

CHARTER TOWNSHIP OF OXFORD PLANNING COMMISSION REGULAR MEETING
THURSDAY, JANUARY 28, 2016

A regular meeting of the Charter Township of Oxford Planning Commission was held Thursday, January 28, 2016, at the Charter Township of Oxford Hall Meeting Room, 300 Dunlap Road, Oxford, Michigan 48371

Members Present: Bell, Berger, Curtis, Hunwick, Roesner, Young

Members Absent: Spisz

Also Present: Engineer Sharpe, Planner Oppmann, Chief Scholz, Recording Secretary Cushing, a camera person, the applicants, 21 audience members

The meeting was called to order by Chairman Bell at 7:00 pm.

RESPECTS TO THE FLAG

NOTING OF ROLL

APPROVAL OF AGENDA

Chairperson added 9B Buildout Plan Discussion

Commissioner Curtis moved, Commissioner Berger seconded, to approve the January 28, 2016, amended agenda.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried.

APPROVAL OF THE MINUTES

PUBLIC COMMENTS ON ITEMS NOT SCHEDULED FOR PUBLIC HEARING OR ON AGENDA – None

COMMISSIONERS' COMMENTS, COMMENTS FROM ZONING ADMINISTRATOR, COMMENTS & INFORMATION FROM RECORDING SECRETARY

Commissioners' Comments:

Commissioner Roesner noted she attended the Village Planning Commission meeting and suggest that the Township Planning Commission coordinate Master Plan meetings, set joint meetings, and exchange minutes.

Commissioner Curtis suggested that a line item be added under Reports from Representatives to Other Township Boards/Committees to allow the liaison to report on the Village Planning Commission. Also, he announced that the 2016 Election filing date to seek a position for Supervisor, Clerk, Treasurer, and Trustee is April 19, 2016, at 4:00 p.m.

Chairperson Bell advised that request to attend classes and/or purchase educational material is forward to the Deputy Supervisor and Chair.

Recording Secretary Comments: None

OLD BUSINESS

ASSIGN SUB-COMMITTEES

2016

Committee

Members

Acreage/Lot Split Sub Committee of the PC	Tom Berger Mike Young Mike Spisz
Gravel Inspection Sub Committee of the PC	Bill Dunn (TB Member) Jack Curtis Todd Bell
Economic Development Sub Committee of the PC	Todd Bell Jack Curtis Mike Young
Ordinance Review Sub Committee of the PC	Tom Berger Ed Hunwick Kallie Roesner
Zoning Board of Appeals (Recommendation to TB – covers PC term)	Kallie Roesner (PC Rep)

BUILDOUT PLAN DISCUSSION

Discussion Only

NEW BUSINESS

PHANTOM FIREWORKS TEMPORARY TENT SALE – Location: Collier Lanes, 879 S. Lapeer Road, Parcel P – 04-26-354-011 Applicant: Phantom of Michigan, Inc., c/o Richard Tapper 7376 Rafford, W. Bloomfield, MI 48322

Commissioner Curtis moved, Commissioner Berger seconded approve a temporary sales permit to Phantom Fireworks for sales at 879 S. Lapeer Road, with adhering to the conditions stated in Carlisle/Wortman’s letter dated January 15, 2016, and the Oxford Fire Department letter dated January 14, 2016, for the period June 25, 2016 to July 5, 2016.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried.

FINAL SITE PLAN – Manitou Hills Subdivision – Proposed to construct a twenty (20) unit single family site condominium project on a vacant property approx. 28 acres. Parcel ID # 04-34-426-003 located east of Dakota Court, south of Poppy Hill Drive in the R-2 (Single-Family Residential) Zoning District. Applicant: Tom Haner, 1212 Inca Tr, Lake Orion, MI 48362

Commissioner Berger moved, Commissioner Young to postpone this application until we have all 3 consultants’ letters issues addressed by the next available meeting.

Motion resend.

Commissioner Berger moved, Commissioner Young seconded to postponed the Final Site Plan for Manitou Hills Subdivision to construct the twenty (20) unit single family site condominiums on the

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property known as parcel ID # 04-34-426-003 located east of Dakota Court, due to the reasoning of Consultant letters from the attorney, engineer, and the planner and that all those issues should be addressed, information resubmitted, and reviews done accordingly.

Ayes: 5 Nays: 1 Absent: 1 Motion Carried.

Chairperson Bell called for a three minute recess. Chairperson Bell reconvened the meeting.

COMMUNICATIONS AND/OR COMMITTEE REPORTS

Violation Report – No comment

Sub Committee Reports

Acreage/Lot Split Sub Committee – Nothing to report.

Economic Development Committee – Meetings will be suspended.

Gravel Inspection Sub Committee – Nothing to report

Ordinance Review Sub Committee – Preparing for a meeting in February.

Reports from Representatives to Other Township Boards/Committees

Safety Path & Maintenance Committee – Nothing to report

Water and Sewer Committee – Committee are working with the school to complete the water circle.

ZBA – A meeting is set for February 22, 2016.

PLANNER/ENGINEER REPORTS

Planner – Carlisle/Wortman – Nothing to report

Engineer – Sharpe Engineering – Nothing to report

ADJOURNMENT

Commissioner Curtis moved, Commissioner Berger seconded, to adjourn the meeting at 8:55 p.m.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried.



Todd Bell, Chairman



Ed Hunwick, Secretary

Date approved: February 11, 2016
dkc