

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, MARCH 13, 2019

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, March 13, 2019 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Durr, Ferrari, Nichols, Wright

Members Absent: Dunn, Payne

Also Present: Fire Chief Scholz, Township Engineer Sharpe, CJ Carnacchio – Oxford Leader, Bill Service and Teri Stiles from OCTV, a cameraman, and 2 citizens

Treasurer Ferrari called the meeting to order at 6:30 pm.

Trustee Curtis moved, Trustee Nichols seconded to select Treasurer Joseph G. Ferrari as the temporary Chairperson for tonight's meeting in the absence of Supervisor Dunn.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

APPROVAL OF THE AGENDA

Trustee Curtis moved, Trustee Nichols seconded to amend the March 13, 2019 agenda:

- removing New Business Item 10 b. Grace Premier Senior Living – Approval of Interlocal Agreements with Orion Township, including,
 - i: Permitting, Inspection, Enforcement and Fees
 - ii: Water and Sewer Services
- changing item 10 f. from “Appointment to Planning Commissioner to Zoning Board of Appeals” to “Appointment of Planning Commissioner to Zoning Board of Appeals”

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Trustee Curtis moved, Clerk Wright seconded to approve the following March 13, 2019 Consent Agenda items:

- Approval of Regular Township Board Meeting Minutes of February 13, 2019
- Approval of Treasurer Report January 2019
- Approval of Clerk Summary Report January 2019
- Approval of Regular Bills through March 8, 2019
- Approval of Consultant Bills through March 8, 2019
- Approval of Child Abuse Prevention and Awareness Month Proclamation

Roll Call:

Ayes: Curtis, Ferrari, Wright, Durr, Nichols
Nays: None

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Absent: Dunn, Payne
Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

FIRST READINGS

**ZONING ORDINANCE 67A.018: AMENDMENTS TO SECTIONS 8.1; 11.2-11.4;
11.7; 11.8; AND 13.9**

Trustee Curtis moved, Trustee Nichols seconded to set a Second Reading and possible adoption of Zoning Ordinance 67A.018: Amendments to Sections 8.1; 11.2; 11.3; 11.4; 11.7; 11.8; and 13.9 to be considered at the Charter Township of Oxford Board of Trustees April 10, 2019 Regular Meeting.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

ACREAGE DIVISION ORDINANCE 104A.006

Trustee Curtis moved, Trustee Nichols seconded to set a Second Reading and possible adoption of Acreage Division Ordinance 104A.006 to be considered at the Charter Township of Oxford Board of Trustees April 10, 2019 Regular Meeting.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

CONSUMERS ENERGY COMPANY GAS FRANCHISE ORDINANCE 72A

Trustee Curtis moved, Trustee Nichols seconded to set a Second Reading and possible adoption of Consumers Energy Company Gas Franchise Ordinance 72A to be considered at the Charter Township of Oxford Board of Trustees April 10, 2019 Regular Meeting.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

FIRE DEPARTMENT

None

UNFINISHED BUSINESS

None

NEW BUSINESS:

LAWN MAINTENANCE FOR 300 DUNLAP ROAD (Oxford Township Offices)

Clerk Wright moved, Trustee Curtis seconded to approve the Grounds Maintenance contract between Hi-Hill Lawn Service and the Charter Township of Oxford commencing March 13, 2019 to December 31, 2021 in the total amount of \$9,900.00. This \$9,900.00 amount shall be payable in the amount of \$3,300.00 for 2019; \$3,300.00 for 2020; and \$3,300.00 for 2021. Supervisor William Dunn is authorized to sign the contract on behalf of the Charter

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Township of Oxford, and Hi-Hill Lawn Service shall provide copies of insurance annually including the Charter Township of Oxford as an additional insured on the insurance policy for the term of the contract.

Roll Call:

Ayes: Nichols, Durr, Wright, Ferrari, Curtis
Nays: None
Absent: Dunn, Payne
Motion Carried

GRACE PREMIER SENIOR LIVING – APPROVAL OF INTERLOCAL
AGREEMENTS WITH ORION TOWNSHIP

(Removed from the Agenda)

MANITOU LANE WATER MAIN CONSTRUCTION BID RECOMMENDATION -
WATER AND SEWER COMMITTEE

Trustee Nichols moved, Clerk Wright seconded to award the Manitou Lane Water Main project to Superior Excavating in the base bid amount of \$312,448.00. This \$312,448.00 amount to be expensed to Water Fund Account 591-538-972.000 Water Line Extensions.

Roll Call:

Ayes: Curtis, Ferrari, Wright, Durr, Nichols
Nays: None
Absent: Dunn, Payne
Motion Carried

COMCAST UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT
RENEWAL

Treasurer Ferrari moved, Trustee Curtis seconded to approve the Uniform Video Service Local Franchise Agreement between the Charter Township of Oxford and Comcast of Florida / Michigan / New Mexico / Pennsylvania / Washington LLC doing business as Comcast, with 5% inserted on the blank line in the Fees Section VI(A)(ii) on page 4 of the Agreement, and 2% inserted on Section VIII(A)(2) for PEG Fees in the Agreement. Further, Supervisor William Dunn is authorized to sign the Uniform Video Service Local Franchise Agreement documents on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Nichols, Durr, Wright, Ferrari, Curtis
Nays: None
Absent: Dunn, Payne
Motion Carried

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2019 CHLORIDE PROGRAM – SUPERVISOR DUNN

Clerk Wright moved, Trustee Nichols seconded to provide chloride service in 2019 on a 50% Township and 50% resident participation for individual orders on public gravel roads and contract with the Road Commission for Oakland County (\$0.4520/ft. for individual orders) with the Township contribution being allocated from the Telecommunication Fund (239) and General Fund 101-446-969.000 Highway/Road Maintenance.

Roll Call:

Ayes: Curtis, Ferrari, Wright, Durr, Nichols
Nays: None
Absent: Dunn, Payne
Motion Carried

APPOINTMENT OF PLANNING COMMISSIONER TO ZONING BOARD OF APPEALS

Trustee Curtis moved, Trustee Nichols seconded to appoint Jon Nold to the Oxford Township Zoning Board of Appeals for a term commencing immediately and expiring December 31, 2020.

Roll Call:

Ayes: Wright, Ferrari, Curtis, Nichols, Durr
Nays: None
Absent: Dunn, Payne
Motion Carried

APPOINTMENT TO BOARD OF REVIEW

Trustee Curtis moved, Trustee Nichols seconded to accept Melvin Cryderman's verbal resignation with regrets and appoint James McGinnis to the Oxford Township Board of Review to fill the vacancy for a term commencing immediately and expiring December 31, 2020.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

Fire Chief Scholz commented that the Oxford Fire Department has finished their bicycle helmet safety program in conjunction with McLaren Hospital. The Oxford Fire Department has distributed helmets to students for the past eleven (11) years starting with second grade students who are now Oxford High School Seniors.

Fire Chief Scholz commented that the Oxford Fire Department is applying for a Staffing for Adequate Fire and Emergency Response (S.A.F.E.R.) Grant through the Federal Emergency Management Agency (F.E.M.A.).

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BOARD OF TRUSTEE COMMENTS

Trustee Nichols inquired on how will the Fire Department's ingress and egress for fire/EMS responses for service be affected when the M-24 road project begins in 2020.

(Fire Chief Scholz commented on some of the potential issues for the Fire Department in regard to responding to requests for fire/EMS service.)

Trustee Curtis commented on response time for a fire on his street, and he supports the Oxford Fire Department in applying for the S.A.F.E.R. grant.

Treasurer Ferrari thanked the Board of Trustees for appointing him as Chairman for tonight's meeting.

ADJOURNMENT

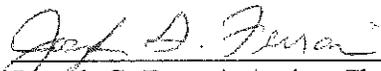
Trustee Nichols moved, Trustee Curtis seconded, to adjourn at 6:59 pm.

Ayes: 5

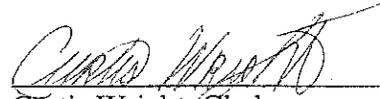
Nays: 0

Absent: 2

Motion Carried



Joseph G. Ferrari, Acting Chairman



Curtis Wright, Clerk

Approved:

/cww