

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, FEBRUARY 10, 2016

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, February 10, 2016 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Bellairs, Cryderman, Curtis, Dunn, Durr, Ferrari, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Finance Manager Edmonds, Parks and Recreation Director Davis, CJ Carnacchio – Oxford Leader, Planner Oppmann, Engineer Sharpe, Recording Secretary Richter, a cameraman and approximately 7 citizens.

Supervisor Dunn called the meeting to order at 7:02 pm.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Cryderman seconded to approve the February 10, 2016 agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Bellairs seconded to approve the February 10, 2016 Consent Agenda as presented.

Roll Call:

Ayes: Cryderman, Wright, Ferrari, Curtis, Bellairs, Durr, Dunn

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Parks and Recreation Director Ron Davis commented that this year's Seymour Celebration is July 7, 8, 9, 2016. New this year is going to be a baseball tournament advertised to the Midwest and that the Parks and Recreation are looking for sponsors. Finalized plans for the Community Room and Senior Center should be ready on Friday.

Boy Scouts Stephen Patterson and Shawn Patterson introduced themselves to the Township Board.

FIRE DEPARTMENT

ASSISTANT CHIEF – REQUEST TO HIRE AS FULL-TIME EMPLOYEE

Clerk Wright moved, Treasurer Ferrari seconded to approve the appointment of Dave Creech as the Full Time Assistant Chief of the Oxford Fire Department and attach the following documentation as an appendix to the minutes:

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, FEBRUARY 10, 2016

1. Personnel Policy #103: – Job Description - Assistant Chief
2. Resume/Summary of Qualifications for proposed candidate
3. Comparable Listing – Assistant Chief positions
4. Proposed Employment amended Agreement between David Creech and the Charter Township of Oxford.

Ayes: 7 Nays: 0 Absent: 0

UNFINISHED BUSINESS (moved down on the agenda)

NEW BUSINESS

PARKS & RECREATION MASTER PLAN (moved up on the agenda)

Treasurer Ferrari moved, Trustee Bellairs seconded to adopt the Oxford Township Parks and Recreation Master Plan and the accompanying Resolution as presented.

Roll Call:

Ayes: Wright, Ferrari, Durr, Bellairs, Dunn, Curtis, Cryderman

Nays: None

Absent: None

Motion Carried

MASTER PLAN UPDATE (moved up on the agenda)

Treasurer Ferrari moved, Trustee Cryderman seconded to approve the proposal from Carlisle Wortman Associates to update the Charter Township of Oxford Master Plan at an amount not to exceed \$25,000.00. Funds to be expensed to Planning Commission Fund Account 101-805-801-001, Master Plan.

Ayes: Dunn, Wright, Ferrari, Curtis, Durr, Cryderman

Nays: Bellairs

Absent: None

Motion Carried.

BUILDOUT PLAN PROPOSAL (moved up on the agenda)

Supervisor Dunn moved, Trustee Bellairs seconded that the Charter Township of Oxford not proceed with the creation of a buildout plan as recommended by the Oxford Township Planning Commission.

Roll Call:

Ayes: Ferrari, Bellairs, Curtis, Dunn, Wright, Cryderman, Durr

Nays: None

Absent: None

Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, FEBRUARY 10, 2016

RECOMMENDATION FOR REZONING OF PARCEL P-04-22-101-003 (moved down on the agenda)

Treasurer Ferrari moved, Trustee Curtis seconded to approve the rezoning of Parcel 04-22-101-003, address 925 North Lapeer Road, Oxford, MI 48371 from RO Research Office zoning to C-2 General Commercial zoning as recommended by the Oxford Township Planning Commission which include the following recommendations from a letter dated January 6, 2016 from Carlisle Wortman Associates:

1. Due to the surrounding land uses, the rezoning would not constitute spot zoning.
2. The rezoning would render the uses in the building more conforming with the Zoning Ordinance.
3. The proposed rezoning is consistent with the Future Land Use designation for the property.
4. The change of zoning is consistent with surrounding land use and will not adversely impact surrounding properties more than what could be allowed under the existing Zoning District.

Roll Call:

Ayes: Cryderman, Curtis, Bellairs, Durr, Wright, Dunn
Nays: Ferrari
Absent: None
Motion Carried.

UNFINISHED BUSINESS (moved down on the agenda)

LAKEVILLE ROAD WATER MAIN PROJECT – ROUTE DETERMINATION AND FUNDING

Treasurer Ferrari moved, Clerk Wright seconded to proceed with the construction of the Lakeville Road Water Main project and approve Plan B2 the design portion in the amount of \$87,150.00 and with the concurrence of the Oxford Schools agreeing with the Plan B2 route.

Roll Call:

Ayes: Wright, Ferrari, Dunn, Curtis, Durr, Cryderman
Nays: Bellairs
Absent: None
Motion Carried.

Supervisor Dunn moved, Treasurer Ferrari seconded that the Township Engineer relay to the schools at their next school board meeting that Oxford Township would prefer Plan B2 route and if Oxford Township can't the Township will go with Plan B1 route. Plan B3 route will be the school board picking up the additional cost.

Roll Call:

Ayes: Curtis, Bellairs, Ferrari, Wright, Durr, Dunn, Cryderman
Nays: None
Absent: None
Motion Carried.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, FEBRUARY 10, 2016

**MEMORANDUM OF UNDERSTANDING WITH OXFORD COMMUNITY
SCHOOLS**

Clerk Wright moved, Trustee Bellairs seconded to wait on the decision for the Memorandum of Understanding until such time as the School Board reports back with their decision to the Township Board on the Memorandum of Understanding.

Ayes: 7 Nays: 0 Absent: 0

NEW BUSINESS (continued)

**RECOMMENDATION FROM PLANNING COMMISSION FOR PLANNING
COMMISSION LIAISON TO ZONING BOARD OF APPEALS**

Supervisor Dunn moved, Trustee Cryderman seconded to appoint Kallie Roesner to the Oxford Township Zoning Board of Appeals for a term commencing immediately and expiring December 31, 2018.

Ayes: 7 Nays: 0 Absent: 0

ZONING BOARD OF APPEALS APPOINTMENT

Treasurer Ferrari moved, Trustee Bellairs seconded to accept the resignation of Lawrence Banachowski as a full time member of the Oxford Township Zoning Board of Appeals, and to appoint Lawrence Banachowski as an alternate member of the Oxford Township Zoning Board of Appeals for a term commencing immediately and expiring December 31, 2018.

Ayes: 7 Nays: 0 Absent: 0

Treasurer Ferrari moved, Trustee Bellairs seconded to appoint Korey Bailey to the Oxford Township Zoning Board of Appeals for a term commencing immediately and expiring December 31, 2018.

Ayes: 7 Nays: 0 Absent: 0

SEWER FUND FINANCIAL STATEMENT DISCUSSION

Treasurer Ferrari moved, Trustee Cryderman seconded that the Water and Sewer Committee discuss the discrepancy between the sewer usage revenues verses the sewer payment expenditures and come back to the Township Board for a recommendation for a course of action.

Ayes: 5 Nays: 2 Absent: 0

SAFETY PATH PRIORITY 3 REPAIRS

Treasurer Ferrari moved, Trustee Cryderman seconded that the Oxford Township Board of Trustees authorizes Sharpe Engineering to survey, design and bid Priority 3 Oxford Township Safety Path repairs in an amount of \$16,200.00 with the expenses coming from the Safety Path Fund, account number 297-852-821-000.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, FEBRUARY 10, 2016

Roll Call:

Ayes: Curtis, Ferrari, Bellairs, Cryderman, Durr

Nays: Dunn, Wright

Absent: None

Motion Carried.

WATER ORDINANCE AMENDMENTS

Trustee Curtis moved, Trustee Bellairs seconded to postpone the following motion.

To approve the request from the Water and Sewer Committee to review the Water Ordinance and authorize an amount for Attorney review fees. The review fees to be expensed to Water Fund Account 591-538-826-000, Legal Fees.

Ayes: 7 Nays: 0 Absent: 0

CHARITABLE GAMING RESOLUTION

Clerk Wright moved, Trustee Cryderman seconded that the Local Governing Body Resolution for Charitable Gaming License request from Oxford Addison Youth Assistance, County of Oakland, Michigan asking that they be recognized as a nonprofit organization operating in the Oxford community for the purpose of obtaining a charitable gaming license be considered for approval and authorize Clerk Curtis W. Wright to sign the Resolution on behalf of the Charter Township of Oxford.

Ayes: 7 Nays: 0 Absent: 0

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

None

BOARD OF TRUSTEE COMMENTS

Clerk Wright announced March 8, 2016 is the Presidential Primary Election and there will be a blood drive on February 16, 2016 at the Village of Oxford Community Center.

Treasurer Ferrari commented that he struggled with the Legacy request. There was conflicting stories on what could be built and what couldn't be built under the different commercial zoning classifications.

Trustee Curtis asked if there was going to be a Water and Sewer meeting tomorrow. Response was it will be postponed.

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, FEBRUARY 10, 2016

ADJOURNMENT

Treasurer Ferrari moved, Trustee Bellairs seconded, to adjourn at 9:13 pm.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

William Dunn, Supervisor
Approved:

Curtis Wright, Clerk

/kmr