

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, JANUARY 13, 2016

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, January 13, 2016 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Bellairs, Cryderman, Curtis, Dunn, Durr, Ferrari, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Finance Manager Edmonds, Parks and Recreation Director Davis, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, a cameraman and approximately 20 citizens.

Supervisor Dunn called the meeting to order at 7:00 pm.

APPROVAL OF THE AGENDA

Clerk Wright moved, Trustee Cryderman seconded to approve the January 13, 2016 agenda as amended :

- Change Thursday to Wednesday on the date of the meeting.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Cryderman seconded to approve the January 13, 2016 Consent Agenda as presented.

Roll Call:

Ayes: Bellairs, Durr, Cryderman, Ferrari, Dunn, Wright, Curtis

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

PUBLIC HEARING

TO CONSIDER THE ESTABLISHMENT OF A SPECIAL ASSESSMENT DISTRICT FOR THE ERADICATION AND CONTROL OF AQUATIC WEEDS FOR LAKE MICKELSON

Clerk Wright moved, Treasurer Ferrari seconded to open the Public Hearing to discuss the establishment of the Lake Mickelson Special Assessment District at 7:03 p.m.

Roll Call:

Ayes: Curtis, Bellairs, Ferrari, Dunn, Wright, Durr, Cryderman

Nays: None

Absent: None

Motion Carried

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Resident Terry Weir expressed his concerns against the Lake Mickelson Special Assessment District.

Resident Gary Eschik expressed positive comments regarding the Lake Mickelson Special Assessment District.

Treasurer Ferrari moved, Trustee Cryderman seconded, to close the Public Hearing to discuss the establishment of the Lake Mickelson Special Assessment District at 7:06 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

FIRE DEPARTMENT

ASSISTANT CHIEF – REQUEST TO HIRE AS FULL-TIME EMPLOYEE

Postponed until the February 10, 2016 Township Board Meeting, at which time Fire Chief Scholz will put together a spreadsheet with numbers to show the Township Board the effect on the Fire Department Budget.

UNFINISHED BUSINESS

LAKE MICKELSON SPECIAL ASSESSMENT DISTRICT RESOLUTION #4

Treasurer Ferrari moved, Clerk Wright seconded to approve Resolution No. 4, Approval of Special Assessment Roll for Lake Mickelson Special Assessment District and the Special Assessment Roll attached as Exhibit 1 to Resolution No. 4, to implement an Aquatic Weed Control Special Assessment District program for Lake Mickelson.

Roll Call:

Ayes: Wright, Ferrari, Curtis, Bellairs, Durr, Dunn

Nays: Cryderman

Absent: None

Motion Carried

MERS PENSION FUNDING

Treasurer Ferrari moved, Clerk Wright seconded that the Stony Lake Park Property Tax which is \$12,100.00 that was previously paid before the Stony Lake Park was approved to be open year round, be allocated to the Oxford Fire Department and paid into the Municipal Employees Retirement System (MERS) Fund beginning in 2016 until such time that the MERS Fund is 100% funded; and to approve the Memorandum of Understanding with the Village of Oxford and authorize Supervisor William Dunn to sign the Memorandum of Understanding pending approval from the Village of Oxford.

Roll Call:

Ayes: Ferrari, Wright, Durr, Curtis, Dunn, Cryderman

Nays: Bellairs

Absent: None

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Motion Carried

NEW BUSINESS:

TANVIEW DRIVE PAVING – SPECIAL ASSESSMENT DISTRICT (SAD)

Treasurer Ferrari moved, Clerk Wright seconded to approve a contribution of five (5%) percent toward the total cost of repaving Tanview Drive as part of a Special Assessment District (SAD). The five (5%) percent contribution shall be paid contingent on SAD approval and completion. This five (5%) percent contribution to be paid from Telecommunications Fund Account (239). If any additional monies are necessary to pay the five (5%) percent contribution they shall be paid from Road Fund Account (204) and General Fund Account (101).

Roll Call:

Ayes: Durr, Wright, Ferrari, Dunn, Curtis, Cryderman, Bellairs

Nays: None

Absent: None

Motion Carried

**RECOMMENDATION FROM PLANNING COMMISSION FOR PLANNING
COMMISSION LIAISON TO THE ZONING BOARD OF APPEALS**

Treasurer Ferrari moved to send the Planning Commission Liaison issue for the Zoning Board of Appeals back to the Planning Commission for a formal recommendation to the Township Board, not a show of hands.

Motion Died. Lack of Support.

Trustee Cryderman moved to send this back to the Planning Commission for the option of not to have a Village Representative on the Zoning Board of Appeals.

Motion Died. Lack of Support.

Agenda item tabled and to stay the same. No action taken.

**RECOMMENDATIONS FOR REZONING OF PARCEL #P-04-26-303-014
CLARKSTON STATE BANK**

Treasurer Ferrari moved, Trustee Curtis seconded to approve the rezoning of Parcel 04-26-303-014 from C-1 General Commercial zoning to L-1 Light Industrial zoning as recommended by the Oxford Township Planning Commission.

Ayes: Curtis, Bellairs, Ferrari, Wright, Cryderman, Durr, Dunn

Nays: None

Absent: None

Motion Carried.

GROUND MAINTENANCE CONTRACT

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Treasurer Ferrari moved, Trustee Curtis seconded that the Charter Township of Oxford solicit and advertise for request for proposals for lawn maintenance services for the Oxford Township Hall property located at 300 Dunlap Road, Oxford, Michigan. Request for proposals to be submitted to the Oxford Township Clerk by March 31, 2016, and to be presented at the Oxford Township Board of Trustees meeting April 13, 2016 for consideration of approval.

Ayes: 6 Nays: 1 Absent: 0 Motion Carried.

BUILDING DEPARTMENT FEE/RATES

Treasurer Ferrari moved, Trustee Curtis seconded that the inspector per trade, being the Mechanical Inspector, Plumbing Inspector, Electrical Inspector and the Building Inspector be paid \$150.00 per month for mileage effective January 1, 2016.

Roll Call:

Ayes: Cryderman, Durr, Wright, Dunn, Ferrari, Bellairs, Curtis
Nays: None
Absent: None
Motion Carried.

GENERAL FUND BALANCE ALLOCATION

Treasurer Ferrari moved, Trustee Curtis seconded that the Township Board allocates \$1,125,000.00 of its Fund Balance for Elkview and \$250,000.00 for the new Community Center expansion.

Roll Call:

Ayes: Curtis, Durr, Ferrari
Nays: Cryderman, Bellairs, Wright, Dunn
Absent: None
Motion Failed.

Treasurer Ferrari moved, Trustee Curtis seconded to set \$250,000.00 aside for the future Community Center.

Roll Call:

Ayes: Ferrari, Curtis, Bellairs
Nays: Cryderman, Durr, Wright, Dunn
Absent: None
Motion Failed.

Supervisor Dunn moved, Trustee Curtis seconded to set aside \$1,100,000.00 for Elkview.

Roll Call:

Ayes: Durr, Curtis, Cryderman, Dunn
Nays: Bellairs, Wright, Ferrari
Absent: None
Motion Carried.

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TOWNSHIP HALL MECHANICAL MAINTENANCE AGREEMENT

Trustee Curtis moved, Trustee Cryderman seconded to approve the quote from Kapala Heating Air Conditioning to provide preventative mechanical maintenance services as stated in the quote for the Charter Township of Oxford Hall in an amount not to exceed \$2,400.00 for a one (1) year period. Funds to be expensed to Township Building Account 101-265-933.000 Equipment Maintenance. Further, Supervisor William Dunn is authorized the agreement on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Wright, Dunn, Ferrari, Curtis, Cryderman, Bellairs, Durr

Nays: None

Absent: None

Motion Carried.

**MOTION TO RESCIND MAY 13, 2015 MOTION REGARDING CELL TOWER
LEGAL FEES**

Treasurer Ferrari moved, Trustee Curtis seconded to rescind the May 13, 2015 motion that approved a payment in the amount of \$2,847.00 for the portion of legal fee expenses incurred from March 3, 2014 through July 22, 2014 for legal services provided by Rentrop & Morrison, P.C. for the previously proposed placement of a cellular telephone tower to be placed on the Oxford Township Hall site. This amount of \$2,847.00 represents payment in full and no other monies will be approved. The \$2,847.00 amount to be expensed to account 101-210-826.000 Legal Fees. In addition, in order for AT&T to be considered for cellular towers in Oxford Township, all past invoices relating to this matter have to be paid that were incurred by both Oxford Township and Oxford Township Parks and Recreation and an additional \$10,000.00 deposit must be made to a Trust and Agency account to begin negotiations.

Ayes: 6 Nays: 1 Absent: 0 Motion Carried.

Treasurer Ferrari moved, Trustee Curtis seconded to reaffirm the May 13, 2015 motion to approve a payment in the amount of \$2,847.00 for the portion of legal fee expenses incurred from March 3, 2014 through July 22, 2014 for legal services provided by Rentrop & Morrison, P.C. for the previously proposed placement of a cellular telephone tower to be placed on the Oxford Township Hall site. This amount of \$2,847.00 represents payment in full for Oxford Township's portion of the legal fees and no other monies will be approved. The \$2,847.00 amount to be expensed to account 101-210-826.000 Legal Fees. In the future, any request from a cell tower provider must first place funds in a Trust and Agency account in order to begin negotiations.

Roll Call:

Ayes: Durr, Ferrari, Cryderman, Dunn, Curtis

Nays: Bellairs, Wright

Absent: None

Motion Carried.

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ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

None

BOARD OF TRUSTEE COMMENTS

Trustee Curtis commented Clerk Wright did a good job and the 2016 Election filing date to seek a position for Supervisor, Clerk, Treasurer, and Trustee is April 19, 2016 at 4:00 p.m.

Trustee Bellairs commented on the meeting room repairs and if the repairs are being done. Supervisor Dunn responded they are being handled.

Clerk Wright announced that the last day to register for the March 8, 2016 Presidential Primary is February 8, 2016 and that the voters will need to select either a Republican or Democratic ballot for this election.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Curtis seconded, to adjourn at 8:24 pm.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

William Dunn, Supervisor

Curtis Wright, Clerk

Approved:

/kmr