

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,  
WEDNESDAY, NOVEMBER 14, 2018

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, November 14, 2018 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Durr, Ferrari, Nichols, Wright

Members Absent: Dunn, Payne

Also Present: Fire Chief Scholz, Assistant Fire Chief Creech, Finance Manager Edmonds, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, a cameraman and 13 citizens.

Treasurer Ferrari called the meeting to order at 7:00 pm.

Trustee Curtis moved, Trustee Nichols seconded to select Treasurer Joseph G. Ferrari as the temporary Chairperson for tonight's meeting in the absence of Supervisor Dunn.

Ayes: 5      Nays: 0      Absent: 2      Motion Carried

**APPROVAL OF THE AGENDA**

Trustee Curtis moved, Clerk Wright seconded to approve the November 14, 2018 agenda as amended changing 8.a. from Transient Vendors to Transient Merchants and 9.c. Memorandum of Understanding to Memorandum of Agreement.

Ayes: 5      Nays: 0      Absent: 2      Motion Carried

**APPROVAL OF THE CONSENT AGENDA**

Trustee Curtis moved, Trustee Durr seconded to approve the following November 14, 2018 Consent Agenda items:

- Approval of Regular Township Board Meeting Minutes of October 10, 2018
- Approval of Special Township Board Meeting Minutes of October 10, 2018 and October 24, 2018
- Approval of Treasurer Report for September, 2018
- Approval of Clerk Summary Report for September, 2018
- Approval of Regular Bills through November 9, 2018
- Approval of Consultant Bills through November 9, 2018

Roll Call:

Ayes: Curtis, Wright, Nichols, Durr, Ferrari

Nays: None

Absent: Dunn, Payne

Motion Carried

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**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Parks and Recreation Director Davis gave an update on the following:

1. Senior Center and Cable Building
2. Bond Projects are 80% done
3. Millage - Possibly a special election in 2020 and to share the cost with a possible Oakland County Sheriff Department Police Renewal Millage
4. Snowplowing

**PUBLIC HEARINGS**

**TO CONSIDER THE ESTABLISHMENT OF A SPECIAL ASSESSMENT DISTRICT FOR THE ERADICATION AND CONTROL OF AQUATIC WEEDS IN SQUAW LAKE AND CLEAR LAKE**

Clerk Wright moved, Trustee Curtis seconded to open the Public Hearing at 7:08 p.m. to discuss the establishment of the Squaw Lake – Clear Lake Special Assessment District.

Roll Call:

Ayes: Nichols, Durr, Wright, Ferrari, Curtis  
 Nays: None  
 Absent: Dunn, Payne  
 Motion Carried

The following resident spoke at the public hearing:  
 Dennis Corrigan – 1994 Lakesview

Clerk Wright moved, Trustee Nichols seconded to close the Public Hearing at 7:13 p.m. to discuss the establishment of the Squaw Lake – Clear Lake Special Assessment District.

Ayes: 5      Nays: 0      Absent: 2      Motion Carried

**FISCAL YEAR 2019 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

Treasurer Ferrari moved, Trustee Curtis seconded to open the Public Hearing at 7:13 p.m. to discuss Fiscal Year 2019 Community Development Block Grant Funds.

Roll Call:

Ayes: Wright, Ferrari, Curtis, Durr, Nichols  
 Nays: None  
 Absent: Dunn, Payne  
 Motion Carried

No comments were received.

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Trustee Nichols moved, Trustee Curtis seconded to close the Public Hearing at 7:14 p.m. to discuss Fiscal Year 2019 Community Development Block Grant Funds.

Ayes: 5      Nays: 0      Absent: 2      Motion Carried

**SECOND READING**

**PROPOSED ORDINANCE 44.001 – COMMERCIAL PEDDLERS, SOLICITORS,  
AND TRANSIENT MERCHANTS**

Trustee Curtis moved, Trustee Durr seconded to adopt Ordinance 44.001, (titled Commercial Peddlers, Solicitors, and Transient Merchants), to amend Section 38-81, (titled Peddlers), of the Oxford Charter Township Code of Ordinances, and to approve the Commercial Peddlers, Solicitors, and Transient Merchants Registration Form required by Ordinance 44.001, as presented.

Roll Call:

Ayes: Curtis, Ferrari, Wright, Durr, Nichols  
Nays: None  
Absent: Dunn, Payne  
Motion Carried

**FIRE DEPARTMENT**

**NATIONWIDE RETIREMENT PLAN SERVICES**

Trustee Curtis moved, Clerk Wright seconded to approve the Option 1 Guaranteed Minimum Interest Rate change to the Oxford Fire Department Nationwide Retirement Solutions I.R.S. Section 457(b) Deferred Compensation Plan to be effective beginning in the first quarter of 2019.

Roll Call:

Ayes: Wright, Durr, Ferrari, Curtis, Nichols  
Nays: None  
Absent: Dunn, Payne  
Motion Carried

**ASSISTANT FIRE CHIEF DAVE CREECH CONTRACT RENEWAL**

Treasurer Ferrari moved, Trustee Nichols seconded to approve the Employment Agreement between David Creech and the Charter Township of Oxford commencing January 1, 2019 and ending December 31, 2020 as presented and authorize Supervisor William Dunn to sign the Agreement on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Nichols, Ferrari, Curtis, Durr, Wright  
Nays: None  
Absent: Dunn, Payne  
Motion Carried

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**MEMORANDUM OF AGREEMENT – WAGE ADJUSTMENTS FOR OXFORD  
FIRE FIGHTERS UNION IAFF LOCAL 4763**

Trustee Curtis moved, Trustee Nichols seconded to approve the Memorandum of Agreement between the Township of Oxford and the Oxford Fire Fighters Union, IAFF Local 4763 as presented to modify the Wages of the current Collective Bargaining Agreement and authorize Supervisor William Dunn and Fire Chief Peter Scholz to sign the Memorandum of Agreement on behalf of the Township of Oxford. This Memorandum of Agreement shall be effective upon the signatures of Supervisor William Dunn and Fire Chief Peter Scholz.

Roll Call:

Ayes: Nichols, Ferrari, Curtis, Durr, Wright  
Nays: None  
Absent: Dunn, Payne  
Motion Carried

**RECOMMENDATION TO HIRE RICHARD DVORAK TO FILL VACANT  
FIREFIGHTER/PARAMEDIC POSITION**

Trustee Nichols moved, Trustee Curtis seconded to approve the hiring of Richard Dvorak to fill the vacant Firefighter/Paramedic position for the Oxford Fire Department to be effective November 27, 2018 at a starting wage per the Memorandum of Agreement between the Township of Oxford and the Oxford Fire Fighters Union, IAFF Local 4763 modifying the Wages of the current Collective Bargaining Agreement.

Roll Call:

Ayes: Wright, Ferrari, Durr, Curtis, Nichols  
Nays: None  
Absent: Dunn, Payne  
Motion Carried

**RECOMMENDATION TO PROMOTE SARAH RACER TO LIEUTENANT EMS  
COORDINATOR**

Clerk Wright moved, Trustee Nichols seconded to promote Sarah Racer to Lieutenant EMS Coordinator from Fire Fighter/Paramedic for the Oxford Fire Department effective November 27, 2018 at a wage as determined under Article XIII Promotions and the Memorandum of Agreement between the Township of Oxford, Oakland County, Michigan, and the Oxford Fire Fighters Union International Association of Fire Fighters Local 4763 modifying the Wages of the current Collective Bargaining Agreement.

Roll Call:

Ayes: Nichols, Wright, Durr, Ferrari, Curtis  
Nays: None  
Absent: Dunn, Payne  
Motion Carried

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**UNFINISHED BUSINESS**

**SQUAW LAKE/CLEAR LAKE SPECIAL ASSESSMENT DISTRICT RESOLUTION**

**#2**

Trustee Nichols moved, Clerk Wright seconded to approve Resolution #2 to establish the Squaw Lake – Clear Lake Special Assessment District as presented.

Roll Call:

Ayes: Ferrari, Curtis, Nichols, Durr, Wright

Nays: None

Absent: Dunn, Payne

Motion Carried

**NEW BUSINESS**

**2018/2019 EVIP GRANT FUNDING**

Treasurer Ferrari moved, Trustee Nichols seconded to authorize Treasurer Joseph G. Ferrari to sign a one (1) year subscription contract/invoice with Munetrix, LLC in the amount of \$3,567.60 in order to meet the State of Michigan reporting requirements to secure Economic Vitality Incentive Program (EVIP) funding. It is further understood that the \$3,567.60 fee will be subtracted from the \$59,067.00 EVIP grant, leaving \$45,259.40 to be distributed to the Oxford Township local taxing units, based on 2018 township millage rates and \$13,808.00 to be designated to the Oxford Township Fire Fund to help pay its outstanding pension obligations.

Roll Call:

Ayes: Ferrari, Wright, Durr, Nichols

Nays: Curtis

Absent: Dunn, Payne

Motion Carried

**CDBG SUGGESTED FUNDING FOR 2018**

Treasurer Ferrari moved, Trustee Curtis seconded that the Charter Township of Oxford Board of Trustees formally agrees to allocate its 2019 Community Development Block Grant (CDBG) Funds in the following manner:

\$27,597.00 – For the mobile home minor home repair program for mobile homes Within Lake Villa and Parkhurst that is administered through Oakland County CDBG.

\$11,826.00 – To provide Oxford Township residents with emergency food, utility, rent/mortgage, medical and educational assistance.

In the case that CDBG funding comes in less than anticipated, the allocation for the minor home repair program is to be reduced appropriately. The Charter Township of Oxford Board of Trustees also authorizes CDBG Coordinator Joseph G. Ferrari to prepare all the necessary documents and authorizes Supervisor William Dunn to sign the 2019 annual CDBG

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submittal, 2019 Sub-recipient Agreement (when made available) and the Conflict of Interest Certification on behalf of the Township.

Roll Call:

Ayes: Durr, Nichols, Wright, Ferrari, Curtis

Nays: None

Absent: Dunn, Payne

Motion Carried

ELECTRONIC PAYROLL

Trustee Nichols moved, Trustee Durr seconded that the Charter Township of Oxford require that all employee payroll paychecks shall be paid through an electronic payroll payment system with the option of payroll direct deposit or loaded onto a payroll pre-paid debit card. The electronic payroll payment system shall be effective beginning with the first payroll cycle for fiscal year 2019.

Roll Call:

Ayes: Wright, Ferrari, Durr, Nichols

Nays: Curtis

Absent: Dunn, Payne

Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

None

BOARD OF TRUSTEE COMMENTS

Clerk Wright thanked Susan McCullough and Kelly Richter for conducting over 90 percent of the election to get it completed. Clerk Wright further commented that he appreciates all the workers who put their time in it for the day. It was a record turnout for a midterm election and happy to see people turn out to vote.

Trustee Nichols commented that as chairman of one of the precincts agrees with all of Clerk Wright's comments. The Clerk's office was very helpful and quick with the answers when we needed to call them.

Treasurer Ferrari commented on a MTA opt-out ordinance for recreational marijuana sales dispensaries and that the township should look into considering the pros/cons of an ordinance.

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ADJOURNMENT

Trustee Curtis moved, Trustee Nichols seconded, to adjourn at 7:43 pm.

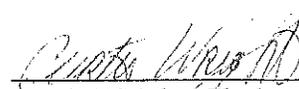
Ayes: 5

Nays: 0

Absent: 2

Motion Carried

  
\_\_\_\_\_  
Joseph G. Ferrari, Acting Chairman

  
\_\_\_\_\_  
Curtis Wright, Clerk

Approved:

/kmr