

CHARTER TOWNSHIP OF OXFORD BOARD OF TRUSTEES REGULAR MEETING,
WEDNESDAY, OCTOBER 12, 2016

A Regular Meeting of the Charter Township of Oxford Board of Trustees was held Wednesday, October 12, 2016 at the Oxford Township Meeting Room, 300 Dunlap Road, Oxford, Michigan.

Members Present: Bellairs (arrived at 7:03), Cryderman, Dunn, Durr, Ferrari, Curtis, Wright

Members Absent: None

Also Present: Fire Chief Scholz, Assistant Fire Chief Creech, Finance Manager Edmonds, Parks and Recreation Director Davis, Engineer Sharpe, CJ Carnacchio – Oxford Leader, Recording Secretary Richter, a cameraman and 1 citizen

Supervisor Dunn called the meeting to order at 7:00 pm.

APPROVAL OF THE AGENDA

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the October 12, 2016 agenda as amended removing item 7a. Office Manager for the Fire Department.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

APPROVAL OF THE CONSENT AGENDA

Treasurer Ferrari moved, Trustee Durr seconded, to approve the following October 12, 2016 Consent Agenda items:

- Approval of Regular Township Board Meeting Minutes of September 14, 2016
- Approval of Special Township Board Meeting Minutes of September 21, 2016
- Approval of Treasurer Report August, 2016
- Approval of Clerk Summary Report August, 2016
- Approval of Regular Bills through October 7, 2016
- Approval of Consultant Bills through October 7, 2016
- Quarterly Revenue and Expenditure Report Period Ending September 30, 2016

Roll Call:

Ayes: Cryderman, Curtis, Durr, Bellairs, Ferrari, Wright, Dunn

Nays: None

Absent: None

Motion Carried

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

FIRE DEPARTMENT

OFFICE MANAGER FOR THE FIRE DEPARTMENT (removed from the agenda)

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UNFINISHED BUSINESS

PARKS AND RECREATION MAINTENANCE BUILDING CONSTRUCTION
UPDATE

Parks and Recreation Director Davis updated the Township Board on the progress of the Maintenance Building and thanked all those involved including Trustee Jack Curtis, Engineer Sharpe, Supervisor William Dunn and numerous Oxford companies who are helping and providing materials for the Parks and Recreation maintenance building construction.

NEW BUSINESS

SHARPE ENGINEERING FEE INCREASE PROPOSAL

Supervisor Dunn moved, Trustee Curtis seconded to approve the hourly fee increases in the Engineering Services as listed in the proposed schedule of fees for Engineering Services letter dated October 3, 2016 from Sharpe Engineering to be effective January 1, 2017; and to approve a monthly Retainer Fee in the amount of \$500.00 to be effective November 1, 2016 with the Retainer Fee to be expensed to General Fund Account 101-961-821.000 Engineering Fees; and to include the October 3, 2016 Sharpe Engineering letter as an attachment to the minutes.

Roll Call:

Ayes: Bellairs, Ferrari, Wright, Durr, Dunn, Curtis, Cryderman

Nays: None

Absent: None

Motion Carried

EMERGENCY NOTIFICATION PROCEDURES AND FACEBOOK PROTOCOL

Trustee Curtis commented that at the water main incident on Draher Road it was clearly evident we had no information and who was responsible to notify the public. The Water and Sewer Committee is developing procedures on who is supposed to be notified first, second, third, fourth, and secondly, propose a facebook protocol that, for example if you work in the Building Department, don't discuss the Treasurer's Department, if you work in the Treasurer Department don't discuss the Clerk's Department. Alert the public with factual information the first time and by the person who is responsible for notification.

HEALTH INSURANCE FUNDING

Treasurer Ferrari moved, Trustee Cryderman seconded that Oxford Township exercise the Opt Out provision which allows the local unit of government Oxford Township to determine on their own how much to contribute to health care insurance for the 2016-2017 Plan year.

Roll Call:

Ayes: Wright, Ferrari, Durr, Cryderman, Dunn

Nays: Curtis, Bellairs

Absent: None

Motion Carried

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HEALTH INSURANCE RENEWAL

Treasurer Ferrari moved, Supervisor Dunn seconded that Oxford Township renew the Blue Cross Blue Shield Health Insurance for Group 007011799, Division 0000 (Oxford Fire Department) and Group 007011799, Division 0002 (Oxford Township Employees) with a Blue Cross Blue Shield Community Blue HRA PPO Platinum \$1500 Plan effective December 1, 2016 and authorize Berends, Hendricks & Stuit to forward the appropriate paperwork to Blue Cross Blue Shield to activate the Blue Cross Blue Shield Community Blue PPO Platinum \$1500 Plan. All members enrolled on the Blue Cross Blue Shield Community Blue HRA PPO Platinum \$1500 Plan shall contribute 5% of the premium cost effective December 1, 2016.

Also the Charter Township of Oxford shall fund a Health Reimbursement Arrangement 213D Plan account effective January 1, 2017 and cover any additional expenses incurred including, but not limited to deductibles, Co-insurance, Emergency Room visits and Prescription Drugs.

Further, Oxford Township shall renew the Blue Cross Blue Shield Health Insurance for Group 007011799, Division 0001 (Oxford Police Retirees) and Group 007011799, Division 0003 (Oxford Township Fire/Police Retiree) with a Blue Cross Blue Shield Community Blue PPO Platinum 250 Plan effective December 1, 2016.

Roll Call:

Ayes: Durr, Wright, Ferrari, Dunn

Nays: Bellairs, Curtis, Cryderman

Absent: None

Motion Carried

RESOLUTIONS

2016 DELINQUENT WATER

Treasurer Ferrari moved, Trustee Durr seconded, to approve the 2016 Delinquent Water Resolution as presented in the amount of \$50,520.76 and authorize it to be placed on the 2016 Winter Tax Roll.

Roll Call:

Ayes: Cryderman, Durr, Wright, Ferrari, Bellairs, Curtis, Dunn

Nays: None

Absent: None

Motion Carried

2016 DELINQUENT WATER 5% ADMINISTRATIVE FEE

Treasurer Ferrari moved, Trustee Durr seconded, to approve the 2016 Delinquent Water 5% administrative Fee Resolution as presented in the amount of \$2,526.04 and authorize it to be placed on the 2016 Winter Tax Roll.

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Roll Call:

Ayes: Curtis, Bellairs, Ferrari, Dunn, Cryderman, Durr, Wright
Nays: None
Absent: None
Motion Carried

2016 DELINQUENT DRAINS AND LAKE LEVELS

Treasurer Ferrari moved, Trustee Durr seconded, to approve the 2016 Delinquent Drains and Lake Levels Resolution as presented in the amount of \$28,364.64 and authorize it to be placed on the 2016 Winter Tax Roll.

Roll Call:

Ayes: Durr, Wright, Ferrari, Dunn, Cryderman, Curtis, Bellairs
Nays: None
Absent: None
Motion Carried

2016 DELINQUENT INDIANWOOD LAKE LEVEL

Treasurer Ferrari moved, Trustee Durr seconded, to approve the 2016 Delinquent Indianwood Lake Level Resolution as presented in the amount of \$866.76 and authorize it to be placed on the 2016 Winter Tax Roll.

Roll Call:

Ayes: Wright, Dunn, Ferrari, Bellairs, Durr, Cryderman, Curtis
Nays: None
Absent: None
Motion Carried

2016 INSTALLMENT OF WEED CONTROL FOR SQUAW LAKE CANAL

Treasurer Ferrari moved, Trustee Curtis seconded, to approve the 2016 installment of Weed Control for Squaw Lake Canal Resolution as presented in the amount of \$2,659.00 and authorize it to be placed on the 2016 Winter Tax Roll.

Roll Call:

Ayes: Curtis, Bellairs, Ferrari, Dunn, Wright, Durr, Cryderman
Nays: None
Absent: None
Motion Carried

2016 INSTALLMENT OF WEED CONTROL FOR CLEAR LAKE AND SQUAW LAKE

Treasurer Ferrari moved, Trustee Durr seconded, to approve the 2016 installment of Weed Control for Clear Lake and Squaw Lake Resolution as presented in the amount of \$15,395.00 and authorize it to be placed on the 2016 Winter Tax Roll.

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Roll Call:

Ayes: Wright, Ferrari, Dunn, Bellairs, Cryderman, Curtis, Durr
Nays: None
Absent: None
Motion Carried

2016 INSTALLMENT OF WEED CONTROL FOR LAKE MICKELSON

Treasurer Ferrari moved, Trustee Durr seconded, to approve the 2016 installment of Weed Control for Lake Mickelson Resolution as presented in the amount of \$18,650.00 and authorize it to be placed on the 2016 Winter Tax Roll.

Roll Call:

Ayes: Dunn, Ferrari, Wright, Durr, Cryderman, Curtis, Bellairs
Nays: None
Absent: None
Motion Carried

2016 DELINQUENT SEWER

Treasurer Ferrari moved, Trustee Durr seconded, to approve the 2016 Delinquent Sewer Resolution as presented in the amount of \$95,429.43 and authorize it to be placed on the 2016 Winter Tax Roll.

Roll Call:

Ayes: Cryderman, Durr, Wright, Dunn, Bellairs, Curtis, Ferrari
Nays: None
Absent: None
Motion Carried

HALLOWEEN TRICK-OR-TREAT HOURS

Clerk Wright moved, Trustee Curtis seconded, to set the Halloween Trick or Treat hours for Oxford Township from 6:00 p.m. to 7:30 p.m. on Monday, October 31, 2016.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

PUBLIC COMMENT

None

BOARD OF TRUSTEE COMMENTS

Clerk Wright announced that November 8, 2016 is the General Election and make sure you get out and vote.

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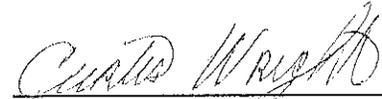
ADJOURNMENT

Treasurer Ferrari moved, Trustee Bellairs seconded, to adjourn at 7:22 pm.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried



William Dunn, Supervisor



Curtis Wright, Clerk

Approved:

/kmr