CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING, WEDNESDAY, MAY 8, 2019

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, May 8, 2019 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Finance Manager Edmonds, Township Engineer Sharpe, CJ Carnacchio – Oxford Leader, cameraperson and 19 citizens

Supervisor Dunn called the meeting to order at 6:30 pm.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nichols seconded to amend the May 8, 2019 agenda:

- Remove New Business Item 12.b. – Michigan Association of Municipal Clerks Summer Conference Attendance.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Nichols seconded to approve the following May 8, 2019 Consent Agenda items:

- Approval of Regular Township Board Meeting Minutes of April 10, 2019
- Approval of Treasurer Report March 2019
- Approval of Clerk Summary Report March 2019
- Approval of Regular Bills through May 3, 2019
- Approval of Consultant Bills through May 3, 2019
- Resolution – Mental Health Month

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis
Nays: None
Absent: None
Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

PUBLIC HEARING

ZONING ORDINANCE 67A.019: AMENDMENTS TO SECTION 2.2; SECTION 3.5; AND ARTICLE 5

Treasurer Ferrari moved, Trustee Curtis seconded to open the Public Hearing at 6:32 p.m. in regard to proposed amendments to Section 2.2, Section 3.5, and Article 5 of the Charter Township of Oxford Zoning Ordinance 67A.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Wright, Durr, Nichols, Dunn
Nays: None
Absent: None
Motion Carried

The following individuals spoke in opposition to the proposed zoning ordinance 67A.019 amendments:

- Larry Roesner – 1830 Cobblestone Lane
- Ginny Benson – 3270 Barber Road
- James Unis – 3575 Gardner Road

Treasurer Ferrari moved, Trustee Curtis seconded to close the Public Hearing at 6:49 p.m. in regard to proposed amendment to Section 2.2, Section 3.5, and Article 5 of the Charter Township of Oxford Zoning Ordinance 67A.

Ayes: 7 Nays: 0 Absent: Motion Carried

FIRST READING

ZONING ORDINANCE 67A.019: AMENDMENTS TO SECTION 2.2; SECTION 3.5; AND ARTICLE 5

Supervisor Dunn moved, Trustee Payne seconded to send the Zoning Ordinance 67A.019: Amendments to Section 2.2; Section 3.5; and Article 5 back to the Planning Commission Ordinance Review Sub Committee to have a public meeting with the residents to discuss their concerns on these proposed amendments.

Roll Call:

Ayes: Wright, Ferrari, Curtis, Durr, Payne, Dunn, Nichols
Nays: None
Absent: None
Motion Carried

SECOND READINGS

FIRE PREVENTION AND PROTECTION ORDINANCE 95.004: AMENDMENTS TO SECTION 26.12: FIREWORKS

Treasurer Ferrari moved, Trustee Curtis seconded to adopt the Fire Prevention and Protection Ordinance 95.004 to the Oxford Charter Township Code of Ordinances as presented.

Roll Call:

Ayes: Payne, Durr, Ferrari, Wright, Dunn, Nichols, Curtis
Nays: None
Absent: None
Motion Carried

FIRE DEPARTMENT

Fire Chief Scholz commented that Odd Job Disposal Company went out of business and people are having a hard time trying to find a garbage hauler and citizens need to be patient. He further commented that it is illegal to burn your garbage and if you are caught you will be ticketed.

UNFINISHED BUSINESS

None

NEW BUSINESS:

COMPUTER AND SOFTWARE UPGRADES FOR TOWNSHIP OFFICE

Treasurer Ferrari moved, Trustee Payne seconded to accept I.T. Right Quote number ITRQ14252 to upgrade office workstations in the amount of $10,908.30 to be posted as follows $1,699.00 ($1,450.00 295-289-970.001 Capital Outlay and $249.00 295289-970.003 Computer Programming) and $9,209.30 ($7,964.30 101-299-970.001 Capital Outlay and $1,245.00 101-299-970.003 Computer Programming) and authorize the Township Supervisor to sign the purchase agreement.

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Curtis, Payne
Nays: None
Absent: None
Motion Carried

Treasurer Ferrari moved, Trustee Nichols seconded to accept I.T. Right Quote number ITRQ14150 to replace the server in the amount of $7,849.10 ($2,765.30 101-299-970.001 Capital Outlay and $5,083.80 101-299-970.003 Computer Programming) and authorize the Township Supervisor to sign the purchase agreement.

Roll Call:
Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols
Nays: None
Absent: None
Motion Carried

MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS SUMMER CONFERENCE ATTENDANCE
Removed from the agenda

CHLORIDE FOR ALL TOWNSHIP PUBLIC GRAVEL ROADS
Trustee Payne moved, Trustee Curtis seconded to rescind the motion approved at the March 13, 2019 Charter Township of Oxford Board of Trustees Meeting for Chloride Services and move that the Charter Township of Oxford contract with the Road Commission for Oakland County to provide Chloride Services for all public gravel roads in the Charter Township of Oxford beginning January 1, 2020 that will be paid 100% by the Charter Township of Oxford for 4 applications of chloride.

The cost for the chloride service to be expensed to Account #_____(204 Road Fund)

Roll Call:
Ayes: Ferrari, Payne, Curtis, Dunn, Nichols, Durr, Wright
Nays: None
Absent: None
Motion Carried

GRAVELLING OF WEST DAVISON LAKE ROAD
Trustee Curtis moved, Trustee Nichols seconded to come back to the next Township Board meeting with a more definite cost of taking care of E. Drahner Road and West Davison Lake Road.

Roll Call:
Ayes: Wright, Ferrari, Dunn, Curtis, Payne, Nichols Durr
Nays: None
Absent: None
Motion Carried

INCLUSION OF LEVY COMPANIES PARCELS IN THE WATER AND SEWER DISTRICT
Trustee Curtis moved, Clerk Wright seconded to approve the expansion of the Sewer District to include the following Parcels of property west of Dunlap Road and south of Granger Road in the Sewer District:

- 04-20-100-008
- 04-20-100-009
- 04-20-200-002

- 04-20-300-011 excluding properties located west of the body of water identified as Whisper Lake or Seymour Lake.

Roll Call:
Ayes: Nichols, Durr, Payne, Ferrari, Wright, Dunn, Curtis
Nays: None
Absent: None
Motion Carried

Trustee Curtis moved, Trustee Nichols seconded to approve the expansion of the Sewer District and approve the expansion of the Water District to include the following Parcels of Property north of Ray Road and east of M-24 Highway:

- Part of 04-15-100-001
- Part of 04-15-503-001

The drawings and property description identifying this property as provided by the property owner to be included as an appendix to the minutes.

Further, Sharpe Engineering is authorized to update the Sewer District Map and update the Water District Map showing these additions to the Sewer District and the Water District.

Roll Call:
Ayes: Curtis, Wright, Dunn, Payne, Ferrari, Durr, Nichols
Nays: None
Absent: None
Motion Carried

APPROVAL OF REU'S FOR M-24 WATER MAIN EASEMENT

Treasurer Ferrari moved, Clerk Wright seconded to approve to provide 2.00 water connection Residential Equivalent Units ("REUs") to the Oxford Free Methodist Church property identified as Parcel 04-26-353-019, and to approve to provide 1.40 water connection REUs to the Community Insurance Center property identified as 04-26-353-026 as compensation for easement acquisition for the placement of water main. These REU approvals for Parcel 04-26-353-019, and 04-26-353-026 supersede the motion approved at the February 13, 2019 Oxford Township Board of Trustees Meeting in regard to Water Main Easement Acquisitions.

Roll Call:
Ayes: Wright, Durr, Payne, Curtis, Dunn, Nichols, Ferrari
Nays: None
Absent: None
Motion Carried

APPROVAL OF ENGINEERING FEES FOR M-24 SANITARY SEWER DESIGN

Treasurer Ferrari moved, Trustee Payne seconded that the Charter Township of Oxford approve engineering design plans for the option of installing a sanitary sewer line in conjunction with the M-24 Highway road re-construction project.

The cost of the engineering design fees to be expensed to Sewer Fund Account 590-527-973-002: Sewer Extensions.

Further Sharpe Engineering is authorized to work with any Michigan Department of Transportation representatives and consultants to make sure the sanitary sewer design is part of the M-24 Highway road re-construction project.

Roll Call:

Ayes: Dunn, Ferrari, Wright, Durr, Payne, Nichols, Curtis
Nays: None
Absent: None
Motion Carried

LIABILITY INSURANCE SERVICES

Treasurer Ferrari moved, Trustee Nichols seconded to direct Oxford Township Clerk Curtis W. Wright to meet with companies specializing in municipal liability insurance coverage services and report back to the township board with a possible recommendation when the process is completed.

Ayes: 7 Nays: 0 Absent: Motion Carried

COMMUNITY DEVELOPMENT BLOCK GRANT BID FOR EMERGENCY SERVICES

Treasurer Ferrari moved, Trustee Payne seconded that the Oxford Township Board of Trustees awards the Emergency Services Bid for 2018 Community Development Block Grant Funds (CDBG) in the amount of $11,826.00 to Oxford/Orion FISH and authorizes CDBG Coordinator Joseph G. Ferrari to sign the applicable documents and proposal ratification.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols
Nays: None
Absent: None
Motion Carried

2019 WEST NILE VIRUS PROGRAM

Treasurer Ferrari moved, Trustee Nichols seconded to purchase 11 cases of the Mosquito Dunks 12x2 packs for $504.24 (includes shipping), 3 cases of the Natular XRT tablets for $2,587.84 (includes shipping) and 20 cases of HG-95854 Cutter Skinsations (1 oz. travel size pump spray) for $772.80 The total project expenditure is $3,864.88 with $3,820.11 coming from the Oakland County West Nile Prevention Grant (account number 101-072.006) and $44.77 coming from Oxford Township General Fund (account number 101-299-880.001).

Roll Call:
Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis
Nays: None
Absent: None
Motion Carried

Treasurer Ferrari moved, Clerk Wright seconded to adopt the Resolution Authorizing the West Nile Virus Fund Expense Reimbursement Request as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

OXFORD VILLAGE SUMMER TAX COLLECTION POSTING AGREEMENT
Treasurer Ferrari moved, Trustee Nichols seconded to authorize Treasurer Joseph G. Ferrari to execute the Agreement for Oxford Village tax BS&A postings as presented and attach the formal agreement to the minutes.

Roll Call:
Ayes: Wright, Ferrari, Dunn, Payne, Curtis, Nichols, Durr
Nays: None
Absent: None
Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION
None

PUBLIC COMMENT
4 citizens spoke at public comment.

BOARD OF TRUSTEE COMMENTS
Treasurer Ferrari commented that the Township Elected Officials discussed the possibility of renting dumpsters for the garbage and composting problems left by Odd Job going out of business. The problem would be how this process would be monitored to insure that only the correct material is being collected.

Supervisor Dunn commented that the ladies in the front office made numerous calls to trash haulers and put together a list of the Disposal Companies that will provide service to Oxford Township and posted it on the Oxford Township website.

Trustee Nichols stated that this Board works for you.

Clerk Wright commented that the front line office worked their tails off to answer questions for people you don't know who's calling and the caller's attitudes. He gives them a lot of credit the last three days putting up with somebody else's issue. Also commends the residents as well for having patience with this issue.

Clerk Wright further commented that the Polly Ann Trail was recently designated as a Pure Michigan Trail. That is a huge designation for the communities of Oxford, Orion and Addison Townships. This allows for more grants for the trail.

Trustee Curtis updated the Board on the Firefighters Union issues and that next Friday he will be having a meeting with Linda Clark the Coordinator for the 2020 Michigan Census.

Trustee Curtis complimented the front office staff on how they jump right on the Odd Job issue. He further commented that when people come up to the counter, this is their counter. Why would you come up to the counter and be mean to the people who are trying to help you. All this causes is no one to do anything. We will do what's right.

Trustee Payne commented that she would like to see a single trash hauler in the township. It would be wonderful for the township. If someone could put together a petition she would be willing to coordinate it.

Treasurer Ferrari commented on the following:

- The Michigan House of Representatives is considering a bill being sponsored by our Representative John Reilly that would increase child care facilities from allowing 6 to allowing 10 residents on those parcels with 20 or more acres. He would like this issue on the next Township Board agenda for discussion and possible action.
- The Oxford Twp. Parks and Recreation Commission and Oxford Cable Commission lease is still outstanding and needs to be finalized with a recommendation to the Township Board as soon as possible because the Cable Commission is currently occupying the property at Seymour Lake Township Park without a fully executed lease agreement.
- Our insurance adjuster will be coming out tomorrow to review the significant damage done by a car to the Safety Path Walking Bridge on W. Drahner Road and Pontiac Street. We are trying to expedite this process.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Curtis seconded, to adjourn at 8:07 pm.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

William Dunn, Supervisor

Curtis Wright, Clerk

Approved:

/kmr