Absent: None

Motion Carried

Les Pratt, 160 Stony Lake Drive, expressed concerns regarding the activity at the rear of the Legacy building, and the possibility of noise being disruptive to nearby residential areas.

Marianne Kainz, 149 Stony Lake Drive, expressed concerns regarding the designated serving and drinking areas. She also expressed concern regarding the consumption of alcohol outside and possible noise issues.

Mark Swieczkowski, 5933 Andrews Drive, Metamora (Oxford business owner), expressed his support of the Legacy Center development and stated that he sees the Legacy Center as an asset to the community.

Treasurer Ferrari moved, Trustee Nichols seconded, to close the Public Hearing to discuss the request for a new Class C Liquor License for 925 Lapeer Legacy Entertainment, LLC at 7:12 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

FIRST READING

2740 AND 2750 N BALDWIN ROAD REZONING

Treasurer Ferrari moved, Trustee Nichols seconded, to set a Second Reading for possible approval of the rezoning of parcel #04-07-101-018 from SF-2 Suburban Farms zoning to R-1 Single-Family Residential zoning, and for the possible approval of the rezoning of parcel #04-07-101-019 from SF-2 Suburban Farms zoning to R-1 Single-Family Residential zoning to be presented at the April 11, 2018 Oxford Township Board of Trustee regular meeting.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

SECOND READINGS

MINOR IN POSSESSION ORDINANCE 43A.004

Treasurer Ferrari moved, Trustee Payne seconded, to adopt Ordinance No. 43A.004, Minor in Possession as presented.

Roll call:

Ayes: Wright, Ferrari, Durr, Payne, Nichols, Curtis, Dunn
Nays: None
Absent: None

Motion Carried

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 14, 2018

ZONING ORDINANCE 67A.016

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the following amendments:

- i. Modify Section 1.3, Enabling Authority
- ii. Modify Section 3.7, Schedule of District Regulations
- iii. Modifying Section 8.8, Parking and Storage of Commercial and Recreational Vehicles
- iv. Modify Section 7.5, Standards for Landscape Materials
- v. Modify Section 13.5, Site Condominiums

to the Charter Township of Oxford Zoning Ordinance 67A as presented.

Roll call:

Ayes: Payne, Dunn, Durr, Nichols, Wright, Ferrari, Curtis
 Nays: None
 Absent: None
 Motion Carried

FIRE DEPARTMENT

No business.

UNFINISHED BUSINESS

NOTA AGREEMENT

Trustee Curtis moved, Trustee Nichols seconded, to postpone action on the NOTA Intergovernmental Contracted Services Agreement.

Ayes: 5 Nays: 2 Absent: 0 Motion Carried

SAFETY PATH EASEMENT ACQUISITION

Treasurer Ferrari moved, Trustee Curtis seconded, to authorize the Safety Path Committee Joseph G. Ferrari to make the following easement purchases:

<u>Offer to Purchase Easement</u>	<u>Address</u>
\$6,480.00, plus road buffer trees/landscape	1675 Seymour Lake Road
\$4,617.00	1711 Seymour Lake Road
\$4,725.00	1757 Seymour Lake Road
\$1,620.00	1781 Seymour Lake Road

These funds are to be expensed to 297-852-971.001 (Easement Acquisition). Chairman Ferrari is to work with Sharpe Engineering on drafting the appropriate documents transferring the easement purchases from the property owner(s) to the Charter Township of Oxford. Upon completion, Chairman Ferrari is then to work with Sharpe Engineering on transferring these same easements from the Charter Township of Oxford to the Road Commission for Oakland County.

Roll call:

Ayes: Curtis, Payne, Ferrari, Wright, Durr
 Nays: Dunn, Nichols
 Absent: None
 Motion Carried

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 14, 2018

2018 SAFETY PATH MAINTENANCE REPAIRS PROJECT

Treasurer Ferrari moved, Trustee Curtis seconded, that the Oxford Township Board of Trustee authorizes a 2018 General Fund budget amendment transferring \$100,000.00 from 101-299-890.000 (Contingency) to 101-299-933.297 (Safety Path Maintenance).

Roll call:

Ayes: Ferrari, Curtis, Durr
Nays: Payne, Nichols, Wright, Dunn
Absent: None
Motion Failed

NEW BUSINESS

PURCHASE OF UTV FOR SAFETY PATH MAINTENANCE

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the purchase of a 2018 Polaris Utility Task Vehicle based on the quoted amount of \$21,827.00 from Chapman's Sports Center, Inc. dated February 23, 2018. This quoted \$21,827.00 amount to be paid by the Charter Township of Oxford. The \$21,827.00 amount to be paid by the Charter Township of Oxford is to be expensed to Safety Path Fund Account 297-852-977.000 Equipment Acquisition.

Roll call:

Ayes: Wright, Ferrari, Curtis, Durr, Nichols, Payne
Nays: Dunn
Absent: None
Motion Carried

SAFETY PATH MAINTENANCE AGREEMENT

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the Safety Path Maintenance Agreement as submitted by Treasurer Ferrari.

Treasurer Ferrari moved, Trustee Curtis seconded, to amend the original motion to read "and authorize the Oxford Township Supervisor to sign the Agreement on behalf of the Charter Township of Oxford."

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Final Motion

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the Safety Path Maintenance Agreement as submitted by Treasurer Ferrari with Oxford Township Parks and Recreation and to authorize the Oxford Township Supervisor to sign the Agreement on behalf of the Charter Township of Oxford.

Roll call:

Ayes: Payne, Dunn, Durr, Nichols, Curtis, Ferrari, Wright
Nays: None
Absent: None
Motion Carried

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 14, 2018

2018 SEYMOUR CELEBRATION FIREWORKS CONTRACT

Clerk Wright moved, Trustee Nichols seconded, to permit William Dunn, Oxford Township Supervisor, the authority to sign the 2018 Great Lakes Fireworks Contract and Agreement for the annual Seymour Celebration for the dates of Friday, July 6, 2018 and Saturday, July 7, 2018; further, the Oxford Township Parks & Recreation Department will continue to work closely with the Oxford Township Fire Department and Oakland County Sheriff Department to insure that all safety and health regulations are followed as it pertains to the community event.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

DTE EASEMENT FOR VERIZON CELLULAR TOWER AT SEYMOUR LAKE PARK

Trustee Nichols moved, Trustee Curtis seconded, to approve the DTE Electric Company Underground Easement (Right-of-Way) No. 48758214-48758231 as presented, and authorize Supervisor William Dunn to sign the easement document on behalf of the Charter Township of Oxford.

Roll call:

Ayes: Wright, Ferrari, Dunn, Payne, Curtis, Nichols, Durr

Nays: None

Absent: None

Motion Carried

925 LAPEER LEGACY ENTERTAINMENT, LLC – CLASS C LIQUOR LICENSE APPLICATION

Treasurer Ferrari moved to postpone the new Class C Liquor License request for 925 Lapeer Legacy Entertainment until an acceptable operating agreement is devised by the township attorney at the expense of 925 Lapeer Legacy Entertainment, LLC, with board members to forward their comments as to what should or should not be included in the operating agreement. Supervisor Dunn, Treasurer Ferrari, and Clerk Wright, after reviewing these comments, will bring back the operating agreement to the Township Board for review and consideration.

Motion failed for lack of support.

Trustee Curtis moved, Trustee Payne seconded, to grant a Class C Liquor License to 925 Lapeer Legacy Entertainment, LLC, 925 N. Lapeer Road, Suite 191, Oxford, MI 48371.

Trustee Curtis moved, Trustee Payne seconded, to amend the original motion to include “while the applicant is applying for an outside permit at this time, no outside dining will be permitted until it is approved by the Oxford Township Board of Trustees for this function.”

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 14, 2018

Roll Call:

Ayes: Nichols, Durr, Payne, Curtis

Nays: Ferrari, Wright, Dunn

Absent: None

Motion Carried

Final Motion

Trustee Curtis moved, Trustee Payne seconded, to grant a Class C Liquor License to 925 Lapeer Legacy Entertainment, LLC, 925 N. Lapeer Road, Suite 191, Oxford, MI 48371 and while the applicant is applying for an outside permit at this time, no outside dining will be permitted until it is approved by the Oxford Township Board of Trustees for this function.

Roll Call:

Ayes: Curtis, Payne, Durr, Nichols

Nays: Ferrari, Dunn, Wright

Absent: None

Motion Carried

Supervisor Dunn called a three minute recess at 7:43 p.m. The meeting reconvened at 7:46 p.m.

MICKELSON SHORES WELL SITE REPAIRS – BID APPROVAL

Treasurer Ferrari moved, Trustee Curtis seconded, to award the Mickelson Shores Wellsite project improvements to Trojan Development Company at the base bid amount of \$654,372.10. The \$654,372.10 amount to be expensed to Water Fund Account 591-538-972.005 Water Supply Wells.

Roll Call:

Ayes: Wright, Curtis, Dunn, Ferrari, Payne, Nichols, Durr

Nays: None

Absent: None

Motion Carried

AUTOMATIC SEWER PAYMENTS

Treasurer Ferrari moved, Trustee Curtis seconded, that the Oxford Township Board of Trustees authorizes Treasurer Joseph G. Ferrari to implement automatic bill payment for township sewer bills through Flagstar Bank utilizing the monthly "bank fee" option with interest. It is understood that all revenues and expenditures will go into or come out of the Sewer Fund.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

MITN (MICHIGAN INTERNATIONAL TRADE NETWORK) AGREEMENT

Treasurer Ferrari moved, Trustee Payne seconded, to approve the Agreement for Services between the Charter Township of Oxford and International Data Base Corp., doing business

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 14, 2018

under the trade name BidNet, as presented and authorize Supervisor William Dunn to sign the Agreement on behalf of the Charter Township of Oxford.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

RELOCATION OF VOTING PRECINCT 6

Clerk Wright moved, Trustee Nichols seconded, to designate the Parks and Recreation community room located at 2795 Seymour Lake Road as the Precinct 6 polling location for the August 7, 2018 Primary Election and subsequent elections for the Charter Township of Oxford.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

Township Engineer Sharpe provided an update to the Wood Trail collapse.

BOARD OF TRUSTEE COMMENTS

Trustee Curtis provided additional information regarding Wood Trail and stated that all concerned citizens have been met with and their concerns have been addressed. He also sent an email to local leaders (Township officials, Village officials, the DDA, the Fire Chief and the police) regarding contracts for the Tough Mudder. Anamaria Rojas from Tough Mudder will be in town March 27-28, 2018 to meet with everyone either individually or as a group to handle the details of the Tough Mudder.

Trustee Payne confirmed the joint meeting between the Zoning Board of Appeals, the Planning Commission and the Township Board on March 22, 2018 at 6:00 p.m. She requested that all Zoning Board of Appeals members be notified. Trustee Curtis indicated that copies of the Master Plan should be available from Deputy Supervisor Cushing.

Treasurer Ferrari stated that because the SEMCOG meeting is also on March 22, 2018, he would appreciate the joint meeting being pushed back to 7:00 p.m. He also thanked Deputy Treasurer Devereaux for her work in developing the plan for the automatic sewer bill payments. Treasurer Ferrari shared that the Board should be prepared to be responsible for 50% of the costs of repairing the sink hole on Wood Trail. He further reiterated his agreement with Supervisor Dunn and Clerk Wright regarding the necessity to solidify the Operating Agreement with 925 Lapeer Legacy Entertainment, LLC.

Clerk Wright provided 2020 Census job information. He further expressed appreciation for the work of Deputy Treasurer Devereaux on developing and coordinating the information for automatic sewer bill payments. Clerk Wright stated that since Administrative Assistant Richter is out of the office for training this week, the packet for the joint meeting may be delayed. Clerk Wright also expressed his condolences to Parks Superintendent Kinasz, whose father passed away this week.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 14, 2018

Trustee Nichols stated that an evaluation of Oxford's DDA Main Street will be held on March 15, 2018 from 8:30 a.m. – 5:30 p.m. State officials and Village officials will be in attendance.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded to adjourn at 9:02 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried



William Dunn, Supervisor



Curtis Wright, Clerk

Approved:

/smm