

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, DECEMBER 12, 2018

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, December 12, 2018 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Curtis, Dunn, Durr, Ferrari, Nichols, Payne, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Assistant Fire Chief Creech, Finance Manager Edmonds, Township Engineer Sharpe, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, a cameraman and approximately 48 citizens

Supervisor Dunn called the meeting to order at 7:01 pm.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Nichols seconded to approve the December 12, 2018 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Payne seconded to approve the following December 12, 2018 Consent Agenda items:

- Approval of Regular Township Board Meeting Minutes of November 14, 2018
- Approval of Treasurer Report October 2018
- Approval of Clerk Summary Report October 2018
- Approval of Regular Bills through December 8, 2018
- Approval of Consultant Bills through December 8, 2018
- Quarterly Revenue and Expenditure Report for 2018 Fiscal Year to Date

Roll Call:

Ayes: Nichols, Durr, Wright, Ferrari, Payne, Curtis, Dunn

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The following citizens spoke in regard to various items pertaining to the Agricultural and Suburban Farm Zoning Districts in Oxford Township:

- Attorney Edward J. McCabe
- James Unis – 3575 Gardner Road
- Ginny Benson – 3270 Barber Road
- Larry Roesner – 1830 Cobblestone Lane
- Bruce Meyers – 3100 Delano Road
- Paul Warfield – 1220 E. Davison Lake Road

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FIRE DEPARTMENT

FIRE FIGHTER/PARAMEDIC VACANCY – HIRING OF JOSHUA PLYLER

Treasurer Ferrari moved, Trustee Payne seconded to approve the hiring of Joshua Plyler to fill the vacant Firefighter/Paramedic position for the Oxford Fire Department to be effective December 17, 2018 at a starting wage per the Memorandum of Agreement between the Township of Oxford and the Oxford Fire Fighters Union, IAFF Local 4763 modifying the wages of the current Collective Bargaining Agreement.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols
Nays: None
Absent: None
Motion Carried

RECOMMENDATION TO FILL SHIFT SERGEANT VACANCY

Treasurer Ferrari moved, Trustee Nichols seconded to promote Justin Templeton to Shift Sergeant from Shift Fire Fighter for the Oxford Fire Department effective January 1, 2019 at a wage as determined under Article XIII Promotions and the Memorandum of Agreement between the Township of Oxford, Oakland County, Michigan, and the Oxford Fire Fighters Union International Association of Fire Fighters Local 4763 modifying the wages of the current Collective Bargaining Agreement.

Roll Call:

Ayes: Nichols, Wright, Ferrari, Curtis, Payne, Durr, Dunn
Nays: None
Absent: None
Motion Carried

PURCHASE OF NEW VEHICLE

Treasurer Ferrari moved, Trustee Payne seconded to approve the purchase of a 2019 Chevrolet Tahoe from Berger Chevrolet in the amount of \$36,315.00. This \$36,315.00 amount to be expended to the 2019 Fire Fund Account 213-357-970.000 Vehicle Purchase. Further, Fire Chief Peter Scholz is authorized to sign any necessary purchase documents on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis
Nays: None
Absent: None
Motion Carried

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UNFINISHED BUSINESS

SQUAW LAKE/CLEAR LAKE SPECIAL ASSESSMENT DISTRICT RESOLUTION
#3

Clerk Wright moved, Trustee Nichols seconded to approve Resolution No. 3, Preparation of Proposed Squaw Lake/Clear Lake Special Assessment Roll and Scheduling of Public Hearing, to implement an Aquatic Weed Control Special Assessment District program for Squaw Lake and Clear Lake and schedule a Public Hearing for the Oxford Township Board of Trustees regular meeting on Wednesday, January 9, 2019 at 7:00 p.m. or soon thereafter at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan to hear and consider any oral or written objections submitted by any interested persons with respect to the Special Assessment Roll.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

EMPLOYEE HANDBOOK UPDATES

Treasurer Ferrari moved, Trustee Curtis seconded to approve the Oxford Township Employee Handbook as amended with the jury duty being changed to cover the length of the jury duty commitment with pay and clarification of alcohol on the premise that will need to be further clarified by Clerk Wright in the handbook.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Durr

Nays: Wright, Nichols

Absent: None

Motion Carried

Treasurer Ferrari moved, Trustee Nichols seconded to give notice to Paychex HR Solutions that Oxford Township chooses to exercise its 30 day notification option on item #16 of the contract and terminate its contract with Paychex as of January 12, 2019.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

ELK VIEW ESTATES – DEEDING ROADS TO THE ROAD COMMISSION FOR
OAKLAND COUNTY

Treasurer Ferrari moved, Trustee Nichols seconded to direct Treasurer Joseph G. Ferrari to formally deed parcel number P-04-18-100-075 to the Road Commission for Oakland County for the purpose of making both Elk View Drive and Bull Run Road public roads.

Roll Call:

Ayes: Wright, Ferrari, Nichols, Durr, Dunn

Nays: Payne, Curtis

Absent: None

Motion Carried

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NEW BUSINESS:

**APPOINTMENTS – PLANNING COMMISSION, ZONING BOARD OF APPEALS,
BOARD OF REVIEW**

PLANNING COMMISSION

Supervisor Dunn moved, Trustee Nichols seconded to re-appoint Michael Young and Thomas Berger to the Oxford Township Planning Commission for a three (3) year term commencing January 1, 2019 and expiring December 31, 2021.

Roll Call:

Ayes: Wright, Ferrari, Dunn, Curtis, Payne, Durr, Nichols

Nays: None

Absent: None

Motion Carried

Supervisor Dunn moved, Trustee Curtis seconded to appoint Meg Knauf to the Oxford Township Planning Commission for a three (3) year term commencing January 1, 2019 and expiring December 31, 2021.

Lengthy discussion from the citizens followed.

Roll Call:

Ayes: Durr, Nichols, Wright, Ferrari, Payne, Curtis, Dunn

Nays: None

Absent: None

Motion Carried

Supervisor Dunn called a recess at 8:22 p.m.

Meeting called back to order at 8:25 p.m.

APPOINTMENTS TO ZONING BOARD OF APPEALS

Treasurer Ferrari moved, Trustee Nichols seconded to re-appoint Todd Walters, James Butler and Korey Bailey to the Zoning Board of Appeals for a three (3) year term commencing January 1, 2019 and expiring December 31, 2021.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Wright, Durr, Nichols

Nays: None

Absent: None

Motion Carried

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APPOINTMENTS TO BOARD OF REVIEW

Treasurer Ferrari moved, Trustee Nichols seconded to re-appoint Melvin Cryderman, Jan Drogosch and Karen Fitch to the Board of Review for a two (2) year term commencing January 1, 2019 and expiring December 31, 2021.

Roll Call:

Ayes: Nichols, Durr, Wright, Dunn, Ferrari, Payne, Curtis

Nays: None

Absent: None

Motion Carried

2018 BUDGET AMENDMENTS

Treasurer Ferrari moved, Trustee Curtis seconded to approve the 2018 amended General Fund Budget (101) with revenues and expenditures balancing at \$3,259,188.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:

Ayes: Curtis, Ferrari,

Nays: Payne, Dunn, Wright, Durr, Nichols

Absent: None

Motion Failed

Trustee Payne moved, Trustee Curtis seconded to approve the 2018 amended General Fund Budget (101) with revenues and expenditures balancing at \$3,259,188.00 and attach the spreadsheet as an appendix to the minutes with the addition to include moving \$200,000.00 from Contingency (101-299-890.000) to Contribution to Fire Fund (101-901-965.213).

Roll Call:

Ayes: Nichols, Durr, Wright, Ferrari, Dunn, Payne, Curtis

Nays: None

Absent: None

Motion Carried

Treasurer Ferrari moved, Clerk Wright seconded to approve the 2018 amended Road Fund Budget (204) with revenues and expenditures balancing at \$371,166.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:

Ayes: Durr, Payne, Curtis, Nichols, Wright, Ferrari, Dunn

Nays: None

Absent: None

Motion Carried

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Treasurer Ferrari moved, Trustee Nichols seconded to approve the 2018 amended Police Contracting Fund Budget (205) with revenues and expenditures balancing at \$2,836,810.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:

Ayes: Curtis, Payne, Ferrari, Dunn, Nichols, Durr, Wright

Nays: None

Absent: None

Motion Carried

Treasurer Ferrari moved, Trustee Nichols seconded to approve the 2018 amended Cemetery Maintenance Fund Budget (209) with revenues and expenditures balancing at \$9,628.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:

Ayes: Dunn, Wright, Ferrari, Curtis, Nichols, Payne, Durr

Nays: None

Absent: None

Motion Carried

Treasurer Ferrari moved, Trustee Nichols seconded to approve the 2018 amended Telecommunication Fund Budget (239) with revenues and expenditures balancing at \$38,281.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:

Ayes: Payne, Durr, Wright, Curtis, Dunn, Nichols, Ferrari

Nays: None

Absent: None

Motion Carried

Treasurer Ferrari moved, Clerk Wright seconded to approve the 2018 amended Safety Path Fund Budget (297) with revenues and expenditures balancing at \$154,749.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:

Ayes: Ferrari, Wright, Durr, Payne, Nichols, Dunn, Curtis

Nays: None

Absent: None

Motion Carried

Trustee Curtis left the meeting at 8:40 p.m. (Excused Absence)

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Treasurer Ferrari moved, Clerk Wright seconded to approve the 2018 amended Building Site Fund Budget (471) with revenues and expenditures balancing at \$358,969.00 and attach the spreadsheet as an appendix to the minutes.

Roll Call:

Ayes: Payne, Ferrari, Dunn, Wright, Durr, Nichols
Nays: None
Absent: Curtis
Motion Carried

OAKLAND COUNTY SHERIFF'S OFFICE AGREEMENT

Treasurer Ferrari moved, Trustee Nichols seconded to approve the Oakland County Sheriff's Office 2019-2021 Law Enforcement Services Agreement with the Charter Township of Oxford as presented and to authorize Supervisor William Dunn and Clerk Curtis W. Wright to sign the Agreement on behalf of Oxford Township.

Roll Call:

Ayes: Nichols, Wright, Ferrari, Dunn, Durr, Payne
Nays: None
Absent: Curtis
Motion Carried

MARIJUANA ESTABLISHMENTS ORDINANCE

Treasurer Ferrari moved, Trustee Payne seconded to authorize Attorney Rentrop to provide a draft Ordinance to prohibit Recreational Marijuana Establishments from locating in the Charter Township of Oxford to the Charter Township of Oxford Board of Trustees for a First Reading at the January 9, 2019 Regular Meeting.

Roll Call:

Ayes: Dunn, Wright, Ferrari, Payne, Nichols, Durr
Nays: None
Absent: Curtis
Motion Carried

2019 NO HAZ AGREEMENT

Treasurer Ferrari moved, Clerk Wright seconded to accept the 2019 North Oakland County Household Hazardous Waste Interlocal Agreement between Oakland County and the Charter Township of Oxford as presented and authorize Supervisor William Dunn to sign the Agreement.

Roll Call:

Ayes: Ferrari, Durr, Nichols, Payne, Dunn, Wright
Nays: None
Absent: Curtis
Motion Carried

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Treasurer Ferrari moved, Trustee Nichols seconded that the Charter Township of Oxford shall notify Oakland County that it will not charge a \$10.00 participation fee per resident and the cost for the participation shall be paid by the Charter Township of Oxford.

Ayes: 6 Nays: 0 Absent: 1 (Curtis) Motion Carried

Treasurer Ferrari moved, Trustee Nichols seconded to approve the North Oakland Household Hazardous Waste Consortium Resolution as presented and hereby appoint Joseph G. Ferrari as the official representative for the Charter Township of Oxford to the NO HAZ Advisory Board for 2019.

Ayes: 6 Nays: 0 Absent: 1 (Curtis) Motion Carried

OXFORD TOWNSHIP PENSION PLAN CHANGES

Treasurer Ferrari moved, Trustee Nichols seconded to approve the pricing reduction for the Charter Township of Oxford John Hancock Pension Plan Service fees, and to approve the Wilshire Associates Incorporated 3(21) Advisor Services Agreement and authorize Supervisor William Dunn to sign the documents on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Payne, Ferrari, Dunn, Wright, Durr, Nichols
Nays: None
Absent: Curtis
Motion Carried

CERTIFICATION OF NOVEMBER 6, 2018 GENERAL ELECTION

Treasurer Ferrari moved, Clerk Wright seconded to approve the Canvass of Votes for the November 6, 2018 General Election for the Charter Township of Oxford as presented, and to include them as an attachment to the minutes.

Ayes: 6 Nays: 0 Absent: 1 (Curtis) Motion Carried

2019 OXFORD TOWNSHIP BOARD MEETING DATES

Treasurer Ferrari moved, Trustee Payne seconded that the Township Board meeting schedule for 2019 is adopted with the following changes: the November 13, 2019 meeting will be changed to November 20, 2019 and the meetings will now start at 6:30 p.m. instead of 7:00 p.m.

Ayes: 6 Nays: 0 Absent: 1 (Curtis) Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

None

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BOARD OF TRUSTEE COMMENTS

Trustee Payne wished everyone Merry Christmas and Happy New Year.

Treasurer Ferrari commented that he wished that those that spoke tonight would have discussed the new planning commissioner that was recommended and would have identified themselves as to where they live.

Clerk Wright applauded Supervisor Dunn for handling the situation the best he could tonight. Further commented that he appreciates Meg Knauf for applying for the Planning Commissioner position and she will do the best she can for the township and the community.

Trustee Durr agreed with Clerk Wright's comments and wished everyone Merry Christmas.

Trustee Nichols commented that he was disappointed in the reactions of the people tonight. They did not show any respect for anyone.

Supervisor Dunn commented that those people should start going to the Planning Commission meetings and state what their concerns are.

ADJOURNMENT

Treasurer Ferrari moved, Clerk Wright seconded, to adjourn at 8:56 pm.

Ayes: 6 Nays: 0 Absent: 1 (Curtis) Motion Carried



William Dunn, Supervisor



Curtis Wright, Clerk

Approved:

/kmr