

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, JANUARY 10, 2018

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, January 10, 2018 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Assistant Fire Chief Creech, Finance Manager Edmonds, Township Engineer Sharpe, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, a cameraman and approximately 30 citizens

Supervisor Dunn called the meeting to order at 7:02 pm.

**APPROVAL OF THE AGENDA**

Treasurer Ferrari moved, Trustee Nichols seconded to approve the revised Township Board agenda for January 10, 2018 with the removal of Consent Agenda item Proclamation Commemorating Oxford School Choice week.

*Clerk Wright noted for the record that the Township Board is removing Item 8 The Public Hearing request for New Class C Liquor License for 925 Lapeer Legacy Entertainment LLC and replacing that with the Public Hearing for Cedar Lake, Long Lake, and Tan Lake Special Assessment District, removing Item 10.a. Lapeer Legacy Center LLC Liquor License and proposing to remove Proclamation Commemorating Oxford School Choice Week.*

Ayes: 6      Nays: 1 (Dunn)      Absent: 0      Motion Carried

**APPROVAL OF THE CONSENT AGENDA**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the following January 10, 2018 Consent Agenda items as presented:

- Approval of Regular Township Board Meeting Minutes of December 13, 2017
- Approval of Treasurer Report November 2017
- Approval of Clerk Summary Report November 2017
- Approval of Regular Bills through January 5, 2018
- Approval of Consultant Bills through January 5, 2018
- Proclamation Commemorating Oxford School Choice Week (*removed from the agenda*)

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

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**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Marianne Kainz and Reggie Shires from the Stony Lake Condominium Association expressed their concerns regarding the Legacy Center.

**PROCLAMATION OF THANKS – LIEUTENANT SCOTT PATTERSON**

Trustee Curtis moved, Treasurer Ferrari seconded to approve the Resolution in honor of Oakland County Sheriff's Lieutenant Scott Patterson as presented.

WHEREAS, the Charter Township of Oxford Board of Trustees expresses their appreciation for the outstanding service to the community provided by the Oakland County Sheriff Office under the leadership of Lieutenant Scott Patterson; and

WHEREAS, under the leadership of Lieutenant Scott Patterson, the Oakland County Sheriff Office officers, command officers, dispatchers, and all administrative and support personnel have been successful in providing efficient, effective, and responsive police services for the Charter Township of Oxford; and

WHEREAS, Lieutenant Scott Patterson leads the men and women of the Oakland County Sheriff Office to go above and beyond the call of duty in protecting the citizens of our great community, giving of themselves willingly and selflessly; and

WHEREAS, Lieutenant Scott Patterson leadership was instrumental in the Township transition from the former Substation to the new Substation, overseeing budget control to allow increase police services for the community, implemented and received funding for the new bike patrol program, established the School Liaison, continue to provide safety for our community at multiple events and ensuring hosted events outside of the scope of work of the contract are funded by the host within the Charter Township of Oxford; and

WHEREAS, Lieutenant Scott Patterson commitment to protect the citizens of Oxford Township led the Charter Township of Oxford to have the highest case closure rate in Oakland County; and

WHEREAS, due to the outstanding efforts of Lieutenant Scott Patterson the citizens of the Charter Township of Oxford enjoy a safe, peaceful community environment in which to work and live; and

WHEREAS, the Charter Township of Oxford prides itself on maintaining police protection which is prepared to readily and promptly respond to the needs of our citizens;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Oxford Board of Trustees hereby expresses its unwavering support and appreciation for the outstanding leadership of Lieutenant Scott Patterson and the work of the men and women of the Oakland County Sheriff Office in providing high quality services for the good citizens of the Township.

Ayes: 7      Nays: 0      Absent: 0      Motion Carried

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PUBLIC HEARING – REQUEST FOR NEW CLASS C LIQUOR LICENSE – 925  
LAPEER LEGACY ENTERTAINMENT LLC (removed from the agenda)

PUBLIC HEARING – CEDAR LAKE, LONG LAKE, AND TAN LAKE SPECIAL  
ASSESSMENT DISTRICT

Treasurer Ferrari moved, Trustee Payne seconded, to open the Public Hearing at 7:21 p.m. to discuss the establishment of the Cedar Lake, Long Lake, and Tan Lake Special Assessment District.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Durr, Nichols, Wright  
Nays: None  
Absent: None  
Motion Carried

The following citizens spoke at the Public Hearing:

- Peggy McCatty - 648 Tanview
- Mike Hazelwood - 346 Spezia
- Ashley Wagner - 696 Tanview
- Bob Platz - 63 Brookfield
- Jon Nold - 684 Tanview

Clerk Wright noted for the record that one (1) letter was received from Richard Galbraith – 596 Tanview.

Treasurer Ferrari moved, Trustee Nichols seconded, to close the Public Hearing to discuss the establishment of the Cedar Lake, Long Lake, and Tan Lake Special Assessment District at 7:31 p.m.

Ayes: 7      Nays: 0      Absent: 0      Motion Carried

FIRE DEPARTMENT

TOWNSHIP/FIRE UNION NEGOTIATION REPRESENTATIVES

Treasurer Ferrari moved, Trustee Curtis seconded to appoint the following individuals as representatives for any negotiations in reference to a new Labor Agreement between the Township of Oxford and the Oxford Fire Fighters Union International Association of Fire Fighters Local 4763:

- Fire Chief Peter Scholz
- Assistant Fire Chief David Creech
- Trustee Jack Curtis
- Trustee Margie Payne
- Attorney Craig Schwartz from Butzel Long Law Firm

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Ayes: 7      Nays: 0      Absent: 0      Motion Carried

**UNFINISHED BUSINESS**

**925 LAPEER LEGACY CENTER LLC LIQUOR LICENSE (removed from the agenda)**

**CEDAR LAKE, LONG LAKE, AND TAN LAKE SPECIAL ASSESSMENT  
DISTRICT RESOLUTION #4**

Treasurer Ferrari moved, Trustee Nichols seconded to approve Resolution No. 4 to Confirm the Special Assessment Roll for the Cedar Lake, Long Lake, and Tan Lake Special Assessment District, and approve the Special Assessment Roll attached as Exhibit 1 to Resolution No. 4, to implement an Aquatic Weed Control Special Assessment District program for Cedar Lake, Long Lake, and Tan Lake.

Roll Call:

Ayes: Wright, Ferrari, Curtis, Nichols, Durr, Payne, Dunn  
Nays: None  
Absent: None  
Motion Carried

*Supervisor Dunn called a recess at 8:15 p.m.*

*Meeting reconvened at 8:16 p.m.*

**N.O.T.A. INTERGOVERNMENTAL CONTRACTED SERVICES AGREEMENT**

Discussion only. No action taken.

**NEW BUSINESS:**

**2740 AND 2750 N. BALDWIN ROAD REZONING**

Treasurer Ferrari moved, Trustee Payne seconded that the process to consider the rezoning of Parcel P-04-07-101-018 (address 2740 N. Baldwin Road) and to consider the rezoning of Parcel P-04-07-101-019 (address 2750 N. Baldwin Road) be forwarded to the Oxford Township Planning Commission to begin the rezoning process, with any associated fees being the responsibility of the Charter Township of Oxford.

Roll Call:

Ayes: Payne, Durr, Nichols, Curtis, Dunn, Ferrari, Wright  
Nays: None  
Absent: None  
Motion Carried

**OXFORD HILLS REZONING**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the rezoning of Parcel P-04-35-200-005 from Single Family (R-1) zoning to Recreation (R) zoning based on the Oxford Township Planning Commission's findings that the proposed rezoning meets the requirements of Section 18.3 and Section 18.5 of Oxford Township Zoning Ordinance 67A,

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and the rezoning is consistent and compatible with the Master Plan, adjacent zoning districts, adjacent land uses and that it is combined with P-04-35-200-001.

**Roll Call:**

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

**PROPOSED PURCHASE OF NEW POSTAGE METER**

Treasurer Ferrari moved, Trustee Payne seconded to approve the lease of a Pitney Bowes SendPro1000 machine for \$234.24 per month for 60 months after which time the Charter Township of Oxford will own the machine and authorize Township Supervisor William Dunn to sign the lease on behalf of the Township of Oxford.

**Roll Call:**

Ayes: Payne, Wright, Ferrari, Curtis, Durr, Nichols, Dunn

Nays: None

Absent: None

Motion Carried

**GRAVEL INSPECTION COMMITTEE APPOINTMENTS**

Treasurer Ferrari moved, Trustee Curtis seconded that the Oxford Township Supervisor, Oxford Township Planning Chairman, and the Oxford Township Board Liaison to the Planning Commission be appointed to the Gravel Inspection Committee with the term expiring December 31, 2018.

Ayes: 7    Nays: 0    Absent: 0    Motion Carried

**LOT SPLIT COMMITTEE**

Treasurer Ferrari moved, Trustee Curtis seconded that the Supervisor, Clerk, and Treasurer for the Charter Township of Oxford, and a representative from Carlisle Wortman Associates, Inc. be appointed as the representatives to the Acreage Land Division/Lot Split/Combination Committee replacing the Oxford Township Planning Commission representatives effective immediately.

Ayes: 7    Nays: 0    Absent: 0    Motion Carried

**LAND DIVISION REVIEW FEES**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the updated Acreage Land Division/Lot Split/Combination Review Fees Schedule as presented, effective January 1, 2018.

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Roll Call:

Ayes: Dunn, Ferrari, Wright, Payne, Curtis, Nichols, Durr  
Nays: None  
Absent: None  
Motion Carried

**NOVEMBER 7, 2017 GENERAL ELECTION CERTIFICATION**

Clerk Wright moved, Trustee Nichols seconded to approve the Canvass of Votes for the November 7, 2017 General Election for the Charter Township of Oxford as presented, and to include them as an attachment to the minutes.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

**ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION**

None

**PUBLIC COMMENT**

Jon Nold from 684 Tanview thanked the Board and the audience for their patience regarding the Cedar Lake, Long Lake, and Tan Lake Special Assessment District weed control.

**BOARD OF TRUSTEE COMMENTS**

Trustee Payne wished everyone Happy New Year.

Clerk Wright commented that the Cemetery Maintenance Contract is out for bid.

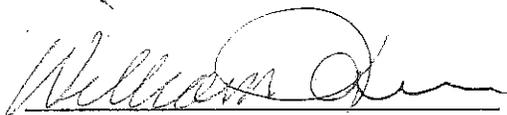
Supervisor Dunn commented that the new generator is hooked up and a few more tests need to be done.

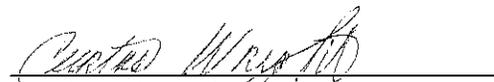
Trustee Nichols congratulated Trustee Payne on being appointed to the Zoning Board of Appeals as the Secretary and the DDA is going to start back with the M-24 taskforce beginning January 22, 2018.

**ADJOURNMENT**

Treasure Ferrari moved, Trustee Curtis seconded, to adjourn at 8:37 pm.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

  
William Dunn, Supervisor

  
Curtis Wright, Clerk

Approved:

/kmr