

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, APRIL 13, 2016

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, April 13, 2016, at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Bellairs, Cryderman, Curtis, Dunn, Durr, Ferrari, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Parks and Recreation Director Davis, Engineer Sharpe, Recording Secretary Cushing, a cameraman, and approximately 5 citizens.

Supervisor Dunn called the meeting to order at 7:00 pm.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Bellairs seconded to approve the April 13, 2016, agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Bellairs seconded to approve the April 13, 2016, Consent Agenda as presented.

Roll Call:

Ayes: Curtis, Cryderman, Bellairs, Durr, Wright, Dunn, Ferrari

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Steve Drouillard, 2845 Seymour Lake Road asked if the Township was considering putting a cell tower in Seymour Lake Park. He will contact Supervisor Dunn.

SECOND READING – HILLS OF OXFORD SOUTH FINAL PLANNED UNIT DEVELOPMENT (PUD)

Trustee Ferrari moved, Treasurer Cryderman seconded to reschedule the Second Reading for the Hills of Oxford South Planned Unit Development to the May 11, 2016, Oxford Township Board of Trustees Regular meeting contingent on all consultant reviews recommending approval received by May 4, 2016.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

SECOND READING – PROPOSED ORDINANCE 67A.013 AMENDMENT TO ARTICLE 17: ZONING BOARD OF APPEALS, SECTION 2(A), MEMBERSHIP

Treasurer Ferrari moved, Trustee Bellairs seconded to approve the amendment to Article 17 Subsection (2) Subsection (A) – Zoning Board of Appeals, Membership to the Oxford Charter Township Zoning Ordinance 67A as presented.

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Ayes: 7 Nays: 0 Absent: 0 Motion Carried

FIRE DEPARTMENT

None presented.

UNFINISHED BUSINESS

WATER ORDINANCE AMENDMENTS

Treasurer Ferrari moved, Trustee Curtis seconded to approve the request from Attorney Rentrop to amend the Oxford Township Water Ordinance in an amount not to exceed \$900.00. The \$900.00 fee is to be expensed to General Fund Account 101-210-826.000, Legal Fees.

Roll Call:

Ayes: Wright, Ferrari, Curtis, Cryderman, Durr, Dunn
Nays: Bellairs
Absent: None
Motion Carried

NEW BUSINESS

2016 SEYMOUR CELEBRATION FIREWORKS CONTRACT

Treasurer Ferrari moved, Trustee Cryderman seconded to permit William Dunn, Oxford Township Supervisor, the authority to sign the 2016 Colonial Fireworks applications for the Annual Seymour Celebration; the applications are for Friday, July 8th, and Saturday, July 9th, 2016; further, the Oxford Township Parks & Recreation Department will continue to work closely with the Oxford Fire Department and Oakland County Sheriff's Office to insure that all safety and health regulations are followed as it pertains to the community event.

Roll Call:

Ayes: Curtis, Bellairs, Ferrari, Wright, Durr, Cryderman, Dunn
Nays: None
Absent: None
Motion Carried

PARKS AND RECREATION BALLOT LANGUAGE FOR BOND PROPOSAL

Treasurer Ferrari moved, Trustee Cryderman seconded that the Oxford Township Board of Trustees formally adopts the Resolution Submitting Bond Proposal document to authorize the Parks Bond Improvements to be placed on the November 8, 2016, General Election.

Roll Call:

Ayes: Durr, Wright, Ferrari, Bellairs, Cryderman, Dunn, Curtis
Nays: None
Absent: None
Motion Carried

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RENEWAL CONTRACT FOR ASSESSING SERVICES

Treasurer Ferrari moved, Trustee Curtis seconded to enter into a three (3) year contract with Oakland County Equalization Division for assessing services for real property and personal property for the period commencing July 1, 2016 through June 30, 2019 and authorize Supervisor William Dunn and Clerk Curtis Wright to sign the contract on behalf of the Charter Township of Oxford.

Roll Call:

Ayes: Cryderman, Durr, Wright, Dunn, Ferrari, Bellairs, Curtis

Nays: None

Absent: None

Motion Carried

LAWN MAINTENANCE AGREEMENT

Trustee Curtis moved, Trustee Cryderman seconded to accept the Oxford Township Hall Grounds Maintenance bid from Hi-Hill Lawn Services, Inc., as presented and award the Grounds Maintenance Contract to Hi-Hill Lawn Services, Inc., from April 14, 2016, to December 31, 2018, in the total bid amount of \$9,360.00. This \$ 9,360.00 amount shall be payable in the amount of \$3,120.00 for 2016; \$3,120.00 for 2017; and \$3.120.00 for 2018. Hi-Hill Lawn Services, Inc., shall maintain the areas as specified in the contract and as outlined in the Bid Packet and Supervisor William Dunn is authorized to sign the contract on behalf of the Charter Township of Oxford contingent upon all insurance policies in place and Supervisor William Dunn shall meet with Hi-Hill Lawn Services, Inc., to confirm responsibilities of Hi-Hill Lawn Services, Inc., prior to signing the Grounds Maintenance contract.

Roll Call:

Ayes: Durr, Dunn, Bellairs, Curtis, Cryderman, Ferrari

Nays: Wright

Absent: None

Motion Carried

SCHOOL LIAISON OFFICER

Treasurer Ferrari moved, Trustee Curtis seconded to amend the Oakland County Sheriff's Office 2016 Law Enforcement Services Agreement with Oxford Township ("Agreement") to add a Patrol Investigator (no fill) Officer to the Agreement. This Patrol Investigator Officer will be assigned as a Liaison Officer to Oxford Community Schools during the school year. The addition of the Patrol Investigator Officer is contingent on approval by Oxford Community Schools funding one-third (1/3) of the cost and the Charter Township of Oxford funding the remaining two-thirds (2/3) of the cost. The cost to Oxford Community Schools and the Charter Township of Oxford shall be prorated based on the start date of the Patrol Investigator Officer, and the cost expensed to Police Contracting Fund Account 205-302-711.001 O.C.S.D. Contract.

Roll Call:

Ayes: Curtis, Ferrari, Dunn, Wright, Cryderman, Durr

Nays: Bellairs

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Absent: None
Motion Carried

OAK RIDGE ROAD SAD

Clerk Wright moved, Treasurer Ferrari seconded to authorize Sharpe Engineering to determine the boundary area and the cost estimate for the purpose of creating a Special Assessment District for paving Oak Ridge Road and Oak Ridge Court.

Roll Call:

Ayes: Wright, Ferrari, Durr, Bellairs, Curtis, Dunn, Cryderman
Nays: None
Absent: None
Motion Carried

OXFORD ADDISON YOUTH ASSISTANCE APPOINTMENTS

Treasurer Ferrari moved, Trustee Cryderman seconded to appoint Jerry DeRosia, Minnie Chapman, and Jennifer McLaughlin to the Oxford-Addison Youth Assistance Board of Directors as recommended in the Oxford-Addison Youth Assistance letter dated March 3, 2016.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

ELECTION INSPECTOR PAY

Clerk Wright moved, Treasurer Ferrari seconded that any Election Inspector, working at any Precinct or working on the Absent Voter Counting Board, shall be paid for a full day based on a full day being at least 7:00 a.m. to 8:00 p.m. Eastern Standard Time. Any Election Inspector working less than a full day as stated above, shall be compensated at an hourly rate proportionate to being paid for a full day (currently \$175 for an Election Chairperson, and \$150.00 for an Election Inspector) based on the hours worked, currently \$13.46 per hour for an Election Chairperson and \$11.54 per hour for an Election Inspector, which includes the Absent Voter Counting Board Election Inspectors.

Roll Call:

Ayes: Ferrari, Wright, Cryderman
Nays: Curtis, Bellairs, Dunn, Durr
Absent: None
Motion Failed

2016 WEST NILE VIRUS PROGRAM

Treasurer Ferrari moved, Trustee Curtis seconded to purchase 35 cases of the Mosquito Dunks 12x2 packs @\$45.84 per case for \$1,604.40 (plus shipping), 2 cases of the Natular XRT tablets @\$806.74 per case for a total of \$1,639.10 (includes shipping) and 80 cases of HG-95854 Cutter Skinsations (1 oz. travel size pump spray). The total project expenditure is \$6,219.50 with \$6,200.18 coming from the Oakland County West Nile Prevention Grant (account number 101-072.006) and \$19.32 coming from Oxford Township general Fund (account number 101-299-880.001).

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Roll Call:

Ayes: Cryderman, Durr, Wright, Dunn, Ferrari, Curtis, Bellairs
Nays: None
Absent: None
Motion Carried

Treasurer Ferrari moved, Trustee Curtis seconded to adopt the Resolution Authorizing the West Nile Virus Fund Expense Reimbursement Request as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

OXFORD VILLAGE SUMMER TAX COLLECTION POSTING AGREEMENT

Treasurer Ferrari moved, Trustee Cryderman seconded to authorize Treasurer Joseph G. Ferrari to execute the Agreement for Oxford Village tax BS&A postings as presented and attach the formal agreement to the minutes.

Roll Call:

Ayes: Curtis, Bellairs, Wright, Dunn, Durr, Ferrari, Cryderman
Nays: None
Absent: None
Motion Carried

TAX BILL RECEIPT MAILING ELIMINATION

Treasurer Ferrari moved, Trustee Cryderman seconded that the Charter Township of Oxford stop mailing property owners in the Charter Township of Oxford a copy of their paid tax bills. The Township also authorizes a yearly subscription fee of \$4,200.00 through BS&A to provide this information via the web; based on the majority opinion Supervisor Dunn, Clerk Wright and Treasurer Ferrari.

Roll Call:

Ayes: Cryderman, Durr, Wright, Dunn, Ferrari, Bellairs, Curtis
Nays: None
Absent: None
Motion Carried

CHARTER INTERNET SERVICE

Treasurer Ferrari moved, Trustee Curtis seconded that the Charter Township of Oxford utilize \$10,000.00 of the April 2016 AT&T Programming, Education, and Government ("PEG") fee revenue for the purpose of providing Charter Internet Service to the Charter Township of Oxford office. The \$10,000.00 revenue to be deposited to General Fund account number 101-000-669.000 Franchise Fees, further all future fees charged for cable communication services including but not limited to telephone, internet, cable, Wi-Fi, etc. should be paid from future "PEG" fee revenues received from AT&T and our Charter Communications.

Roll Call:

Ayes: Curtis, Bellairs, Ferrari, Wright, Durr, Cryderman, Dunn
Nays: None

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Absent: None
Motion Carried

ITEMS REMOVED FROM CONSENT AGENDA FOR ACTION OR DISCUSSION

None

PUBLIC COMMENT

None

BOARD OF TRUSTEE COMMENTS

Supervisor Dunn thanked Clerk Wright for all his work setting up the agenda and board packets.

Clerk Wright stated that the minutes will be posted to the web site once they are approved and signed.

ADJOURNMENT

Treasurer Ferrari moved, Trustee Curtis seconded to adjourn at 7:53 p.m.

Ayes: 7 Nays: 0 Absent: 0



William Dunn, Supervisor
Approved:



Curtis Wright, Clerk

/dkc