

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JULY 10, 2019

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, July 10, 2019 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Assistant Fire Chief Creech, Finance Manager Edmonds, Township Engineer Sharpe, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, cameraperson and 12 citizens

Supervisor Dunn called the meeting to order at 6:31 pm.

APPROVAL OF THE AGENDA

Trustee Curtis moved, Trustee Payne seconded to approve the July 10, 2019 agenda as amended with the following changes:

- Item 7. Presentations – a. Chris Barnett – Orion Township Supervisor
b. 2018 Audited Financial Statements – Rana Emmons, PSLZ
- Item 11.c – Remove Safety Path Discussion/Action
- Item 11.e – Change name to Communications and Grants Manager

Ayes: 6 Nays: 1 (Ferrari) Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Payne seconded to approve the following July 10, 2019 Consent Agenda items:

- Approval of Regular Township Board Meeting Minutes of June 12, 2019
- Approval of Treasurer Report for May, 2019
- Approval of Clerk Summary Report for May 2019
- Approval of Regular Bills through July 5, 2019
- Approval of Consultant Bills through July 5, 2019
- Revenue & Expenditure Report April through June, 2019

Roll Call:

Ayes: Nichols, Curtis, Durr, Payne, Ferrari, Wright, Dunn

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

1 citizen spoke at public comment on items not on the agenda.

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PRESENTATIONS

CHRIS BARNETT – ORION TOWNSHIP SUPERVISOR

Orion Township Supervisor Chris Barnett gave a presentation on the Communications and Grants Manager position in Orion Township and how this new position would benefit Oxford Township if we were to create this position.

2018 AUDITED FINANCIAL STATEMENTS

Rana Emmons, Partner with PSLZ, presented to the Township Board the 2018 Audited Financial Report for the Charter Township of Oxford.

Trustee Nichols moved, Trustee Curtis seconded to receive and file the Charter Township of Oxford Audited Financial Report for the Fiscal Year Ended December 31, 2018 as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

SECOND READING

**ZONING ORDINANCE 67A.020: AMENDMENTS TO ARTICLE 3 SECTION 2 –
OFFICIAL ZONING MAP**

Treasurer Ferrari moved, Trustee Nichols seconded to adopt the amendments to Article 3 Section 2 of the Charter Township of Oxford Zoning Ordinance 67A as presented.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

FIRE DEPARTMENT

Fire Chief Scholz updated the Township Board on the M-24 2020 Road Project.

Supervisor Dunn moved, Trustee Curtis seconded that the Township Board authorize Supervisor William Dunn to send a letter to the Road Commission for Oakland County to give our blessing for this opening for the health, safety and welfare of our residents with the opening of Dayton Street.

No vote was taken.

Supervisor Dunn withdrew his motion and Trustee Curtis withdrew his second.

Treasurer Ferrari moved, Trustee Curtis seconded that the Township Board authorize Supervisor Dunn to send a letter to the Road Commission for Oakland County stating that the Township Board of Trustees approve the opening of Dayton Street for the M-24 construction project.

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Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis
Nays: None
Absent: None
Motion Carried

UNFINISHED BUSINESS

None

NEW BUSINESS:

WOODS OF TULLAMORE SUBDIVISION

Treasurer Ferrari moved, Trustee Curtis seconded that the Charter Township of Oxford accept the developer's contribution of \$75,600.00 as payment in lieu of constructing a safety path for the Woods of Tullamore Subdivision, and \$64,670.00 to be transferred from the Water Fund to the Safety Path Fund to match the engineer's \$140,270.00 estimate to complete the safety path. Further, Supervisor William Dunn is authorized to sign the Safety Path Cash in-Lieu of Agreement in the amount of \$75,600.00 between the Charter Township of Oxford and the Woods of Tullamore. Also, the developer will construct a 16" water main through a portion of the Woods of Tullamore Subdivision with the Charter Township of Oxford paying the cost increase for the installation of a 16" water main from an 8" water main.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Durr, Nichols
Nays: Wright
Absent: None
Motion Carried

M.D. HUBBARD SPRING SAFETY PATH IN-LIEU OF AGREEMENT

Treasurer Ferrari moved, Trustee Curtis seconded that the Charter Township of Oxford Board of Trustees authorizes Supervisor William Dunn to sign the Safety Path Cash In-Lieu of Agreement in the amount of \$5,240.00 between the Charter Township of Oxford and M.D. Hubbard Spring as presented.

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis
Nays: None
Absent: None
Motion Carried

SAFETY PATH DISCUSSION/ACTION – S. LAPEER ROAD (removed from agenda)

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2019 WATER MAIN PROJECT ON CROSSROADS FOR YOUTH PROPERTY

Trustee Nichols moved, Treasurer Ferrari seconded to award the 2019 Water Main project to Stante Excavating in the base bid amount of \$595,855.55. This \$595,855.55 amount to be expensed to Water Fund Account 591-538-972.000 Water Line Extensions.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

COMMUNICATION AND GRANTS MANAGER

Trustee Curtis moved, Trustee Nichols seconded to create and staff a position to procure grants and to respond to requests for information, respond to social media inquiries for the township and requests made under the Freedom of Information Act. Also, perform other duties as directed by the Township Supervisor and in conjunction with the job description presented or changed. The initial annual salary for this position, depending on the experience of the applicant would be not to exceed that of the Deputy Supervisor together with benefits afforded full time regular township employees. The Township Supervisor whose duties under MCL 42.10(n) include assume all duties and responsibilities as personnel director of all township employees is accordingly authorized to intervene and review applications for this position and to recommend to this Board for consideration a person to be hired for the position of Communication and Grants Manager as named at this time with title to be assigned at time of hire.

Discussion on motion followed.

Roll Call:

Ayes: Curtis, Dunn, Nichols

Nays: Payne, Ferrari, Wright, Durr

Absent: None

Motion Failed

CHARTER/SPECTRUM CONTRACT - OCTV

Treasurer Ferrari moved, Trustee Curtis seconded to have Supervisor William Dunn sign the collection of the 2% PEG fees as an addendum to the Charter Communications Contract.

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

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PUBLIC COMMENT

1 citizen spoke at the public comment.

BOARD OF TRUSTEE COMMENTS

Trustee Nichols complimented the Township's CPA firm. The financial information was very well done.

Clerk Wright commented that the next No Haz day will be on July 20, 2019.

Trustee Payne commented on how nice it was that the audit turned out so good.

Trustee Payne wanted to remind everyone that next month we need to discuss the annual contribution to the pension fund.

Trustee Curtis commented on the following:

- Water Main Activities through 2020
- Levy Properties
- Tough Mudder -- It was a huge success.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Nichols seconded, to adjourn at 7:59 pm.

Ayes: 7

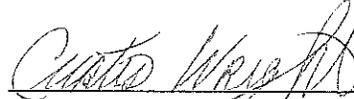
Nays: 0

Absent: 0

Motion Carried



William Dunn, Supervisor



Curtis Wright, Clerk

Approved:

/kmr