

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY, MAY 13, 2020

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, May 13, 2020 via Zoom Video Conference.

Members Present: Curtis, Dunn, Durr, Ferrari, Payne, Wright, Nold

Members Absent: None

Also Present: Township Engineer Sharpe, Fire Chief Scholz, Fire Department Finance Director Edmonds, Parks and Recreation Director Davis, Planning Commission Chairman Young, Polly Ann Trail Manager Moran, Recording Secretary McCullough, and approximately 9 citizens.

Supervisor Dunn called the meeting to order at 6:40 p.m., followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nold seconded to approve the May 13, 2020 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nold seconded, to approve the May 13, 2020 Consent Agenda as presented, to include:

1. Regular Township Board Meeting Minutes of March 11, 2020
2. Special Township Board Meeting Minutes of April 22, 2020
3. Treasurer Report for February 2020
4. Clerk Summary report for February 2020
5. Regular Bills through May 8, 2020
6. Consultant Bills through May 8, 2020
7. May Mental Health Month Resolution

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

FIRE DEPARTMENT

Fire Chief Scholz stated the following:

- The department will be making application to AFG for a SAFER grant.
- With regard to COVID-19, the department has been safe and healthy and are taking all necessary precautions. In addition, the department is making sure that other agencies have adequate supplies for safety.

SHARPE ENGINEERING REPORT

Engineer Sharpe shared an update on the M-24 reconstruction project.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Parks and Recreation Director Davis provided an update on programming and facilities. Seymour Celebration 2020 has been cancelled, but all vendors have committed to 2021.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY, MAY 13, 2020

UNFINISHED BUSINESS:

Legacy 925 – Outdoor Patio Permit

Treasurer Ferrari moved, Trustee Payne seconded, to approve the request from 925 Lapeer Legacy Entertainment LLC for an outdoor service permit subject to the following conditions:

1. The permitted use shall be from April 1 through October 1, 2020.
2. Permitted hours of the outdoor patio area shall be:
Sunday – Thursday 10:00 a.m. – 9:00 p.m.
Friday – Saturday 10:00 a.m. – 11:00 p.m.
3. Only one (1) television not to exceed a 50” screen with sound bar only with amplification that shall be in compliance with the Oxford Township Zoning Ordinance noise regulations.
4. No other amplified music, loud speakers, dancing, or staged entertainment shall be allowed.
5. 925 Lapeer Legacy Entertainment LLC may apply annually for a new outdoor service permit.
6. The outdoor patio area shall not exceed twenty percent (20%) of the gross floor area of the restaurant.
7. Compliance with Michigan Liquor Control Commission requirements, and liquor licenses issued to 925 Lapeer Legacy Entertainment LLC shall not be expired.
8. 925 Lapeer Legacy Entertainment LLC shall comply with any Federal and State of Michigan social distancing requirements due to the COVID-19 pandemic.
9. 925 Lapeer Legacy Entertainment LLC shall comply with any future Ordinance provisions approved by the Oxford Township Board of Trustees and the Oxford Township Planning Commission in reference to Outdoor Restaurant use.
10. In no other area outside of the outdoor patio shall be permitted consumption of food and/or beverages, nor shall any other activity be permitted that is contrary to the approval of this outdoor service permit.

Treasurer Ferrari moved, Trustee Payne seconded, to amend the above motion as follows:

- Item 1 to read “The permitted use shall be from April 1 through **October 31**, 2020.”
- Item 3 to read “Only **two (2)** televisions not to exceed a 50” screen with sound bar only with amplification that shall be in compliance with the Oxford Township Zoning Ordinance noise regulations.”

Treasurer Ferrari moved, Trustee Payne seconded, to amend the above motion as follows:

- Item 1 to read “The permitted use shall be from April 1 through **November 1**, 2020.”
- Item 3 to read “Only **two (2)** televisions not to exceed a 50” screen with sound bar only with amplification that shall be in compliance with the Oxford Township Zoning Ordinance noise regulations.”

Vote on Motion 3:

Roll call:

Ayes: Curtis, Nold, Ferrari, Durr, Wright, Payne, Dunn

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY, MAY 13, 2020

Vote on Motion 2: Motion withdrawn.

Vote on Motion 1:

Roll call:

Ayes: Nold, Ferrari, Durr, Wright, Payne, Dunn, Curtis

Nays: None

Absent: None

Motion Carried.

NEW BUSINESS:

Resignations and Appointments – Planning Commission, Township Board and Zoning Board of Appeals

Treasurer Ferrari moved to accept the resignation of Trustee Curtis from the Oxford Township Planning Commission, effective immediately.

Motion withdrawn.

Trustee Curtis stated that he would like to submit his verbal resignation from the Planning Commission, effective immediately.

Treasurer Ferrari moved, Trustee Payne seconded, to accept the resignation of Trustee Curtis from the Oxford Township Planning Commission, effectively immediately.

Roll call:

Ayes: Ferrari, Durr, Wright, Payne, Dunn, Curtis, Nold

Nays: None

Absent: None

Motion Carried.

Trustee Curtis moved, Trustee Payne seconded, to appoint Trustee Nold as the Charter Township of Oxford Board ex-officio representative to the Oxford Township Planning Commission effective immediately with the term expiring November 20, 2020.

Roll call:

Ayes: Durr, Wright, Payne, Dunn, Curtis, Nold, Ferrari

Nays: None

Absent: None

Motion Carried.

Trustee Nold stated that he would like to submit his verbal resignation from the Oxford Township Zoning Board of Appeals, effective immediately.

Treasurer Ferrari moved, Trustee Curtis seconded, to accept the resignation of Trustee Nold from the Oxford Township Zoning Board of appeals, effective immediately.

Roll call:

Ayes: Wright, Payne, Dunn, Curtis, Nold, Ferrari, Durr

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY, MAY 13, 2020

Treasurer Ferrari moved, Trustee Nold seconded, to appoint Meg Knauf as the Oxford Township Planning Commission representative to the Oxford Township Zoning Board of Appeals to fill the vacancy, due to the resignation of Jonathan Nold, effective immediately, with the term expiring December 31, 2021.

Roll call:

Ayes: Payne, Dunn, Curtis, Nold, Ferrari, Durr, Wright

Nays: None

Absent: None

Motion Carried.

Korey Bailey has expressed his intent to resign from the Zoning Board of Appeals, effective immediately.

Treasurer Ferrari moved, Trustee Payne seconded, to accept the resignation of Korey Bailey from the Oxford Township Zoning Board of Appeals, effective immediately.

Roll call:

Ayes: Dunn, Curtis, Nold, Ferrari, Durr, Wright, Payne

Nays: None

Absent: None

Motion Carried.

Treasurer Ferrari moved, Trustee Curtis seconded, to appoint Korey Bailey to the Oxford Township Planning Commission to fill the vacancy, due to Jonathan Nold's appointment as the Charter Township of Oxford Board of Trustees ex-officio representative to the Oxford Township Planning Commission, effective immediately, with the term expiring December 31, 2020.

Roll call:

Ayes: Curtis, Nold, Ferrari, Durr, Wright, Payne, Dunn

Nays: None

Absent: None

Motion Carried.

Committee Appointments

Oxford Downtown Development Authority

Trustee Payne moved, Treasurer Ferrari seconded, to recommend to the Oxford Downtown Development Authority that they accept the appointment of Trustee Nold to serve as a representative for the Charter Township of Oxford on the Oxford Downtown Development Authority, effective immediately, with the term expiring November 20, 2020.

Roll call:

Ayes: Nold, Ferrari, Durr, Wright, Payne, Dunn, Curtis

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY, MAY 13, 2020

Election Commission

Trustee Payne moved, Trustee Curtis seconded, to appoint Trustee Nold to serve as a representative on the Charter Township of Oxford Election Commission, effective immediately, with the term expiring November 20, 2020.

Roll call:

Ayes: Ferrari, Durr, Wright, Payne, Dunn, Curtis, Nold

Nays: None

Absent: None

Motion Carried.

Polly Ann Trailway Management Council

Trustee Payne moved, Trustee Curtis seconded, to appoint Trustee Nold to serve as a representative on the Polly Ann Trailway Management Council, effective immediately, with the term expiring November 20, 2020.

Roll call:

Ayes: Durr, Wright, Payne, Dunn, Curtis, Nold, Ferrari

Nays: None

Absent: None

Motion Carried.

Spezia Drive Paving Special Assessment District Contribution

Clerk Wright moved, Trustee Curtis seconded, to approve a contribution of five (5%) percent toward the total cost of repaving Spezia Drive as part of a Special Assessment District (SAD). The five (5%) percent contribution shall be paid contingent on SAD approval and completion. This five (5%) percent contribution to be paid from Road Fund Account 204.

Roll call:

Ayes: Wright, Payne, Dunn, Curtis, Nold, Ferrari, Durr

Nays: None

Absent: None

Motion Carried.

Township Social Media Policy Approval

Clerk Wright moved, Trustee Payne seconded, to approve the Oxford Township Social Media Usage Policy for Guests, as presented.

Roll call:

Ayes: Payne, Dunn, Curtis, Nold, Ferrari, Durr, Wright

Nays: None

Absent: None

Motion Carried.

General Fund (101) 2020 Budget Amendments

Clerk Wright moved, Treasurer Ferrari seconded, to approve the 2020 amended General Fund Budget (101) with revenues and expenditures balancing at \$2,446,246.00, and attach the spreadsheet as an appendix to the minutes.

Roll call:

Ayes: Dunn, Curtis, Nold, Ferrari, Durr, Wright, Payne

Nays: None

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY, MAY 13, 2020

Absent: None

Motion Carried.

CDBG 2021-2023 Program Participation

Treasurer Ferrari moved, Trustee Payne seconded, that the Oxford Township Board of Trustees resolves to opt into Oakland County's urban county Community Development Block Grant (CDBG) programs for the years 2021-2023. Furthermore, Oxford Township resolves to remain in Oakland County's urban county Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is in the best interest of Oxford Township to terminate the Cooperative Agreement.

Roll call:

Ayes: Curtis, Nold, Ferrari, Durr, Wright, Payne, Dunn

Nays: None

Absent: None

Motion Carried.

Oxford Village Summer Tax Collection Posting Agreement

Treasurer Ferrari moved, Trustee Nold seconded, to authorize Treasurer Joseph G. Ferrari to execute the Agreement for Oxford Village tax BS&A postings as presented and attach the formal agreement to the minutes.

Roll call:

Ayes: Nold, Ferrari, Durr, Wright, Payne, Dunn, Curtis

Nays: None

Absent: None

Motion Carried.

Confirmation to Extend Sewer Bill Payment Period

Clerk Wright moved, Treasurer Ferrari seconded, to extend the sewer bill payment deadline to June 5, 2020 without incurring any late penalty fees for the sewer usage period of January 1, 2020 through March 31, 2020.

Roll call:

Ayes: Ferrari, Durr, Wright, Payne, Dunn, Curtis, Nold

Nays: None

Absent: None

Motion Carried.

Resolution – Approval of MDOT Contract for M-24 Highway Reconstruction

Clerk Wright moved, Treasurer Ferrari seconded, to adopt the Resolution to approve Contract Number 19-5490 between the Michigan Department of Transportation and the Charter Township of Oxford as presented.

Roll call:

Ayes: Durr, Wright, Payne, Dunn, Curtis, Nold, Ferrari

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY, MAY 13, 2020

GLWA Rules Resolution Approval

Clerk Wright moved, Treasurer Ferrari seconded, to adopt the Resolution to concur in the rules and regulations concerning Industrial Pretreatment Program that were adopted by the Great Lakes Water Authority as presented.

Roll call:

Ayes: Wright, Payne, Dunn, Curtis, Nold, Ferrari, Durr

Nays: None

Absent: None

Motion Carried.

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None.

PUBLIC COMMENT

One citizen spoke during this portion of public comment.

BOARD OF TRUSTEE COMMENTS

Supervisor Dunn thanked Treasurer Ferrari for working with the Oakland County Small Business Stabilization program.

Supervisor Dunn thanked Communications and Grant Manager Carnacchio for his work in obtaining approximately \$24,500 in grants for FISH. He further thanked Trustee Nold for working to obtain local business donation in the amount of \$2,525 for FISH.

Trustee Curtis has been serving as the liaison from the Township Planning Commission to the Village Planning Commission. This position will have to be considered. Clerk Wright stated that he believes that the Board officially appointed Trustee Curtis to this position and will research the minutes.

Treasurer Ferrari stated that participation in the West Nile Virus program will be on the June 2020 agenda.

Clerk Wright stated that if anyone has any bottles/cans that have piled up during the "Stay at Home" order, the Polly Ann Trail manager, Linda Moran, would be happy to collect them.

Trustee Payne thanked Trustee Nold for accepting the positions to which he was appointed tonight. She also thanked C. J. Carnacchio for everything he has done for FISH and Meals on Wheels.

Trustee Nold thanked the Board and the office for making him feel welcome.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
VIA ZOOM VIDEO CONFERENCE ON WEDNESDAY, MAY 13, 2020

ADJOURNMENT

Treasurer Ferrari moved, Trustee Payne seconded, to adjourn the meeting at 7:36 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried



William Dunn, Supervisor



Curtis Wright, Clerk

Approved:

/smm